

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

GOVERNING BOARD
R. B. Enns, President
R. H. McHale, Vice-President
H. Fones, Director
S. Lyon, Director
M. Foster, Director

SPECIAL MEETING
MINUTES
FEBRUARY 17, 2010

1. ESTABLISH QUORUM AND CALL TO ORDER

President Robert Enns called the meeting to order at 6:03 p.m.

Board members present were President Enns, Vice-President Bud McHale, and Directors Hal Fones, Shirley Lyon and Michael Foster

Staff present was District Manager Bill Callahan, Administrative Services Officer (ASO) Lewis Brookins and Administrative Services Technician Nancy Martin

Visitors present were Dorothy Fones

2. PUBLIC COMMENTS

President Enns opened the meeting to Public Comments; there were none.

3. SUMMARY OF DISTRICT COSTS ASSOCIATED WITH SEWER INFLOW AND INFILTRATION (I/I)

In an effort to quantify costs associated with flow and, especially, increased costs due to sewer inflow and infiltration (I/I), staff used Wastewater Treatment Plant operating costs plus District pumping costs/annual total flow, or \$0.005 (½ cent)/gallon, and applied the formula to wet and dry periods for comparison. The wet versus dry periods (months and years) showed a significant increase in flow and ultimately increased District costs. Staff continues to determine problem areas and reduce I/I, recently installing 33 sealing manholes.

4. CONSIDERATION TO APPROVE 4TH QUARTER FY 2007-2008 WWTP AUDIT ADJUSTMENT PAYMENT

ASO Brookins written report was received.

MOTION: First by McHale with second by Foster to approve payment of the adjustment to the FY 2007-2008 4th Quarter WWTP invoice. VOTE: 5-0

5. STAFF COMMUNICATIONS AND INFORMATION ITEMS (no action required):

A. District Manager's Report (Callahan) – January 2010

Manager Callahan's written report was received. President Enns asked for any questions or comments; there were none.

B. Administrative Services Officer's Report (Brookins) – January 2010

ASO Brookins's written report was received. He attended a financing workshop earlier in the month to look at funding options for the WWTP Upgrade and other capital projects.

6. CONSENT CALENDAR

A. Approval of Minutes for the January 20, 2010 Board of Directors Meeting

B. Approval to pay outstanding bills as of February 17, 2010

MOTION: First by McHale with second by Fones to approve the Consent Calendar in its entirety.

VOTE: 5-0

7. BOARD MEMBER COMMENTS

President Enns thanked Board members for their participation at the February 16 JPA meeting. Board members commended ASO Brookins on his interaction with Morro Bay staff and Council members, and thanked Manager Callahan for participating in the selection process for awarding the WWTP Upgrade design contract.

8. MEETINGS, CONFERENCES, AND SEMINARS

Manager Callahan reported that a date has yet to be chosen for next Morro Bay-Cayucos Wastewater Treatment Plant (JPA) meeting hosted by Morro Bay and added that as the treatment plant upgrade goes forward, JPA meetings will be tentatively scheduled for the second Thursday of each month.

Ad hoc meeting with President Enns and Director Lyon as committee members, Manager Callahan, ASO Brookins and District Counsel Tim Carmel to be scheduled to discuss the appraisal of the Morro Bay/Cayucos jointly owned property and JPA issues.

9. SCHEDULE AGENDA ITEMS FOR THE MARCH 17, 2010 BOARD MEETING

- Investment strategy (Shanley)

10. ADJOURNMENT

The meeting adjourned at 8:00 p.m.

Minutes recorded by: _____

Nancy Martin, Administrative Services Tech.