



Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

CAYUCOS SANITARY DISTRICT

200 Ash Avenue
PO Box 333
Cayucos, California 93430-0333
805-995-3290

GOVERNING BOARD

R. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
R. Frank, Director
H. Miller, Director

BOARD OF DIRECTORS REGULAR MEETING AGENDA THURSDAY, JANUARY 21, 2021 AT 5:00PM

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Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the District Office and available on the CSD website at <https://www.cayucosd.org/board-of-directors-meetings>. To comply with the Governor's Executive Order, CA Department of Public Health social distancing guidance and shelter-at-home order, related to slowing the spread of coronavirus (COVID-19), the CSD Administrative Office is closed to the public, until further notice. Please call 805-995-3290 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability.

1. ESTABLISH QUORUM AND CALL TO ORDER

2. PUBLIC COMMENTS:

This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.

3. CONSENT CALENDAR: Recommend to Approve

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Regular Meeting Minutes

1. Approval of minutes for the December 17, 2020 Board of Directors Regular Meeting

B. Financial Reports: November 2020

1. Check Register – Mechanics Bank (General Checking Account)
 - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
 - b. Check Register – Wells Fargo (CSWP Construction Account)

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2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report **FY 2020-2021**
4. Capital Improvement Projects Report
- C. **Financial Reports: December 2020**
 1. Check Register – Mechanics Bank (General Checking Account)
 - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
 - b. Check Register – Wells Fargo (CSWP Construction Account)
 2. Cash, Savings, and Investment Report
 3. Budget vs. Actual Status Report **FY 2020-2021**
 4. Capital Improvement Projects Report
4. **STAFF COMMUNICATIONS AND INFORMATIONAL ITEMS: No Action Required**
 - A. District Manager's Report (Koon) – **December 2020**
 - B. Monthly Customer Satisfaction Survey Submissions – **None**
 - C. Will-Serves – New
 - Cayucos Supermarket Corp., APN 064-131-006, 301 S Ocean Ave. – CMMCL Remodel**
 - Will-Serves – Renewed
 - Brindley, APN 064-432-053, 3486 Shearer Ave. – SFR New**
 - Scoto, APN 064-204-055, 2787 Santa Barbara Ave. – SFR New**
 - Will-Serves – Finaled
 - None**
 - Will-Serves – Continue to Serve (No Will-Serve Required)
 - None**
 - Will-Serves – Grant of License
 - None**
5. **DISCUSSION AND CONSIDERATION TO APPROVE AMENDMENT #1 IN THE AMOUNT OF \$264,525.00 TO THE AGREEMENT WITH WATER SYSTEMS CONSULTANTS, INC. (WSC) FOR PROFESSIONAL ENGINEERING SERVICES IN THE CONSTRUCTION OF THE CAYUCOS SUSTAINABLE WATER PROJECT SUBJECT TO FINAL APPROVAL BY THE USDA**
6. **DISCUSSION AND CONSIDERATION TO APPROVE THE FOLLOWING RESOLUTIONS IN ORDER TO CONVERT THE WESTERN ALLIANCE BANK CONSTRUCTION FINANCING TO THE USDA LOANS:**
 - A. RESOLUTION 2021-01 AUTHORIZING THE EXECUTION AND DELIVERY OF CERTIFICATES OF PARTICIPATION IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$24,301,500; AND APPROVING AN INSTALLMENT SALES AGREEMENT BETWEEN THE PUBLIC PROPERTY FINANCING CORPORATION OF CALIFORNIA AND THE CAYUCOS SANITARY DISTRICT; A TRUST AGREEMENT AMONG THE DISTRICT MANAGER OF THE CAYUCOS SANITARY DISTRICT, THE PUBLIC PROPERTY FINANCING CORPORATION OF CALIFORNIA, AND THE CAYUCOS SANITARY DISTRICT; AN ASSIGNMENT AGREEMENT BETWEEN THE PUBLIC PROPERTY FINANCING CORPORATION OF CALIFORNIA AND THE DISTRICT MANAGER OF THE CAYUCOS SANITARY DISTRICT; AND RELATED ACTIONS
 - B. FOUR (4) USDA LOAN RESOLUTIONS AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING THE DISTRICT'S WASTEWATER SYSTEM FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE

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7. **DISCUSSION AND CONSIDERATION TO APPROVE RESOLUTION 2021-02 FOR MODIFICATIONS TO THE SERIES B LOAN WITH WESTERN ALLIANCE BANK**
8. **CAYUCOS SUSTAINABLE WATER PROJECT STATUS UPDATE**
9. **BOARD MEMBER COMMENTS** (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
10. **FUTURE SCHEDULED MEETINGS**
 - February 18, 2021 – Regular Board Meeting
 - March 18, 2021 – Regular Board Meeting
 - April 15, 2021 – Regular Board Meeting
11. **ADJOURNMENT**

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at <https://www.cayucosd.org/board-of-directors-meetings>

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.