

GOVERNING BOARD

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S. Lyon, Director H. Miller, Director

STAFF MEMBERS

R. Koon, District Manager G. Good, Admin. Accounting Manager Pursuant to Government Code Section 54953(e), members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

CAYUCOS SANITARY DISTRICT

200 Ash Avenue PO Box 333 Cayucos, California 93430-0333 805-995-3290

BOARD OF DIRECTORS
BUDGET COMMITTEE MEETING AGENDA
TUESDAY, MAY 10, 2022 AT 10:00AM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. CALL MEETING TO ORDER

2. PUBLIC COMMENT:

As this is a special meeting, members of the public may speak before consideration of the item that appears on this agenda, however, there is no opportunity afforded under the Brown Act to speak on a non-agendized items.

- 3. DISCUSSION AND REVIEW OF THE PROPOSED DRAFT BUDGETS FOR FY 2022-2023
 - A. OPERATING BUDGET
 - **B. CAPITAL IMPROVEMENT PROJECT BUDGET**
- 4. ADJOURNMENT

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DATE: May 10, 2022

CAYUCOS SANITARY DISTRICT

TO: BUDGET COMMITTEE

FROM: RICK KOON, DISTRICT MANAGER

GAYLE GOOD, ADMINISTRATIVE ACCOUNTING MANAGER

DATE: MAY 6, 2022

SUBJECT: PROPOSED FY 22/23 ANNUAL OPERATING AND CIP

BUDGETS

DISCUSSION:

Attached for review is the proposed FY22/23 Annual Budget. Based upon projected revenues and anticipated expenditures, adequate resources are available for the continuing and proposed obligations of the District. Inflationary effects and staffing needs have been considered as necessary to carry out the District's budgetary goals and objectives.

Revenue Projections

Sewer Income: Sewer income remains steady and sufficient as the final tier of the approved 2017 Rate Structure was implemented July 1, 2021. Modest increases are due to conversion of completed construction projects increasing the number of EDUs served.

Will-Serve Income: The new Will-Serve Connection and Inspection rate structure was approved at the April 2022 Board meeting and will be fully implemented in June. It is projected to increase the associated revenue by 52%.

Rental Income: The only change to rental income, other than scheduled annual increases, is the inclusion of rent of \$3,600 annually for the land on which the new solar field sits.

Solid Waste Income: There is a possibility that Mission Country Disposal/Waste Management will opt to proceed with a rate increase which will be subject to the Proposition 218 process. Potential increases were not accounted for in this budget due to attendant uncertainties.

Property Tax: The County has anticipated the District's share of property tax to increase to \$1,072,200 next fiscal year.

Expense Projections

Payroll: Due to the Consumer Price Indices reflecting increases up to 8.5%, staff is recommending the Board approve a COLA increase to staff wages. This proposed budget includes a COLA of 3%. Please see attachment for fiscal impact of 3%, 5% and 7% for your consideration.

Staffing: Due to staffing readjustments and needs, staff recommends considering hiring a new Collections Trainee. The salary and attendant costs for one new employee are included in this proposed budget.

Operating Expenses: As the WRRF has been up and running for nearly an entire fiscal year, we are able to refine the estimated expenses with this budget. Expenses for Administration and Operations remain steady with higher-than-normal increases to fuel and utilities. Increases for all categories reflect current inflationary economics.

Debt Service/Loan Interest

Western Alliance Series B Loan: With the \$750,000 lump sum payment toward principal on the Western Alliance Series B loan the Board authorized from the proceeds in our Cetera account, we were able to have the payment structure re-amortized, saving \$184,250 in interest over the life of the loan. FY22/23 P&I payments will be \$793,543.

USDA Loan: Payments on the USDA loan (40 yrs @ 1.75%) began February 1, 2022. P&I for FY22/23 will be \$846,557. In addition, pursuant to the terms of their Letter of Conditions, we will continue to save \$85,052.64 annually until we have accumulated a balance equal to one annual loan payment.

RECOMMENDATION:

Review and discuss the proposed Operating and Capital Improvement budgets for FY22/23.

Attachments:

Budget Summary
Detailed Comparison Budget
COLA Projection and Analysis
CIP Budget Recommendations

AGENDA ITEM: 3.A

DATE: May 10, 2022

Proposed Budget Summary FY 22/23

Income:			
Sewer Income		\$	3,176,150.00
Will Serve Income		\$	88,200.00
Rental Income		\$	42,600.00
Solid Waste Income		\$	89,600.00
SLOCO Tax Assessments		\$	1,072,200.00
Savings Interest Income		\$	50.00
Investment Interest Income		\$	8,500.00
Other Misc. Income		\$ \$	4,600.00
	Category Total	\$	4,481,900.00
Payroll:			
Admin Gross Wages Regular		\$	386,700.00
Coll Gross Wages Regular		\$	173,400.00
Treatment Gross Wages Regular		\$	298,200.00
Director Payroll		\$	8,000.00
Vested Payroll Benefits		\$	5,700.00
Admin Payroll Taxes/Benefits		\$	137,100.00
Coll Payroll Taxes/Benefits			117,900.00
Treatment Payroll Taxes/Benefits		\$ \$	123,100.00
Director Payroll Taxes		\$	600.00
	Category Total	\$	1,250,700.00
Operating Expenses:			
Special Projects		\$	13,000.00
Admin Operating Expenses		\$	247,350.00
Collections Operating Expenses		\$	223,250.00
Treatment Operating Expenses		\$	461,500.00
Debt Service - Interest		\$	635,000.00
Debt Service - Principal		\$ \$	1,042,500.00
	Category Total	\$	2,622,600.00
Total Income		\$	4,481,900.00
Less Total Expenses			3,873,300.00
-	Net Income	\$ \$	608,600.00

AGENDA ITEM: 3.A

DATE: May 10, 2022

Cayucos Sanitary District Proposed Budget FY 22/23 May 2022

	Expenses to Date	FY 21/22	Target 83%	FY 22/23
INCOME	Jul '21 - April 30 '22	Budget	of Budget	Proposed
4000 · SEWER INCOME	<u> </u>			
4010 · Sewer Use Fees	2,612,065.51	3,030,000.00	86.21%	3,143,000.00
4020 · Sewer Late Fees	12,136.90	13,500.00	89.9%	13,500.00
4030 · Sewer Bank Fees	240.00	500.00	48.0%	500.00
4050 · Lot Fees	13,681.50	17,000.00	80.48%	17,000.00
4060 · Lot Late Fees	103.51	150.00	69.01%	150.00
4090 · Interrupted Service Fees	407.46		100.0%	2,000.00
Total 4000 · SEWER INCOME	2,638,634.88	3,061,150.00	86.2%	3,176,150.00
4100 · WILL SERVE INCOME				
4110 · Will Serve Fee	3,350.00	2,500.00	134.0%	6,000.00
4120 · Connection Fee	15,720.00	31,900.00	49.28%	80,500.00
4130 · Inspection Fee	200.00	400.00	50.0%	1,300.00
4140 · Grant of License Fee	0.00	400.00	0.0%	400.00
Total 4100 · WILL SERVE INCOME	19,270.00	35,200.00	54.74%	88,200.00
4200 · RENTAL INCOME	,			·
4210 · Morro Dunes Rent	0.00	30,000.00	0.0%	30,000.00
4220 · Hanson Rent	0.00	6,000.00	0.0%	6,000.00
4230 · CMB Corp. Yard Lease	2,869.37	2,800.00	102.48%	3,000.00
4260 · Duke Energy Solar Lease				3,600.00
Total 4200 · RENTAL INCOME	2,869.37	38,800.00	7.4%	42,600.00
4300 · SOLID WASTE INCOME	,	·		·
4310 · Solid Waste Franchise Fee	70,635.29	82,000.00	86.14%	82,000.00
4320 · AB939 Recycle Program Fee	6,351.10	7,600.00	83.57%	7,600.00
Total 4300 · SOLID WASTE INCOME	76,986.39	89,600.00	85.92%	89,600.00
4400 · SLOCO TAX ASSESSMENTS				
4410 · Current Year Secured/Unsecured	879,744.43	996,700.00	88.27%	1,047,500.00
4420 · Delinquent Sewer Prior Year	16,406.62	21,700.00	75.61%	24,700.00
Total 4400 · SLOCO TAX ASSESSMENTS	896,151.05	1,018,400.00	88.0%	1,072,200.00
4500 · SAVINGS INTEREST INCOME				
4520 · Savings Interest	50.20	100.00	50.2%	50.00
Total 4500 · SAVINGS INTEREST INCOME	50.20	100.00	50.2%	50.00
4600 · INVESTMENT INTEREST				
4600 · INVESTMENT INTEREST - Other	9,354.51	18,500.00	50.57%	8,500.00
Total 4600 · INVESTMENT INTEREST	9,354.51	18,500.00	50.57%	8,500.00
4700 · OTHER INCOME				
4750 · COUNTY OF SLO ESMF / EDF funds	0.00	4,600.00	0.0%	4,600.00
Total 4700 · OTHER INCOME	0.00	4,600.00	0.0%	4,600.00
Total Income	3,643,316.40	4,266,350.00	85.4%	4,481,900.00

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	Expenses to Date		FY 21/22	Target 83%	FY 22/23
PENSE					
000 · PAYROLL EXPENSES					
5100 · ADMINISTRATIVE PAYROLL					
5110 · Admin. Gross Wages Regular	264,602.35		303,700.00	87.13%	330,000.0
5120 · Admin Gross Wages Overtime			0004:0000	0.0%	
5130 · Admin Gross Wages Vacation	20,415.14		14,800.00	137.94%	20,900.0
5150 · Admin Gross Wages Sick Payout	8,944.36		16,200.00	55.21%	17,900.0
5180 · Admin Personal Holiday	2,464.82		2,700.00	91.29%	3,000.0
5185 · Admin Holiday Pay	4,643.84		13,500.00	34.4%	14,900.0
Total 5100 · ADMINISTRATIVE PAYROLL	301,070.51		350,900.00	85.8%	386,700.0
5200 · COLLECTIONS PAYROLL	222/21212		000,00000		555,7553
5210 · Coll Gross Wages Regular	87,472.35		150,100.00	58.28%	132,300.0
5220 · Coll Gross Wages Overtime	1,400.17		200/20000	100.0%	1,300.0
5230 · Coll Gross Wages Vacation	6,075.89		10,800.00	56.26%	7,100.0
5250 · Coll Gross Wages Sick Payout	7,068.37		8,200.00	86.2%	7,100.0
5260 · Coll Gross Wages Standby Pay	15,520.00		18,450.00	84.12%	18,500.0
5280 · Coll Personal Holiday	830.40		1,400.00	59.31%	1,200.0
5285 · Coll Holiday Pay	6,133.92		6,500.00	94.37%	5,900.0
Total 5200 · COLLECTIONS PAYROLL	124,501.10		195,450.00	63.7%	173,400.0
5300 · TREATMENT PAYROLL	,		,		,
5310 · Treat Gross Wages Regular	173,013.67		158,900.00	108.88%	231,800.0
5320 · Treat Gross Wages Overtime	1,856.27			100.0%	9,300.0
5330 · Treat Gross Wages Vacation	3,077.28		6,700.00	45.93%	13,600.0
5350 · Treat Gross Wages Sick Payout	4,056.97		8,100.00	50.09%	12,500.0
5360 · Treat Gross Wages Standby Pay	14,090.00		18,450.00	76.37%	18,500.0
5380 · Treat Personal Holiday	1,693.36		1,400.00	120.95%	2,100.0
5385 · Treat Holiday Pay	5,937.60		6,700.00	88.62%	10,400.0
Total 5300 · TREATMENT PAYROLL	203,725.15		200,250.00	101.74%	298,200.0
5400 · DIRECTOR PAYROLL					
5410 · Director Gross Wages	6,850.00		8,000.00	85.63%	8,000.0
Total 5400 · DIRECTOR PAYROLL	6,850.00		8,000.00	85.63%	8,000.
5500 · VESTED PAYROLL BENEFITS	·				
5550 · Vested PERS Health	4,809.00		5,400.00	89.06%	5,700.0
Total 5500 · VESTED PAYROLL BENEFITS	4,809.00		5,400.00	89.06%	5,700.
5600 · ADMIN PAYROLL TAXES & BENEFITS	·				
5610 · Admin FICA	13,939.46		17,000.00	82.0%	18,200.
5620 · Admin Medicare	4,365.52		5,100.00	85.6%	5,600.
5650 · Admin PERS Health	60,809.16		71,000.00	85.65%	68,100.
5660 · Admin PERS Retirement	33,199.43		41,200.00	80.58%	40,500.
5670 · Admin Dental	2,773.35	-	3,600.00	77.04%	3,800.

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	Expenses to Date	FY 21/22	Target 83%	FY 22/23
5680 · Admin Vision	620.40	800.00	77.55%	900.00
Total 5600 · ADMIN PAYROLL TAXES & BENEFITS	115,707.32	138,700.00	83.42%	137,100.00
5700 · COLL PAYROLL TAXES & BENEFITS				
5710 · Coll FICA	9,926.09	11,000.00	90.24%	10,700.00
5720 · Coll Medicare	2,321.42	2,600.00	89.29%	2,500.00
5750 · Coll PERS Health	50,674.30	59,000.00	85.89%	68,100.00
5760 · Coll PERS Retirement	32,257.29	36,700.00	87.9%	31,900.00
5770 · Coll Dental	2,773.35	3,600.00	77.04%	3,800.00
5780 · Coll Vision	620.40	800.00	77.55%	900.00
Total 5700 · COLL PAYROLL TAXES & BENEFITS	98,572.85	113,700.00	86.7%	117,900.00
5800 · TREAT PAYROLL TAXES & BENEFITS				
5810 · Treat FICA	10,032.76	10,900.00	92.04%	18,500.00
5820 · Treat Medicare	2,346.37	2,500.00	93.86%	4,300.00
5850 · Treat PERS Health	20,269.72	23,700.00	85.53%	47,600.00
5860 · Treat PERS Retirement	32,580.32	33,500.00	97.26%	49,400.00
5870 · Treat Dental	1,386.60	2,400.00	57.78%	2,500.00
5880 · Treat Vision	344.30	500.00	68.86%	800.00
Total 5800 · TREAT PAYROLL TAXES & BENEFITS	66,960.07	73,500.00	91.1%	123,100.00
5900 · DIRECTOR PAYROLL TAXES & BENEFI				
5910 · Directors FICA	424.70	400.00	106.18%	500.00
5920 · Directors Medicare	99.33	100.00	99.33%	100.00
Total 5900 · DIRECTOR PAYROLL TAXES & BENEFI	524.03	500.00	104.81%	600.00
Total 5000 · PAYROLL EXPENSES	922,720.03	1,086,400.00	84.93%	1,250,700.00
6000 · OPERATING EXPENSES				
6050 · SPECIAL PROJECTS				
6051 · Manhole Reconditioning	0.00	12,500.00	0.0%	12,500.00
6052 · Sewer Map Replacements	0.00	500.00	0.0%	500.00
Total 6050 · SPECIAL PROJECTS	0.00	13,000.00	0.0%	13,000.00
6100 · ADMIN OPERATING EXPENSES				
6110 · Answering Service		1,000.00	0.0%	-
6120 · Copy & Dup	336.01	1,000.00	33.6%	1,000.00
6130 · Equipment Lease	1,974.92	2,700.00	73.15%	2,700.00
6150 · Equipment Repair/Maint	0.00	2,000.00	0.0%	2,000.00
$6160\cdot Janitorial/Building Maint.$	3,563.50	5,000.00	71.27%	5,000.00
6170 · Postage	8,450.90	8,500.00	99.42%	9,000.00
6180 · Printing/Advertising	765.12	1,500.00	51.01%	1,500.00
6190 · Office Supplies	3,729.98	5,000.00	74.6%	5,000.00
6200 · Bank Service Charges	3,809.80	3,300.00	115.45%	500.00
6201 · Administrative(Admin) Fees/Chgs	874.51	1,200.00	72.88%	1,200.00
6205 · Recycling Expenses	523.73	750.00	69.83%	750.00
6210 · Misc. Business Expense	107.95	1,000.00	10.8%	1,000.00

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	Expenses to Dat	e	FY 21/22	Target 83%	FY 22/23
6211 · Grant of License Expenses		0.00	400.00	0.0%	400.00
6220 · Prof. Services -Accounting	6,43	0.00	7,500.00	85.73%	7,500.00
6225 · Prof. Services-Engineering		0.00	5,000.00	0.0%	1,000.00
6230 · Prof. Services-Legal	53,67	9.42	20,000.00	268.4%	35,000.00
6240 · Prof. Services- Tech Supp	12,64	7.50	15,000.00	84.32%	15,000.00
6255 · Prof. Services -Other	8,19	5.14	15,000.00	54.64%	2,500.00
6260 · Meeting Supplies	83	2.37	2,000.00	41.62%	2,000.00
6270 · Bus License & Permits	3,32	5.00	3,000.00	110.87%	3,500.00
6280 · Admin Dues & Sub.	7,61	5.00	6,700.00	113.66%	8,000.00
6290 · Taxes & Assessments	31,32	3.30	10,000.00	313.28%	500.00
6291 · LAFCO	12,44	2.29	8,800.00	141.39%	11,000.00
6292 · Election Fees		0.00	600.00	0.0%	6,500.00
6293 · Fire Tax	113	3.48	150.00	78.99%	150.00
6300 · Professional Development Admin	21	7.99	2,000.00	10.9%	2,000.00
6301 · Professional Development Board		0.00	1,500.00	0.0%	1,500.00
6310 · Rent - Venue		0.00	500.00	0.0%	500.00
6320 · Utilities - Electrical	1,85	L.49	2,500.00	74.06%	2,500.00
6340 · Utilities - Gas	36	2.11	400.00	90.53%	450.00
6350 · Utilities - Sewer			3,500.00	0.0%	-
6360 · Utilities - Water	74	3.78	1,200.00	61.98%	1,200.00
6380 · Utilities - Internet	1,13	5.47	1,300.00	87.34%	1,600.00
6390 · Utilities - Telephone	1,88	3.28	2,200.00	85.83%	2,400.00
6410 · Loan Interest Paid	753,03	1.38	1,065,000.00	70.71%	635,000.00
6420 · Insurance-Worker's Comp	71,55	5.56	66,500.00	107.6%	77,500.00
6430 · Insurance-Commercial Policy	32,61	7.21	38,500.00	84.72%	35,000.00
tal 6100 · ADMIN OPERATING EXPENSES	1,024,158	.19	1,312,200.00	78.05%	882,350.00
00 · COLLECTIONS OPERATING EXPENSES					
6510 · Contract Labor	13,09	0.03	40,000.00	32.73%	40,000.00
6520 · Employee Training	46	5.00	1,500.00	31.0%	1,500.00
6521 · License Renewal	67	7.00	1,000.00	67.7%	1,000.00
6522 · Dues & Subscriptions	1,21	9.90	2,000.00	61.0%	2,000.00
6523 · Professional Development - Coll		0.00	1,000.00	0.0%	1,000.00
6530 · Equipment Rental		0.00	5,000.00	0.0%	5,000.00
6535 · Equipment (Critical Parts)	84	2.83	5,000.00	16.86%	5,000.00
6540 · Equipment Repair/Maint	3,56	1.25	8,500.00	41.93%	8,500.00
6560 · Pump Repair	8,72	3.50	17,000.00	51.34%	25,000.00
6570 · Generator Fuel	1,14	2.10	3,000.00	38.07%	3,000.00
6571 · Trucks Gas/Oil	6,77	3.50	5,000.00	135.57%	7,500.00
6572 · Trucks (Repairs)	5,57	1.84	6,000.00	92.86%	6,000.00
6573 · Mileage Reimbursement	6	2.33	500.00	12.47%	500.00
6580 · Hardware & Supplies		7.16	4,000.00	0.18%	4,000.00

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	Expenses to Date	FY 21/22	Target 83%	FY 22/23
6590 · Janitorial Supplies	395.39	1,000.00	39.54%	1,000.00
6600 · Laundry/Boot Allowance	3,267.36	3,500.00	93.35%	3,700.00
6610 · Line Cleaning Water/Jetting	144.35	1,200.00	12.03%	1,200.00
6611 · Line Cleaning - Contracted	163.00	5,000.00	3.26%	5,000.00
6612 · Line Cleaning-Root Control	0.00	8,000.00	0.0%	10,000.00
6620 · Safety Supplies/Materials	832.38	3,000.00	27.75%	2,000.00
6630 · Chemicals	104.38	5,000.00	2.09%	1,000.00
6640 · Small Tools	1,174.67	1,500.00	78.31%	2,000.00
6650 · USA Alert	594.76	1,000.00	59.48%	1,000.00
6670 · Cell Phones	1,725.76	2,200.00	78.44%	2,200.00
6680 · Operating Contingency Reserve	0.00	10,000.00	0.0%	10,000.00
				149,100.00
6700 · Utilities - Lift Station #1				
6710 · Electricity LS#1	3,942.24	4,600.00	85.7%	5,400.00
6720 · Telephone LS#1	472.97	600.00	78.83%	650.00
6730 · Water LS#1	554.20	700.00	79.17%	750.00
6745 · Repairs/Maint./Permits LS#1	752.74	4,000.00	18.82%	4,000.00
Total 6700 · Utilities - Lift Station #1	5,722.15	9,900.00	57.8%	10,800.00
6750 · Utilities - Lift Station #2				
6760 · Electricity LS#2	8,504.73	11,000.00	77.32%	11,600.00
6770 · Telephone LS#2	443.60	600.00	73.93%	600.00
6780 · Water LS#2	607.64	700.00	86.81%	750.00
6795 · Repairs/Maint./Permits LS#2	1,076.83	4,000.00	26.92%	4,000.00
Total 6750 · Utilities - Lift Station #2	10,632.80	16,300.00	65.23%	16,950.00
6800 · Utilities - Lift Station #3				
6810 · Electricity LS#3	1,275.76	1,800.00	70.88%	1,800.00
6820 · Telephone LS#3	473.03	600.00	78.84%	650.00
6830 · Water LS#3	958.97	1,100.00	87.18%	1,200.00
6845 · Repairs/Maint./Permits LS#3	651.14	2,300.00	28.31%	2,300.00
Total 6800 · Utilities - Lift Station #3	3,358.90	5,800.00	57.91%	5,950.00
6850 · Utilities - Lift Station #4				
6860 · Electricity LS#4	3,445.63	5,000.00	68.91%	5,000.00
6870 · Telephone LS#4	472.98	600.00	78.83%	650.00
6880 · Water LS#4	958.97	1,100.00	87.18%	1,200.00
6895 · Repairs/Maint./Permits LS#4	512.00	4,000.00	12.8%	4,000.00
Total 6850 · Utilities - Lift Station #4	5,389.58	10,700.00	50.37%	10,850.00
6900 · Utilities - Lift Station #5				
6910 · Electricity LS#5	20,142.79	25,000.00	80.57%	25,000.00
6920 · Telephone LS#5	427.08	600.00	71.18%	600.00
6945 · Repairs/Maint./Permits LS#5	1,823.00	4,000.00	45.58%	4,000.00
Total 6900 · Utilities - Lift Station #5	22,392.87	29,600.00	75.65%	29,600.00

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	Expenses to Date	FY 21/22	Target 83%	FY 22/23
Total 6500 · COLLECTIONS OPERATING EXPENSES	98,047.79	213,200.00	45.99%	223,250.00
7000 · TREATMENT OPERATING EXPENSES				
7105 · Bldg & Grounds Rep/Maint	3,297.92	0.00		5,000.00
7110 · Cell Phones	898.98	1,200.00	74.92%	1,200.00
7120 · Chemicals	19,453.43	40,000.00	48.63%	30,000.00
7130 · Contract Labor	0.00	10,000.00	0.0%	10,000.00
7140 · Dues & Subscriptions	0.00	1,500.00	0.0%	1,500.00
7150 · Employee Training	580.24	1,500.00	38.68%	1,500.00
7170 · Equipment Lease	1,740.00	8,000.00	21.75%	5,000.00
7180 · Equipment Rental	2,896.50	5,000.00	57.93%	5,000.00
7190 · Equipment (Critical Parts)	4,583.66	5,000.00	91.67%	10,000.00
7200 · Equipment Repair/Maintenance	10,373.62	8,500.00	122.04%	17,500.00
7210 · Generator Fuel	2,550.58	3,000.00	85.02%	3,500.00
7220 · Operational Hardware & Supplies	3,528.70	7,500.00	47.05%	6,000.00
7230 · IT Support	17,108.30	15,000.00	114.06%	20,000.00
7240 · Insurance	43,248.49	58,500.00	73.93%	55,000.00
7250 · Janitorial Supplies	651.75	1,500.00	43.45%	1,500.00
7260 · Laundry/Boot Allowance	2,665.63	2,500.00	106.63%	2,800.00
7270 · License Renewal	260.00	1,200.00	21.67%	1,200.00
7280 · Office Supplies	2,391.60	2,500.00	95.66%	2,500.00
7290 · Operating Contingency Reserve	0.00	10,000.00	0.0%	10,000.00
7300 · Sampling & Testing	54,799.11	102,000.00	53.73%	75,000.00
7310 · Lab Supplies	1,816.65	10,000.00	18.17%	7,500.00
7320 · Permits	7,422.50	7,500.00	98.97%	7,800.00
7340 · Professional Development - Tmt	115.53	2,000.00	5.78%	5,000.00
7345 · Prof. Services - Engineering	130,147.45	136,200.00	95.56%	20,000.00
7350 · Safety Supplies/Materials	1,618.52	2,500.00	64.74%	4,000.00
7360 · Small Tools	2,363.99	4,000.00	59.1%	4,000.00
7370 · Solar O&M	0.00	15,000.00	0.0%	15,000.00
7380 · Utilities - Electrical	131,006.33	80,000.00	163.76%	80,000.00
7390 · Utilities - Internet	7,282.28	8,500.00	85.67%	9,800.00
7400 · Utilities - Sludge Removal	28,925.50	35,000.00	82.64%	43,000.00
7410 · Utilities - Telephone	1,033.96	1,200.00	86.16%	1,200.00
7997 · Debt Service Reserve	643,505.00	852,000.00	75.53%	1,042,500.00
Total 7000 · TREATMENT OPERATING EXPENSES	1,126,266.22	1,438,300.00	78.31%	1,504,000.00
Total 6000 · ADMIN/COLL OPERATING EXPENSES	1,122,205.98	1,538,400.00	72.95%	1,118,600.00
Total 5000 · PAYROLL EXPENSES	922,720.03	1,086,400.00	84.93%	1,250,700.00
Total 6000 · OPERATING EXPENSES	3,171,192.23	4,063,100.00	78.05%	3,873,300.00
Total 4000 · INCOME	3,643,316.40	4,266,350.00	85.4%	4,481,900.00
Ordinary Income	472,124.17	203,250.00		608,600.00

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AGENDA ITEM: 3.B

DATE: May 10, 2022

CAYUCOS SANITARY DISTRICT Capital Improvement Projects FY 2022-2023

• Sewer Main Repairs:

\$55,000

These are areas of sewer mains that our camera has identified in need of repair. These projects consist of multiple point repairs, offsets or other anomalies and are targeted to take advantage of economy of savings. The budgeted amount is intended to allow for 2 or 3 replacements.

• WRRF Electric Vehicle:

\$45,000

This purchase is for one new Electric Vehicle. The car will allow staff to transport lab samples to the testing facility each weekend and holiday as well as running small errands without resorting to the use of personal transport.

• Generator & Building Improvements:

\$25,000

During times of electric instability, it is important for the main office to maintain connectivity. This project would allow for pouring of a concrete pad, installation of the generator, and landscaping replanting as appropriate.

CSWP Projects

• Design of the Chaney to Toro Main Line Replacements:

\$35,000

This project will look at replacing the two 12" VCP lines between Chaney and Toro Creek Road with a single larger PVC pipe to allow for temporary storage of sewage prior to Lift Station 5.

• RWQCB/CCC Recycled Water Program:

\$20,000

As part of the District's NPDES Permit, we are required to develop and implement this program to address maximizing the use of recycled water.

• New Vertical Turbine Effluent Pump:

\$45,000

The installation of this new pump will allow the Treatment Plant to discharge a higher flow under high inflow events. The existing pump will be used as an emergency backup.

Total - \$225,000

Proposed COLA & Standby Pay Increases FY 2022/2023

Impact of Cost of Living Adjustment												
		Admin		O&M		WRRF	T	axes & PERS		Combined		Overall FY Increase
Current annual salary	\$	357,000.00	\$	106,500.00	\$	250,000.00	\$	105,000.00	\$	818,500.00		
3% increase	\$	367,710.00	\$	109,695.00	\$	257,500.00	\$	108,150.00	\$	843,055.00	\$	24,555.00
5% increase	\$	374,850.00	\$	111,825.00	\$	262,500.00	\$	110,250.00	\$	859,425.00	\$	40,925.00
7% increase	\$	381,990.00	\$	113,955.00	\$	267,500.00	\$	112,350.00	\$	875,795.00	\$	57,295.00