

#### GOVERNING BOARD

R. Enns, President D. Chivens, Vice-President S. Lyon, Director R. Frank, Director H. Miller, Director Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

### CAYUCOS SANITARY DISTRICT

200 Ash Avenue PO Box 333 Cayucos, California 93430-0333 805-995-3290

# BOARD OF DIRECTORS REGULAR MEETING AGENDA THURSDAY, JUNE 17, 2021 AT 5:00PM

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### 1. ESTABLISH QUORUM AND CALL TO ORDER

#### 2. PUBLIC COMMENTS:

This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.

## 3. **CONSENT CALENDAR:** Recommended to Approve

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

- A. Regular Meeting Minutes
  - 1. Approval of minutes for the May 20, 2021 Board of Directors Regular Meeting
- B. Financial Reports: May 2021
  - 1. Check Register Mechanics Bank (General Checking Account)
    - **a.** Check Register Wells Fargo (CIP/CSWP Checking Account)

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- **b.** Check Register Wells Fargo (CSWP Construction Account)
- 2. Cash, Savings, and Investment Report
- 3. Budget vs. Actual Status Report FY 2020-2021
- 4. Capital Improvement Projects Report
- 4. STAFF COMMUNICATIONS AND INFORMATIONAL ITEMS: No Action Required
  - A. District Manager's Report (Koon) May 2021
  - **B.** Monthly Customer Satisfaction Survey Submissions **None**
  - C. Will-Serves New

None

Will-Serves – Renewed

Baldonado, APN 064-153-041, 80 9<sup>th</sup> St. – SFR Addition Bybee, APN 064-207-048, 2744 Orville Ave. – SFR New Lee/Dezarn, APN 064-128-001, 188 I St. – SFR New Allen, APN 064-182-059, 1975 Cass Ave. – SFR Remodel Fischer, APN 064-227-005, 1200 Pacific Ave. – SFR Addition

Will-Serves - Finaled

Lindell, APN 064-121-031, 236 Pacific Ave. – SFR Addition

Will-Serves – Continue to Serve (No Will-Serve Required)

None

Will-Serves – Grant of License

None

- 5. PRESENTATION FROM DANIEL PHILLIPS OF NATIONAL DEMOGRAPHICS CORPORATION REGARDING DISTRICT-BASED ELECTIONS
- 6. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2021-03 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SEWER SERVICE CHARGES ON THE FISCAL YEAR 2021-2022 COUNTY TAX ROLL
- 7. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2021-04 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL CHARGES ON THE FISCAL YEAR 2021-2022 COUNTY TAX ROLL
- 8. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2021-05 ESTABLISHING CAYUCOS SANITARY DISTRICT'S FISCAL YEAR 2021/22 APPROPRIATIONS LIMIT
- 9. DISCUSSION AND CONSIDERATION TO REJECT CLAIM FOR DAMAGES
- 10. DISCUSSION AND CONSIDERATION TO APPROVE REVISING THE DISTRICT'S ORGANIZATIONAL CHART AND SALARY SCHEDULE TO ELIMINATE THE ADMINISTRATIVE OFFICE MANAGER POSITION
- 11. DISCUSSION AND CONSIDERATION TO APPROVE A BLANKET PURCHASE ORDER FOR FY 2021/22 IN THE AMOUNT OF \$40,000.00 WITH N. BRENT KNOWLES CONSTRUCTION FOR ONGOING PAVING AND SLURRY SERVICES ASSOCIATED WITH POINT REPAIRS AND OTHER DISTRICT-RELATED EMERGENCIES
- 12. DISCUSSION AND CONSIDERATION TO APPROVE CHANGE ORDER #7 WITH CUSHMAN CONTRACTING CORPORATION IN THE AMOUNT OF \$19,240.00

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- 13. DISCUSSION AND CONSIDERATION TO ACCEPT AS COMPLETE AND FILE A NOTICE OF COMPLETION FOR THE FOLLOWING PROJECTS: THE CAYUCOS WATER RESOURCE RECOVERY FACILITY GRADING, THE CAYUCOS WATER RESOURCE RECOVERY FACILITY CONSTRUCTION, THE PIPELINE PROJECT, LIFT STATION 5 REPLACEMENT CONSTRUCTION, LIFT STATION 5 PROGRAMMING AND INTEGRATION
- 14. DISCUSSION AND CONSIDERATION TO APPROVE THE USDA WATER AND WASTE SYSTEM GRANT AGREEMENTS IN THE AMOUNT OF \$1,651,844.00 AND \$2,851,500.00 FOR THE PAYOFF OF THE SERIES A-1 LOAN WITH WESTERN ALLIANCE BANK
- 15. CAYUCOS SUSTAINABLE WATER PROJECT STATUS UPDATE
- 16. <u>CLOSED SESSION:</u> PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957(b) Title: District Manager
- **17. BOARD MEMBER COMMENTS** (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
- 18. FUTURE SCHEDULED MEETINGS
  - July 15, 2021 Regular Board Meeting
  - August 19, 2021 Regular Board Meeting
  - September 16, 2021 Regular Board Meeting
- 19. ADJOURNMENT

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