



CAYUCOS SANITARY DISTRICT

200 Ash Avenue
PO Box 333
Cayucos, CA 93430-0333
805-995-3290

AGENDA ITEM: 3.A.1

DATE: March 17, 2022

ACTION: Approved

GOVERNING BOARD

R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
H. Miller, Director
R. Frank, Director

BOARD OF DIRECTORS REGULAR MEETING MINUTES THURSDAY, FEBRUARY 17, 2022 AT 5:00 P.M. 200 ASH AVENUE, CAYUCOS, CA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

Board members present via GoToMeeting: President Robert Enns, Vice-President Dan Chivens, Director Robert Frank, Director Shirley Lyon and Director Hannah Miller

Staff present via GoToMeeting: District Manager Rick Koon and Admin. Services Manager Amy Lessi

Guests present via GoToMeeting: Daniel Phillips of National Demographics Corporation (NDC)

2. PUBLIC COMMENT

President Enns opened the meeting to Public Comment.

Related to Agenda Item #5, John Paul Drayer commented that the proposals prepared by NDC are within the 10% variant, while the District's proposal has a 62% variation in population.

Hearing no further comment, President Enns closed Public Comment.

3. CONSENT CALENDAR: Recommended to Approve

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Regular Meeting Minutes

1. Approval of minutes for the January 20, 2022 Board of Directors Regular Meeting

B. Financial Reports: January 2022

1. Check Register – Mechanics Bank (General Checking Account)
 - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
 - b. Check Register – Wells Fargo (CSWP Construction Account)
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report FY **2021-2022**
4. Capital Improvement Projects Report

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Frank, to approve items on the consent calendar as prepared. Motion was seconded by Miller.

ROLLCALL VOTE: Frank-yes, Miller-yes, Lyon-yes, Chivens-yes, Enns-yes

VOTE 5-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: No Action Required

A. District Manager's Report: January 2022

B. New Will-Serves:

- 2765 Santa Barbara Ave. / McKean / 064-204-009 / SFR New
- 166 H St. / Wyss / 064-127-015 / SFR Remodel
- 2843 Richard Ave. / Gilmore / 064-211-071 / SFR Addition

Extended Will-Serves:

- 2685 Ocean Blvd. / Teixeira / 064-206-052 / SFR Remodel

Finalized Will-Serves:

- 54 22nd St. / Failla / 064-184-009 / SFR New

Continue-to-Serves (No Will-Serve Required):

None

Grants of License:

None

Manager Koon gave a summary of the previous month's activities. Director Lyon asked if there is an estimate of how much the added Phase II of Souza Construction's work for the CalTrans Toro Creek Bridge Project will be for, and Manager Koon replied approximately \$800,000.00.

President Enns opened the meeting to Public Comment.

John Paul Drayer observed silver tags tied to the temporary bridge and asked if they are due to problems with birds or rodents.

Hearing no further comment, President Enns closed Public Comment.

Manager Koon responded that Caltrans is using the tags to help prevent birds from nesting on a temporary structure.

Items 4.A. – C. were received and accepted.

5. PUBLIC HEARING #3: PRESENTATION FROM DANIEL PHILLIPS OF NATIONAL DEMOGRAPHICS CORPORATION REGARDING PROPOSED DIVISION-BASED ELECTIONS DIVISION MAPS

Daniel Phillips of NDC presented a PowerPoint slideshow regarding the District's transition to By-Division Elections and three map proposals for the divisions. President Enns questioned why areas outside of the District's boundaries are represented on the maps. Daniel Phillips replied that he is required to use census blocks when creating maps, regardless of how the census blocks align with the District's boundaries. He went on to state that although the census blocks reach well beyond the District's boundaries, the vast majority of people living in those proposed divisions do in fact live within the District's boundaries.

President Enns opened the meeting to Public Comment.

John Curti wondered if voter turnout relative to the amount of registered voters can be considered as criteria for the divisions. He also expressed concern that splitting Cayucos into such small groups would make it possible for a candidate to get elected by a miniscule number of votes.

Hearing no further comment, President Enns closed Public Comment.

The Board expressed an overall preference for NDC Proposal "A." Director Miller asked if it would be possible to have divisions that allow for Directors Frank and Lyon to have their own divisions without the divisions being in the shape of long fingers. Daniel Phillips answered that he already tried; Proposal "A" is the best he could do. Director Frank questioned how many people are living outside the District's boundary yet are included in these maps, to which Daniel Phillips responded approximately 11.

Item 5 was received; no action required.

6. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2022-03 TO AUTHORIZE REMOTE TELECONFERENCING MEETINGS IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e) (AB 361)

Manager Koon explained that the Board is required to adopt this Resolution if they wish to continue with remote meetings during the COVID-19 pandemic.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Frank, to adopt Resolution 2022-03 to authorize remote teleconferencing meetings in accordance with Government Code Section 54953(e) (AB 361). Motion was seconded by Miller.

ROLLCALL VOTE: Frank-yes, Miller-yes, Lyon-yes, Chivens-yes, Enns-yes

VOTE 5-0 Motion passed

7. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2022-04 ADOPTING AND AUTHORIZING SUBMITTAL OF NOTIFICATION OF INTENT TO COMPLY IN ACCORDANCE WITH SB 619 TO CALRECYCLE

Manager Koon presented Resolution 2022-04 to the Board and explained its necessity. Director Frank requested confirmation that even with the approval of this Resolution, Mission Country Disposal would still have to adhere to the Prop. 218 process in order to increase the rates. Manager Koon confirmed.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Chivens, to adopt Resolution 2022-04 adopting and authorizing submittal of Notification of Intent to comply in accordance with SB 619 to CalRecycle. Motion was seconded by Frank.

ROLLCALL VOTE: Chivens-yes, Frank-yes, Miller-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

8. BOARD MEMBER COMMENTS

This item provides the opportunity for Board members to make brief announcements and/or briefly report on their own activities related to District business.

None.

9. FUTURE SCHEDULED MEETINGS

- March 17, 2022 – Regular Board Meeting
- April 21, 2022 – Regular Board Meeting
- May 19, 2022 – Regular Board Meeting

10. ADJOURNMENT

The meeting adjourned at 6:05 p.m.

Minutes Respectfully Submitted By:

X Amy Lessi

Amy Lessi
Administrative Services Manager