

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD

R. Enns, President
N. Raimondo, Vice-President
H. Fones, Director
R.H. Bud McHale, Director
S. Lyon, Director

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
WEDNESDAY, DECEMBER 19, 2007 AT 6:00PM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. INTRODUCTION OF NEW EMPLOYEE SEWER COLLECTION WORKER TRAINEE, TIM O'MARR
4. DISCUSSION OF POTENTIAL PROJECT ALTERNATIVES TO INCREASE HYDRAULIC CAPACITY ON MAIN STREET (JON HANLON)
5. DISCUSSION OF POTENTIAL REMODEL OF DISTRICT OFFICE TO INCORPORATE DISTRICT O&M SHOP AND CONFERENCE ROOM (JON MCALPIN FROM OMNI DESIGN GROUP, INC.)
 - A. Consideration to approve scheduling pre-application meeting with County Planning staff
 - B. Consideration to request quotes for survey work as required to locate existing building with respect to property lines and site topography.
6. REVIEW FINANCIAL STATUS WITH CONSIDERATION TO REINVEST DISTRICT RESERVES (KAREN SHANLEY)
7. CONSIDERATION TO ACCEPT NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUE AND ANNUAL TAX INCREMENT BETWEEN THE COUNTY OF SAN LUIS OBISPO AND THE CAYUCOS SANITARY DISTRICT WITH A CONSIDERATION TO APPROVE TERMS OF ANNEXATION FOR APN # 064-024-019, 320 CAYUCOS CREEK ROAD: OWNER DOUG MICHIE
8. CONSIDERATION TO APPROVE A MID YEAR BUDGET ADJUSTMENT FOR SEWER LINE CLEANING IN THE AMOUNT OF \$6,300.00
9. CONSIDERATION TO APPROVE AN INCREASE TO CAFETERIA PLAN CONTRIBUTION FOR 2008 BASED ON INCREASED COST OF HEALTH INSURANCE PREMIUMS
10. DISCUSSION OF WWTP GRANT FUNDING OPPORTUNITIES (Connelly)
11. CONSIDERATION TO CHANGE DISTRICT SICK LEAVE POLICY TO COMPORT WITH CALPERS CONTRACT PROVISION FOR CONVERSION OF SICK LEAVE TO SERVICE CREDIT AT RETIREMENT (Connelly)
12. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. District Manager's Report (Callahan) -November 2007
 - B. Operations and Maintenance Report -November 2007
 - C. Administrative Services Officer's Report (Connelly) -November 2007
 - D. Morro Bay Wastewater Division Manager's Report/Memo (Keogh)
 - E. Financial Reports (Connelly):
 1. Check Register -November 1 through November30, 2007
 2. Check Register -December1 through December 14, 2007
 3. Cash, Savings & Investments Report for Month-Ended November 30, 2007
 4. Year-To-Date (November 30, 2007 Ended) Budget Versus Actual Report

- F. Conditional Will-Serve Letters Administratively Issued:
 - 1. Weber, 196 6th St., APN# 064-133-027, New SFR
 - G. Conditional Will-Serve Extensions:
 - 1. Fischen, 3157 Shearer Ave, APN# 064-372-016, SFR
 - H. Project Financial Status Reports (Connelly):
 - 1. Phase II (FEMA/OES) Sewer Line Improvement Project ?
 - 2. Morro Bay-Cayucos Wastewater Treatment Plant (WWTP) Upgrade
 - 3. Main Street Line Replacement
 - 4. Toro Creek Bridge Project
13. CONSENT CALENDAR - Recommend to Approve.
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
 - A. Minutes of Special Meeting, November 14, 2007
 - B. Approval to Pay Outstanding Bills as of December 19, 2007
 14. ELECTION OF OFFICERS FOR SEATING AT THE JANUARY 16, 2008 BOARD MEETING
 15. CONSIDERATION TO MAKE DISTRICT BOARD COMMITTEE REASSIGNMENTS
 16. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.
 17. MEETINGS, CONFERENCES, AND SEMINARS:
 - A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, February 13th, Hosted By Cayucos **Location TBD**
 18. SCHEDULE AGENDA ITEMS AND SELECT A DATE FOR THE JANUARY 16, 2008 BOARD MEETING
 19. ANNOUNCEMENT OF CLOSED SESSION ITEMS

CLOSED SESSION:

20. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957 Title: District Manager
21. CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Section 54957.6: Agency Designated Representative: District Manager, Bill Callahan
 Unrepresented Employee: Lead Sewer Collection Worker, Robert Tennent

RECONVENE TO OPEN SESSION:

22. ANNOUNCE ANY ACTIONS TAKEN IN CLOSED SESSION
23. ADJOURNMENT

NOTICE OF POSTING:

DATE: 12/14/07
 TIME: 9:00 Am
 PLACE: 200 Ash Ave., Cayucos, CA
 BY: Bill Callahan by B.C.
 Bill Callahan, District Manager

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda reports can be access and downloaded from the District's website at www.cayucossd.org/

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.