



Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

## CAYUCOS SANITARY DISTRICT

200 Ash Avenue  
PO Box 333  
Cayucos, California 93430-0333  
805-995-3290

### GOVERNING BOARD

R. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
R. Frank, Director  
H. Miller, Director

### BOARD OF DIRECTORS BUDGET COMMITTEE MEETING AGENDA WEDNESDAY, MAY 5, 2021 AT 2:00PM

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### COMMITTEE MEMBERS:

Hannah Miller, Director  
Shirley Lyon, Director

### STAFF:

Rick Koon, District Manager  
Gayle Good, Admin. Accounting Manager

#### 1. CALL MEETING TO ORDER

#### 2. PUBLIC COMMENTS:

As a special meeting, members of the public may speak before consideration of the item that appears on this agenda, however, there is no opportunity afforded under the Brown Act to speak on a non-agendized items.

#### 3. REVIEW AND DISCUSSION OF PROPOSED DRAFT BUDGETS FY 2021-2022:

##### A. OPERATING BUDGET

##### B. CAPITAL IMPROVEMENT PROJECT BUDGET

#### 4. ADJOURNMENT

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at <https://www.cayucossd.org/board-of-directors-meetings>

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## Budget Summary FY 21/22

AGENDA ITEM: 3.A

DATE: May 5, 2021

**Income:**

Sewer Income	\$	3,061,150.00
Will Serve Income	\$	35,200.00
Rental Income	\$	38,800.00
Solid Waste Income	\$	89,600.00
SLOCO Tax Assessments	\$	1,018,400.00
Savings Interest Income	\$	100.00
Investment Interest Income	\$	18,500.00
Other Misc. Income	\$	4,600.00
<b>Category Total</b>	<b>\$</b>	<b>4,266,350.00</b>

**Payroll:**

Admin Gross Wages Regular	\$	350,900.00
Coll Gross Wages Regular	\$	195,400.00
Treatment Gross Wages Regular	\$	200,200.00
Director Payroll	\$	8,000.00
Vested Payroll Benefits	\$	5,400.00
Admin Payroll Taxes/Benefits	\$	138,700.00
Coll Payroll Taxes/Benefits	\$	113,700.00
Treatment Payroll Taxes/Benefits	\$	73,500.00
Director Payroll Taxes	\$	500.00
<b>Category Total</b>	<b>\$</b>	<b>1,086,300.00</b>

**Operating Expenses:**

Special Projects	\$	13,000.00
Admin Operating Expenses	\$	195,700.00
Collections Operating Expenses	\$	213,200.00
Treatment Operating Expenses	\$	586,300.00
Loan Interest	\$	1,065,000.00
Debt Service Reserve	\$	852,000.00
<b>Category Total</b>	<b>\$</b>	<b>2,925,200.00</b>

<b>Total Income</b>	<b>\$</b>	<b>4,266,350.00</b>
<b>Less Total Expenses</b>	<b>\$</b>	<b>4,011,500.00</b>
<b>Net Income</b>	<b>\$</b>	<b>254,850.00</b>















**CAYUCOS SANITARY DISTRICT**  
**Capital Improvement Projects**  
**FY 2021-2022**

- **Sewer Main Repairs:** \$55,000

These are areas of sewer mains that our camera has identified in need of repair. These projects consist of multiple point repairs, offsets or other anomalies and are targeted to take advantage of economy of savings. The budgeted amount is intended to allow for 2 or 3 replacements.

- **Treatment Plant Forklift** \$45,000

This purchase is for a forklift or small reach lift for the WRRF. It is needed to handle small totes of citric acid and to move pumps or other equipment to and from the maintenance building.

**CSWP Projects**

- **Construction of Outfall Tie-in:** \$45,000

Originally scheduled for last FY, this project will tie in the temporary bypass line into the end of the Outfall.

- **Design of the Chaney to Toro Main Line Replacements:** \$35,000

This project will look at replacing the two 12" VCP lines between Chaney and Toro Creek Road with a single larger PVC pipe to allow for temporary storage of sewage prior to Lift Station 5.

- **RWQCB/CCC Recycled Water Program:** \$20,000

As part of the District's NPDES Permit, we are required to develop and implement this program to address maximizing the use of recycled water.

***Total - \$200,000***

## Proposed COLA & Standby Pay Increases FY 2021/2022

Impact of Cost of Living Adjustment					
	Admin	O&M	Plant	Combined	overall increase in salary base
current annual	\$ 340,716.80	\$ 168,937.60	\$ 161,449.60	\$ 671,104.00	
1% increase	\$ 344,123.97	\$ 170,626.98	\$ 163,064.10	\$ 677,815.04	\$ 6,711.04
2% increase	\$ 347,531.14	\$ 172,316.35	\$ 164,678.59	\$ 684,526.08	\$ 13,422.08
3% increase	\$ 350,938.30	\$ 174,005.73	\$ 166,293.09	\$ 691,237.12	\$ 20,133.12
Applying associated costs (taxes & CalPERS) to a 3% increase					\$ 2,412.34
<b>Fiscal year impact @ 3%</b>					<b>\$ 22,545.46</b>

Last COLA 2018

Impact of Increasing Standby Pay				
	Regular Days	Holidays		
Days	355	10	Total	increase/year
Current	\$ 40.00	\$ 50.00	\$ 14,700.00	
Option 1	\$ 45.00	\$ 55.00	\$ 16,525.00	\$ 1,825.00
Option 2	\$ 50.00	\$ 60.00	\$ 18,350.00	<b>\$ 3,650.00</b>