

CAYUCOS SANITARY DISTRICT
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GOVERNING BOARD

R. B. Enns, President
R. H. McHale, Interim Vice-President
H. Fones, Director
S. Lyon, Director
M. Foster, Director

**MINUTES
SPECIAL MEETING
December 3, 2008**

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 6:00 p.m., Wednesday, December 3, 2008.

Board members present: President Robert Enns, Interim Vice-President Bud McHale and Directors Hal Fones and Shirley Lyon

Board members absent: None

Staff present: Bill Callahan, District Manager and Bonnie Connelly, Administrative Services Officer

Consultant Present: Jon McAlpin, Architect (Omni Design)

Visitors Present: Michael Foster, Board Applicant-Candidate, and Dorothy Fones

2. PUBLIC COMMENTS

There were no public comments received.

3. CONSIDERATION TO APPOINT AN APPLICANT /CANDIDATE TO VACANT POSITION ON THE BOARD OF DIRECTORS

MOTION: First by Lyon with second by McHale to appoint Michael Foster to occupy the vacancy left by the passing of Director Nat Raimondo, for the new two (2) year term expiring December 3, 2010. Vote: 4-0

Michael Foster was thereafter sworn in by Board Secretary-Clerk, Bonnie Connelly.

4. CONSIDERATION TO APPROVE PROPOSAL FROM OMNI DESIGN GROUP FOR CIVIL ENGINEERING AND DESIGN SERVICES: PHASE I OPERATIONS AND MAINTENANCE GARAGE

Directors McHale and Foster stepped down asserting conflict of interest over the District's maintenance shop building project as both of their residences are located within 500' of the proposed project.

President Enns provided an overview of how the shop project had come into being and the potential for expansion into a second phase involving remodel of the existing District office with addition of a separate Board meeting/multi-purpose room that would address the currently cramped quarters. Architect Jon McAlpin provided a summary of the permitting and planning process envisioned going forward. Jon stated that the District is in-fact seeking preliminary plans/design for Phase I and Phase II to the San Luis Obispo County Planning and Building Department for review and approval of a Minor Use Permit.

Visitor Dorothy Fones commented that she would like to see construction of both phases at the same time; that perhaps there would be economies of scale in doing so. Also, she expressed concern over the possibility of changes to building code requirements with delay and passage of time from the Phase I project to Phase II.

Discussion ensued about building the total project out, including both phases, as opposed to building in two separate phases. Jon reminded the Board that while building out both phases simultaneously was discussed early on, the Board's decision was to consider the project in two distinct stages, and that his work-to-date was directed to Phase I and that he would have to delve further into design to accomplish such a task, and to do so would require significantly more time and costs than those presented this evening. There was consensus of the Board to tackle the first phase due to the immediacy of the need for a maintenance shop and to stay on track with the time line. It was felt that to build out Phase II now as opposed to later could be a strain on District finances, and critically delay the shop project. It was decided to continue along the current path and consider the Phase II expansion and addition project at a later date.

MOTION: First by Lyon with second by Fones to accept the proposal from John McAlpin (Omni Design Group) for architectural and civil engineering services for the Phase I portion of the District's expansion project in the amount of \$48,250 on a not to exceed basis, based on the fee schedule and scope of work presented. Vote: 3-0 (McHale and Foster abstaining)

5. ADJOURNMENT

MOTION: First by McHale with second by Lyon to adjourn the meeting at 6:30 p.m.

Minutes Prepared By: Bonnie Connelly
Bonnie Connelly, Board Secretary-Clerk