

GOVERNING BOARD R. Enns, President D. Chivens, Vice-President S. Lyon, Director R. Frank, Director H. Miller, Director Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

CAYUCOS SANITARY DISTRICT

200 Ash Avenue PO Box 333 Cayucos, California 93430-0333 805-995-3290

BOARD OF DIRECTORS BUDGET COMMITTEE MEETING AGENDA WEDNESDAY, MAY 5, 2021 AT 2:00PM

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COMMITTEE MEMBERS:

Hannah Miller, Director Shirley Lyon, Director <u>STAFF:</u> Rick Koon, District Manager Gayle Good, Admin. Accounting Manager

1. CALL MEETING TO ORDER

2. PUBLIC COMMENTS:

As a special meeting, members of the public may speak before consideration of the item that appears on this agenda, however, there is no opportunity afforded under the Brown Act to speak on a non-agendized items.

3. REVIEW AND DISCUSSION OF PROPOSED DRAFT BUDGETS FY 2021-2022: A. OPERATING BUDGET

B. CAPITAL IMPROVEMENT PROJECT BUDGET

4. ADJOURNMENT

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at https://www.cayucossd.org/board-of-directors-meetings

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.

Budget Summary FY 21/22

AGENDA ITEM: 3.A

DATE: <u>May 5, 2021</u>

Income:			
Sewer Income		\$	3,061,150.00
Will Serve Income		\$	35,200.00
Rental Income		\$	38,800.00
Solid Waste Income		\$	89,600.00
SLOCO Tax Assessments		\$	1,018,400.00
Savings Interest Income		\$	100.00
Investment Interest Income		\$	18,500.00
Other Misc. Income		\$ \$	4,600.00
	Category Total	\$	4,266,350.00
Payroll:			
Admin Gross Wages Regular		\$	350,900.00
Coll Gross Wages Regular		\$	195,400.00
Treatment Gross Wages Regular		\$	200,200.00
Director Payroll		\$	8,000.00
Vested Payroll Benefits		\$	5,400.00
Admin Payroll Taxes/Benefits		\$	138,700.00
Coll Payroll Taxes/Benefits		\$	113,700.00
Treatment Payroll Taxes/Benefits		\$	73,500.00
Director Payroll Taxes		\$	500.00
	Category Total	\$	1,086,300.00
Operating Expenses:			
Special Projects		\$	13,000.00
Admin Operating Expenses		\$	195,700.00
Collections Operating Expenses		\$	213,200.00
Treatment Operating Expenses		\$	586,300.00
Loan Interest		\$	1,065,000.00
Debt Service Reserve		\$	852,000.00
	Category Total	\$	2,925,200.00
Total Income		\$	4,266,350.00
Less Total Expenses		\$	4,011,500.00
	Net Income	\$	254,850.00

	expenses to date	FY 20/21	target 75%	FY 21/22	
	Jul '20 - Apr '21	Budget	% of Budget	Proposed	
ary Income/Expense					
ncome					
4000 · SEWER INCOME	_				
4010 · Sewer Use Fees	2,493,012.55	2,905,500.00	85.8%	3,030,000.00	4.256% increase in fe
4020 · Sewer Late Fees	12,943.49	13,000.00	99.57%	13,500.00	based increase on san
4030 · Sewer Bank Fees	397.30	500.00	79.46%	500.00	
4040 · Sewer Liens	0.00	0.00	0.0%	-	
4050 · Lot Fees	14,232.41	17,000.00	83.72%	17,000.00	
4060 · Lot Late Fees	101.25	150.00	67.5%	150.00	
4080 · Lot Liens	0.00	0.00	0.0%	-	
otal 4000 · SEWER INCOME	2,520,687.00	2,936,150.00	85.85%	3,061,150.00	
100 · WILL SERVE INCOME					
4110 · Will Serve Fee	2,550.00	2,000.00	127.5%	2,500.00	
4120 · Connection Fee	31,440.00	31,900.00	98.56%	31,900.00	
4130 · Inspection Fee	400.00	400.00	100.0%	400.00	
4140 · Grant of License Fee	400.00			400.00	
Total 4100 · WILL SERVE INCOME	34,790.00	34,300.00	101.43%	35,200.00	
200 · RENTAL INCOME					
4210 · Morro Dunes Rent	29,608.66	24,500.00	120.85%	30,000.00	
4220 · Hanson Rent	5,924.38	5,000.00	118.49%	6,000.00	
4230 · CMB Corp. Yard Lease	2,669.15	2,700.00	98.86%	2,800.00	
otal 4200 · RENTAL INCOME	38,202.19	32,200.00	118.64%	38,800.00	
300 · SOLID WASTE INCOME					
4310 · Solid Waste Franchise Fee	69,972.40	82,000.00	85.33%	82,000.00	
4320 · AB939 Recycle Program Fee	6,328.99	7,600.00	83.28%	7,600.00	
Total 4300 · SOLID WASTE INCOME	76,301.39	89,600.00	85.16%	89,600.00	
400 · SLOCO TAX ASSESSMENTS					
4410 · Current Year Secured/Unsecured	804,066.57	951,700.00	84.49%	996,700.00	County estimate
4420 · Delinquent Sewer Prior Year	8,502.20	20,000.00	42.51%	21,700.00	
4430 · Penalties/Interest from PY tax	446.98	0.00	100.0%	-	
4440 · PY Secured/Unsecured	-1,003.95	0.00	100.0%	-	
4400 · SLOCO TAX ASSESSMENTS - Other	0.00	0.00	0.0%	-	
Total 4400 · SLOCO TAX ASSESSMENTS	812,011.80	971,700.00	83.57%	1,018,400.00	
4500 · SAVINGS INTEREST INCOME					
4510 · Checking Interest	0.00	150.00	0.0%	-	
4520 · Savings Interest	76.80	50.00	153.6%	100.00	
4540 · MCD Security Deposit Interest	-3.63	0.00	100.0%	-	
Total 4500 · SAVINGS INTEREST INCOME	73.17	200.00	36.59%	100.00	
4600 · INVESTMENT INTEREST					
4610 · ALLIANCE BANK RESTRICTED INT.	2,427.38	9,000.00	26.97%	-	
4600 · INVESTMENT INTEREST - Other	12,789.58	18,600.00	68.76%	18,500.00	
Total 4600 · INVESTMENT INTEREST	15,216.96	27,600.00	55.13%	18,500.00	
4700 · OTHER INCOME		_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		20,000100	

Notes
fees to \$98/month 7/1/21
same percentage

		expenses to date	FY 20/21	target 75%	FY 21/22
		Jul '20 - Apr '21	Budget	% of Budget	Proposed
4730 · R	eimbursed Expenses Income	35.00			-
4740 · N	OTARY SERVICES	0.00	0.00	0.0%	-
4750 · C	OUNTY OF SLO ESMF / EDF funds	4,533.79	4,600.00	98.56%	4,600.0
otal 4700 ·	OTHER INCOME	4,568.79	4,600.00	99.32%	4,600.
al Income		3,501,851.30	4,096,350.00	85.49%	4,266,350.0
s Profit		3,501,851.30	4,096,350.00	85.49%	
ense					
000 · PAYR	ROLL EXPENSES				
5100 · A	DMINISTRATIVE PAYROLL				
5110	· Admin. Gross Wages Regular	248,153.41	290,000.00	85.57%	303,700.
5120	· Admin Gross Wages Overtime	0.00	0.00	0.0%	-
5130	· Admin Gross Wages Vacation	12,498.50	17,100.00	73.09%	14,800.
5141	· Admin Time Off With Pay	0.00	0.00	0.0%	-
5145	· Admin Bereavement Leave	0.00	0.00	0.0%	-
5150	· Admin Gross Wages Sick Payout	3,444.54	15,500.00	22.22%	16,200.
5180	· Admin Personal Holiday	1,518.14	2,600.00	58.39%	2,700.
5185	· Admin Holiday Pay	4,674.16	12,900.00	36.23%	13,500.
5195	· Admin Payout - Other	473.30			-
Total 51	00 · ADMINISTRATIVE PAYROLL	270,762.05	338,100.00	80.08%	350,900.
5200 · C	OLLECTIONS PAYROLL				
5210	· Coll Gross Wages Regular	104,647.61	87,000.00	120.29%	150,100.
5220	· Coll Gross Wages Overtime	0.00	500.00	0.0%	
5230	· Coll Gross Wages Vacation	6,725.68	4,600.00	146.21%	10,800.
5241	· Coll Time Off With Pay	0.00	0.00	0.0%	
5245	· Coll Bereavement Leave	0.00	0.00	0.0%	
5250	· Coll Gross Wages Sick Payout	3,312.74	4,700.00	70.48%	8,200.
5260	· Coll Gross Wages Standby Pay	11,890.00	14,700.00	80.88%	18,400.
5280	· Coll Personal Holiday	953.60	800.00	119.2%	1,400.
5285	· Coll Holiday Pay	5,556.56	3,900.00	142.48%	6,500.
Total 52	00 · COLLECTIONS PAYROLL	133,086.19	116,200.00	114.53%	195,400.
5300 · T	REATMENT PAYROLL				
5310	· Treat Gross Wages Regular	60,751.58	173,450.00	35.03%	158,900.
5320	· Treat Gross Wages Overtime	0.00	1,000.00	0.0%	
	· Treat Gross Wages Vacation	0.00	8,500.00	0.0%	6,700.
5350	 Treat Gross Wages Sick Payout 	0.00	9,300.00	0.0%	8,100.
5360	 Treat Gross Wages Standby Pay 	0.00	7,350.00	0.0%	18,400.
5380	· Treat Personal Holiday	0.00	1,600.00	0.0%	1,400.
5385	· Treat Holiday Pay	2,483.84	7,800.00	31.84%	6,700.
5300	· TREATMENT PAYROLL - Other	0.00			-
Total 53	00 · TREATMENT PAYROLL	63,235.42	209,000.00	30.26%	200,200.
	IRECTOR PAYROLL				
	· Director Gross Wages	5,500.00	8,000.00	68.75%	8,000.
	00 · DIRECTOR PAYROLL	5,500.00	8,000.00	68.75%	8,000.

Notes	
remove	
need to verify	
includes increase to ± 50	
includes increase to \$50	
includes increase to \$50	

	expenses to date	FY 20/21	target 75%	FY 21/22
	Jul '20 - Apr '21	Budget	% of Budget	Proposed
5500 · VESTED PAYROLL BENEFITS				
5510 · FICA	0.00	0.00	0.0%	-
5520 · Medicare	0.00	0.00	0.0%	-
5540 · SUTA	0.00	0.00	0.0%	-
5550 · Vested PERS Health	4,218.00	5,000.00	84.36%	5,400.00
Total 5500 · VESTED PAYROLL BENEFITS	4,218.00	5,000.00	84.36%	5,400.00
5600 · ADMIN PAYROLL TAXES & BENEFITS				
5610 · Admin FICA	14,478.69	21,000.00	68.95%	17,000.00
5620 · Admin Medicare	3,919.17	4,900.00	79.98%	5,100.00
5650 · Admin PERS Health	73,720.48	65,600.00	112.38%	71,000.00
5660 · Admin PERS Retirement	40,755.88	25,300.00	161.09%	41,200.00
5670 · Admin Dental	3,443.05	3,400.00	101.27%	3,600.00
5680 · Admin Vision	834.13	750.00	111.22%	800.00
Total 5600 · ADMIN PAYROLL TAXES & BENEFITS	137,151.40	120,950.00	113.4%	138,700.00
5700 · COLL PAYROLL TAXES & BENEFITS				
5710 · Coll FICA	8,332.11	6,300.00	132.26%	11,000.00
5720 · Coll Medicare	1,948.63	1,500.00	129.91%	2,600.00
5750 · Coll PERS Health	43,345.69	65,600.00	66.08%	59,000.00
5760 · Coll PERS Retirement	35,737.47	8,100.00	441.2%	36,700.00
5770 · Coll Dental	2,641.24	3,400.00	77.68%	3,600.00
5780 · Coll Vision	641.08	750.00	85.48%	800.00
Total 5700 · COLL PAYROLL TAXES & BENEFITS	92,646.22	85,650.00	108.17%	113,700.00
5800 · TREAT PAYROLL TAXES & BENEFITS				
5810 · Treat FICA	3,464.95	12,500.00	27.72%	10,900.00
5820 · Treat Medicare	810.36	2,900.00	27.94%	2,500.00
5850 · Treat PERS Health	7,511.68	32,800.00	22.9%	23,700.00
5860 · Treat PERS Retirement	6,161.37	16,100.00	38.27%	33,500.00
5870 · Treat Dental	707.45	3,400.00	20.81%	2,400.00
5880 · Treat Vision	172.15	750.00	22.95%	500.00
Total 5800 · TREAT PAYROLL TAXES & BENEFITS	18,827.96	68,450.00	27.51%	73,500.00
5900 · DIRECTOR PAYROLL TAXES & BENEFI		,		,,
5910 · Directors FICA	341.00	400.00	85.25%	400.00
5920 · Directors Medicare	79.75	100.00	79.75%	100.00
Total 5900 · DIRECTOR PAYROLL TAXES & BENEFI	420.75	500.00	84.15%	500.00
al 5000 · PAYROLL EXPENSES	725,847.99	951,850.00	76.26%	1,086,300.00
00 · OPERATING EXPENSES		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,,
6050 · SPECIAL PROJECTS			1 1	
6051 · Manhole Reconditioning	0.00	12,500.00	0.0%	12,500.00
6052 · Sewer Map Replacements	0.00	500.00	0.0%	500.00
Total 6050 · SPECIAL PROJECTS	0.00	13,000.00	0.0%	13,000.00
6100 · ADMIN OPERATING EXPENSES				
6110 · Answering Service	859.98	1,000.00	86.0%	1,000.00
6120 · Copy & Dup	611.33	1,200.00	50.94%	1,000.00

Nc	otes
5 0()	
Assume 5% increase in health insurance	
	added in \$20K unfunded liability estimate
added in \$20K unfunded liability estimate	
added in \$20K unfunded liability estimate	

	expenses to date	FY 20/21	target 75%	FY 21/22
	Jul '20 - Apr '21	Budget	% of Budget	Proposed
6130 · Equipment Lease	1,744.78	2,200.00	79.31%	2,700.00
6150 · Equipment Repair/Maint	229.29	2,000.00	11.47%	2,000.00
6160 · Janitorial/Building Maint.	3,830.09	5,000.00	76.6%	5,000.00
6170 · Postage	6,461.47	8,500.00	76.02%	8,500.00
6180 · Printing/Advertising	665.00	2,000.00	33.25%	1,500.00
6190 · Office Supplies	3,959.40	5,000.00	79.19%	5,000.00
6200 · Bank Service Charges	2,241.42	500.00	448.28%	3,300.00
6201 · Administrative(Admin) Fees/Chgs	801.74	1,200.00	66.81%	1,200.00
6205 · Recycling Expenses	449.11	2,000.00	22.46%	750.00
6210 · Misc. Business Expense	520.00	1,200.00	43.33%	1,000.00
6211 · Grant of License Expenses	0.00	500.00	0.0%	400.00
6220 · Prof. Services - Accounting	4,210.00	10,000.00	42.1%	7,500.00
6225 · Prof. Services-Engineering	0.00	5,000.00	0.0%	5,000.00
6230 · Prof. Services-Legal	18,099.87	12,000.00	150.83%	20,000.00
6240 · Prof. Services- Tech Supp	10,545.00	15,000.00	70.3%	15,000.00
6255 · Prof. Services -Other	4,750.00	500.00	950.0%	5,000.00
6260 · Meeting Supplies	322.43	2,000.00	16.12%	2,000.00
6270 · Bus License & Permits	2,848.00	4,500.00	63.29%	3,000.00
6280 · Admin Dues & Sub.	6,345.00	6,000.00	105.75%	6,700.00
6290 · Taxes & Assessments	29,526.68	25,000.00	118.11%	10,000.00
6291 · LAFCO	8,706.46	8,600.00	101.24%	8,800.00
6292 · Election Fees	4,037.52	600.00	672.92%	600.00
6293 · Fire Tax	116.96	0.00	100.0%	150.00
6300 · Professional Development Admin	767.17	4,000.00	19.18%	2,000.00
6301 · Professional Development Board	0.00	1,500.00	0.0%	1,500.00
6310 · Rent - Venue	0.00	500.00	0.0%	500.00
6320 · Utilities - Electrical	1,769.30	3,000.00	58.98%	2,500.00
6340 · Utilities - Gas	300.34	300.00	100.11%	400.00
6350 · Utilities - Sewer	2,820.00	3,400.00	82.94%	3,500.00
6360 · Utilities - Water	828.46	1,000.00	82.85%	1,200.00
6380 · Utilities - Internet	1,034.82	1,300.00	79.6%	1,300.00
6390 · Utilities - Telephone	1,897.55	2,200.00	86.25%	2,200.00
6410 · Loan Interest Paid	976,198.93	1,587,700.00	61.49%	1,065,000.00
6420 · Insurance-Worker's Comp	9,075.46	20,000.00	45.38%	25,000.00
6430 · Insurance-Commercial Policy	36,553.73	36,700.00	99.6%	38,500.00
Total 6100 · ADMIN OPERATING EXPENSES	1,143,127.29	1,783,100.00	64.11%	1,260,700.00
6500 COLLECTIONS OPERATING EXPENSES				
6510 · Contract Labor	35,378.19	40,000.00	88.45%	40,000.00
6520 · Employee Training	0.00	1,500.00	0.0%	1,500.00
6521 · License Renewal	797.00	1,200.00	66.42%	1,000.00
6522 · Dues & Subscriptions	1,219.20	1,500.00	81.28%	2,000.00
6523 · Professional Development - Coll	180.00	1,000.00	18.0%	1,000.00
6530 · Equipment Rental	0.00	6,000.00	0.0%	5,000.00
6535 · Equipment (Critical Parts)	3,583.97	5,000.00	71.68%	5,000.00

Notes
redistricting
5% increase
CSDA - 5% increase
LAFCO annexation completed
venue rental - redistricting process

	expenses to date	FY 20/21 Budget	target 75% % of Budget	FY 21/22
CE40 Equipment Densig(Maint	Jul '20 - Apr '21	Budget		Proposed
6540 · Equipment Repair/Maint	3,961.15	8,500.00	46.6%	8,500.00
6560 · Pump Repair	0.00	12,000.00	0.0%	17,000.00
6570 · Generator Fuel	0.00	2,500.00	0.0%	3,000.00
6571 · Trucks Gas/Oil	3,757.28	14,000.00	26.84%	5,000.00
6572 Trucks (Repairs)	2,238.87	5,000.00	44.78%	6,000.00
6573 · Mileage Reimbursement	111.22	500.00	22.24%	500.00
6580 · Hardware & Supplies	178.10	7,500.00	2.38%	4,000.00
6590 · Janitorial Supplies	251.79	1,000.00	25.18%	1,000.00
6600 · Laundry/Boot Allowance	3,554.71	2,500.00	142.19%	3,500.00
6610 · Line Cleaning Water/Jetting	99.29	1,200.00	8.27%	1,200.00
6611 · Line Cleaning - Contracted	0.00	5,000.00	0.0%	5,000.00
6612 · Line Cleaning-Root Control	8,248.89	8,000.00	103.11%	8,000.00
6620 · Safety Supplies/Materials	2,182.95	2,500.00	87.32%	3,000.00
6630 · Chemicals	177.38	8,000.00	2.22%	5,000.00
6640 · Small Tools	885.86	1,500.00	59.06%	1,500.00
6650 · USA Alert	844.44	600.00	140.74%	1,000.00
6670 · Cell Phones	1,699.40	2,000.00	84.97%	2,200.00
6680 · Operating Contingency Reserve	4,520.21	10,000.00	45.2%	10,000.00
6700 · Utilities - Lift Station #1				
6710 · Electricity LS#1	3,557.40	4,500.00	79.05%	4,600.00
6720 · Telephone LS#1	471.26	300.00	157.09%	600.00
6730 · Water LS#1	504.94	700.00	72.13%	700.00
6745 · Repairs/Maint./Permits LS#1	1,007.70	4,000.00	25.19%	4,000.00
Total 6700 · Utilities - Lift Station #1	5,541.30	9,500.00	58.33%	9,900.00
6750 · Utilities - Lift Station #2				
6760 · Electricity LS#2	8,418.96	11,000.00	76.54%	11,000.00
6770 · Telephone LS#2	441.90	300.00	147.3%	600.00
6780 · Water LS#2	558.38	700.00	79.77%	700.00
6795 · Repairs/Maint./Permits LS#2	1,040.00	4,000.00	26.0%	4,000.00
Total 6750 Utilities - Lift Station #2	10,459.24	16,000.00	65.37%	16,300.00
6800 · Utilities - Lift Station #3				·
6810 · Electricity LS#3	1,384.04	1,800.00	76.89%	1,800.00
6820 · Telephone LS#3	467.69	300.00	155.9%	600.00
6830 · Water LS#3	937.95	1,100.00	85.27%	1,100.00
6845 · Repairs/Maint./Permits LS#3	660.95	2,300.00	28.74%	2,300.00
Total 6800 · Utilities - Lift Station #3	3,450.63	5,500.00	62.74%	5,800.00
6850 · Utilities - Lift Station #4	-,	.,		-,
6860 · Electricity LS#4	3,318.33	5,000.00	66.37%	5,000.00
6870 · Telephone LS#4	471.18	300.00	157.06%	600.00
6880 · Water LS#4	937.95	1,100.00	85.27%	1,100.00
6895 · Repairs/Maint./Permits LS#4	1,741.73	4,000.00	43.54%	4,000.00
Total 6850 · Utilities - Lift Station #4	6,469.19	10,400.00	62.2%	10,700.00
6900 · Utilities - Lift Station #5	0,705.15	10,100.00	02.270	10,700.00
6910 · Electricity LS#5	16,806.50	25,000.00	67.23%	25,000.00

Γ	lotes

	expenses to date	FY 20/21	target 75%	FY 21/22
	Jul '20 - Apr '21	Budget	% of Budget	Proposed
6920 · Telephone LS#5	415.90	300.00	138.63%	600.00
6945 · Repairs/Maint./Permits LS#5	1,591.46	4,000.00	39.79%	4,000.00
Total 6900 Utilities - Lift Station #5	18,813.86	29,300.00	64.21%	29,600.0
Total 6500 · COLLECTIONS OPERATING EXPENSES	118,604.12	219,200.00	54.11%	213,200.0
7000 · TREATMENT OPERATING EXPENSES				
7110 · Cell Phones	1,020.34	2,000.00	51.02%	1,200.0
7120 · Chemicals	7,790.56	40,000.00	19.48%	40,000.0
7130 · Contract Labor	0.00	15,000.00	0.0%	10,000.0
7140 · Dues & Subscriptions	0.00	1,500.00	0.0%	1,500.0
7150 · Employee Training	0.00	1,500.00	0.0%	1,500.0
7170 · Equipment Lease	0.00	15,000.00	0.0%	8,000.0
7180 · Equipment Rental	0.00	6,000.00	0.0%	5,000.0
7190 · Equipment (Critical Parts)	0.00	5,000.00	0.0%	5,000.0
7200 · Equipment Repair/Maintenance	7,712.93	8,500.00	90.74%	8,500.0
7210 · Generator Fuel	0.00	3,000.00	0.0%	3,000.0
7220 · Operational Hardware & Supplies	15,591.20	7,500.00	207.88%	7,500.0
7230 · IT Support	1,047.25	7,000.00	14.96%	15,000.0
7240 · Insurance	0.00	58,500.00	0.0%	58,500.0
7250 · Janitorial Supplies	815.60	1,000.00	81.56%	1,500.0
7260 · Laundry/Boot Allowance	905.00	2,500.00	36.2%	2,500.0
7270 · License Renewal	0.00	1,200.00	0.0%	1,200.0
7280 · Office Supplies	2,034.75	3,000.00	67.83%	2,500.0
7290 · Operating Contingency Reserve	0.00	10,000.00	0.0%	10,000.0
7300 · Sampling & Testing	4,884.35	102,000.00	4.79%	102,000.0
7310 · Lab Supplies	4,822.88	10,000.00	48.23%	10,000.0
7320 · Permits	3,581.45	6,000.00	59.69%	7,500.
7340 · Professional Development - Tmt	273.99	1,000.00	27.4%	2,000.
7345 · Prof. Services - Engineering				136,200.0
7350 · Safety Supplies/Materials	640.59	2,500.00	25.62%	2,500.0
7360 · Small Tools	981.99	4,000.00	24.55%	4,000.0
7370 · Solar O&M	0.00	15,000.00	0.0%	15,000.0
7380 · Utilities - Electrical	12,235.20	80,000.00	15.29%	80,000.0
7390 · Utilities - Internet	2,070.00	1,300.00	159.23%	8,500.0
7400 · Utilities - Sludge Removal	0.00	35,000.00	0.0%	35,000.0
7410 · Utilities - Telephone	503.42	500.00	100.68%	1,200.0
7997 · Debt Service Reserve	0.00	109,500.00	0.0%	852,000.0
7999 · MB WWTP O&M	183,739.60	250,000.00	73.5%	-
7000 · TREATMENT OPERATING EXPENSES - Other	0.00	0.00	0.0%	-
Total 7000 · TREATMENT OPERATING EXPENSES	250,651.10	805,000.00	31.14%	1,438,300.0
al 6000 · OPERATING EXPENSES	1,512,382.51	2,820,300.00	53.63%	2,925,200.0
Expense	2,238,230.50	3,772,150.00	59.34%	4,011,500.0
nary Income	1,263,620.80	324,200.00	389.77%	254,850.0

WSC contract

Notes	

AGEND	A ITEM:	<u>3.B</u>
DATE:	May 5, 3	2021

CAYUCOS SANITARY DISTRICT Capital Improvement Projects FY 2021-2022

Sewer Main Repairs:

These are areas of sewer mains that our camera has identified in need of repair. These projects consist of multiple point repairs, offsets or other anomalies and are targeted to take advantage of economy of savings. The budgeted amount is intended to allow for 2 or 3 replacements.

Treatment Plant Forklift

This purchase is for a forklift or small reach lift for the WRRF. It is needed to handle small totes of citric acid and to move pumps or other equipment to and from the maintenance building.

CSWP Projects

Construction of Outfall Tie-in:

Originally scheduled for last FY, this project will tie in the temporary bypass line into the end of the Outfall.

Design of the Chaney to Toro Main Line Replacements: \$35,000 •

This project will look at replacing the two 12" VCP lines between Chaney and Toro Creek Road with a single larger PVC pipe to allow for temporary storage of sewage prior to Lift Station 5.

RWQCB/CCC Recycled Water Program:

As part of the District's NPDES Permit, we are required to develop and implement this program to address maximizing the use of recycled water.

Total - \$200,000

\$55,000

\$45,000

\$45,000

\$20.000

Proposed COLA & Standby Pay Increases FY 2021/2022

Impact of Cost of Living Adjustment									
		Admin		O&M		Plant		Combined	 rall increase in salary base
current annual	\$	340,716.80	\$	168,937.60	\$	161,449.60	\$	671,104.00	
1% increase	\$	344,123.97	\$	170,626.98	\$	163,064.10	\$	677,815.04	\$ 6,711.04
2% increase	\$	347,531.14	\$	172,316.35	\$	164,678.59	\$	684,526.08	\$ 13,422.08
3% increase	\$	350,938.30	\$	174,005.73	\$	166,293.09	\$	691,237.12	\$ 20,133.12
Applying associated costs (taxes & CalPERS) to a 3% increase							\$ 2,412.34		
Fiscal year impact @ 3%						\$ 22,545.46			

Last COLA 2018

Impact of Increasing Standby Pay									
	Regu	lar Days		Holidays					
Days		355		10	Total		increase/year		
Current	\$	40.00	\$	50.00	\$	14,700.00			
Option 1	\$	45.00	\$	55.00	\$	16,525.00	\$	1,825.00	
Option 2	\$	50.00	\$	60.00	\$	18,350.00	\$	3,650.00	