

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

AGENDA ITEM: 7-A

DATE: March 19, 2015

ACTION: Approved

GOVERNING BOARD
R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
C. Maffioli, Director
D. Lloyd, Director

REGULAR MEETING
MINUTES
Thursday, February 19, 2015
6:00 p.m.

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 6:04p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon, Director Dan Lloyd, and Director Cary Maffioli.

Staff present: District Manager Rick Koon, Special Projects Coordinator Robert Tennent, and Administrative Services Billing Manager Danielle Crawford.

2. PUBLIC COMMENTS

President Enns opened the meeting to Public Comments. Hearing none, President Enns closed Public Comment.

3. CONSIDERATION TO APPROVE THE 1st QUARTER 2014/15 WWTP OPERATIONS AND MAINTENANCE INVOICE FROM THE CITY OF MORRO BAY IN THE AMOUNT OF \$97,059.97.

Koon briefly discussed City of Morro Bay invoice and suggested consent to payment.

MOTION: 1st by Lyon, 2nd by Chivens to approve payment of the 1st quarter 2014/15 WWTP Operations and Maintenance invoice from the City of Morro Bay in the amount of \$97,059.97.

ROLLCALL VOTE: Enns-yes, Chivens-yes, Lyon-yes, Lloyd-yes, Maffioli-yes. **VOTE 5-0** Motion passed

4. CONSIDERATION AND APPROVAL OF THE SECOND AMENDMENT TO TENNENT SETTLEMENT AGREEMENT.

Rick went over the importance of extending the Tennent settlement agreement.

Tennent said he would like to continue working on special projects to fulfill District needs.

Lloyd commented that Tennent is an asset to the District and would like to see him continue working with the District as the Special Projects Coordinator.

President Enns said he is grateful to have Tennent as part of the team and opened the meeting to Public Comments.

Hearing none, President Enns closed Public Comment.

MOTION: 1st by Chivens, 2nd by Lloyd, to approve the second amendment to Tennent settlement agreement.

ROLLCALL VOTE: Enns-yes, Chivens-yes, Lyon-yes, Lloyd-yes, Maffioli-yes. **VOTE 5-0** Motion passed

5. UPDATE FROM THE AD HOC COMMITTEE ON CONCEPTUAL ALTERNATIVES ANALYSIS FOR WASTEWATER TREATMENT PLANT PROJECT

Koon went over recent meetings, events and outcomes relating to the progress of the WWTP project. He also discussed the changes made to the proposed MOU.

There was much discussion between the Board and Koon regarding all WWTP alternatives.

President Enns opened the meeting to Public Comments.

Hearing none, President Enns closed Public Comment.

6. STAFF COMMUNICATIONS AND INFORMATION ITEMS

A. District Manager's Report – January 2015

B. Financial Reports: January 2015

1. Check Register

2. Cash, Savings, and Investment Report

3. Budget vs. Actual Status Report FY 2014-2015

4. Capital Improvement Projects Report

C. Monthly Customer Satisfaction Survey Submissions

D. Will Serves - New

None

Will Serves – Renewed

Boone, APN 064-241-033, 2000 Pacific Ave

Will Serves – Finaled

None

Koon went over the District activities for the month of January commenting that the ACH count to date is now 146. He also noted that staff met with an SDRMA representative and has updated the District IIPP which, as a result has reinforced the District's Cal-OSHA compliance.

Items A through D were received and accepted.

President Enns opened the meeting to Public Comments. Hearing none, Public Comments was closed.

7. CONSENT CALENDAR

A. Approval of Minutes from the January 15, 2015 Board of Directors Meeting

MOTION: 1st by Lyon, 2nd by Lloyd to approve the minutes of the January 15, 2015 Board of Director's Meeting. **VOTE: 5-0** Motion passed.

President Enns opened the meeting to Public Comments. Hearing none, Public Comments was closed.

8. BOARD MEMBER COMMENTS

None

9. SCHEDULED MEETINGS

Board of Directors and Manager Koon confirmed upcoming meeting dates.

- A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, Date: **March 12, 2015**
Hosted By: City of Morro Bay, Location: 1001 Kennedy Way, Morro Bay, Time: 6:00 pm.
- B. Regular Board of Directors Meeting, Date: **March 19, 2015**
Location: Cayucos Sanitary District Office, Time: 6:00 p.m.
- C. Other future meeting Schedule:
JPA: **April 9, 2015 (Cayucos)**
Board Meeting: **April 16, 2015**

10. SCHEDULE AGENDA ITEMS FOR THE MARCH 19, 2015 BOARD MEETING

None suggested

11. ADJOURNMENT

The meeting adjourned at 8:16p.m.

Minutes Recorded and Respectfully Submitted By:

5/6/2015

X 

Danielle Crawford
Administrative Services Billing Manager