

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD

R. Enns, President
N. Raimondo, Vice-President
H. Fones, Director
R.H. Bud McHale, Director
S. Lyon, Director

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
WEDNESDAY, SEPTEMBER 17, 2008 AT 6:00PM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. CURRENT REPORT ON DISTRICT O & M SHOP PROGRESS WITH JON MCALPIN FROM OMNI DESIGN GROUP
4. CONSIDERATION TO ISSUE NOTICE OF COMPLETION FOR THE TORO CREEK BRIDGE PIPELINE MAINTENANCE PROJECT TO D-KAL ENGINEERING AND ISSUE PAYMENT FOR COMPLETED PROJECT: PROJECT AMOUNT \$52,211.00
5. CONSIDERATION TO APPROVE A COMMERCIAL LEASE AGREEMENT FOR THE MORRO DUNES TRAVEL TRAILER PARK AND RESORT CAMPGROUNDS WITH CONSIDERATION TO ADOPT RESOLUTION NO. TBD
6. DISCUSSION OF INFILTRATION SOURCES IN DISTRICT SEWER SYSTEM: CERRO GORDO EASEMENT SEWER MAIN EXAMPLE
7. REVIEW AND CONSIDERATION TO ADOPT ORDINANCE NO. 26 REGULATING SEWER LATERAL INSTALLATION, MAINTENANCE AND REPAIR
8. CONSIDERATION TO REPLACE DISTRICT SERVICE VEHICLE: 1999 DODGE RAM 2500
9. CONSIDERATION TO ADOPT THE FOLLOWING DISTRICT PERSONNEL POLICIES:
 - A. DISCIPLINE AND APPEALS
 - B. EMPLOYEE GRIEVANCE PROCEDURE
 - C. SEXUAL HARRASSMENT
 - D. GENERAL HARASSMENT
10. DISCUSSION OF CSDA CALL FOR BOARD MEMBER PARTICIPATION ON VARIOUS COMMITTEES
11. CONSIDERATION TO ADOPT RESOLUTION NO. 2008-8 CONFIRMING BIENNIAL (2008) REVIEW OF DISTRICT CONFLICT OF INTEREST CODE WITH SUBMITTAL TO THE COUNTY OF SAN LUIS OBISPO AS THE CODE REVIEWING BODY
12. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. District Manager's Report (Callahan) -August 2008
 - B. Administrative Services Officer's Report (Connelly) -August 2008
 - C. Operations and Maintenance Report -August 2008
 - D. Financial Reports (Connelly):
 1. Check Register -August 1 through August 31, 2008
 2. Check Register -September 1 through September 12, 2008
 3. Cash, Savings & Investments Report for Month-Ended August 2008
 4. FY 08-09Year-To-Date (August 31, 2008 Ended) Budget Versus Actual Report
 - E. Final Will-Serves Issued:
 1. Burnes, 440 Hacienda Dr., APN# 064-331-007, SFR
 - F. Conditional Will-Serve Issued:
 1. Gill, 48 11th St. APN# 064-221-015, SFR Addition

2. Miller, 1617 Pacific Ave., APN# 064-226-019, SFR Remodel
3. Thorp, 55 9th St., APN# 064-152-021, SFR
4. Miller, 2804 Richard Ave., APN# 064-261-018, SFR Addition
5. Gill, 48 11th St., APN# 064-221-015, SFR Addition
6. Franklin Family Trust, 1550 Pacific Ave., APN# 064-227-019, SFR Demo/Rebuild
- G. Conditional Will-Serve Extensions:
 1. Cayucos Elementary School, 301 Cayucos Dr., APN# 064-022-016, Remodel/Demo/Rebuild
- H. Financial Status Reports (Connelly):
 1. Morro Bay-Cayucos Wastewater Treatment Plant (WWTP) Upgrade Project
 2. Toro Creek Bridge Project
 3. O & M Shop Project
 4. Main Street Line Replacement
13. CONSENT CALENDAR - Recommend to Approve.
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
 - A. Minutes of Regular Board Meeting of August 20, 2008
 - B. Approval to Pay Outstanding Bills as of September 17, 2008
14. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
15. MEETINGS, CONFERENCES, AND SEMINARS:
 - A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, December 4, 2008 Hosted By Morro Bay, Location: TBD at 6 pm.
16. SCHEDULE AGENDA ITEMS FOR THE OCTOBER 15, 2008 BOARD MEETING
17. ANNOUNCE CLOSED SESSION ITEMS

CLOSED SESSION

18. PERSONNEL MATTER – CONSIDERATION OF REORGANIZATION PROPOSAL (PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54597)
 TITLE: ADMINISTRATIVE SERVICES OFFICER
19. RECONVENE INTO OPEN SESSION
20. PUBLIC ANNOUNCEMENT OF ANY ACTIONS TAKEN IN CLOSED SESSION
21. ADJOURNMENT

NOTICE OF POSTING:

DATE:

TIME:

PLACE: 200 Ash Ave., Cayucos, CA

BY: Bill Callahan by BC, BOARD CLERK
 Bill Callahan, District Manager

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at www.cayucosd.org/

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.