

CAYUCOS SANITARY DISTRICT  
200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290

AGENDA ITEM: 3.B  
DATE: December 17, 2015  
ACTION: Approved

GOVERNING BOARD  
R. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
C. Maffioli, Director  
D. Lloyd, Director

BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
Thursday, December 3, 2015

**1. ESTABLISH QUORUM AND CALL TO ORDER**

President Enns called the meeting to order at 6:07 p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon, Director Cary Maffioli, and Director Dan Lloyd.

Staff present: District Manager Rick Koon, District Counsel Tim Carmel.

Guests present: David Foote and Lindsay Corica from Firma, and Dan Heimel from WSC.

**2. PUBLIC COMMENTS**

President Enns opened the meeting to Public Comments.

Hearing no comments, Enns closed public comment.

**3. CONSENT CALENDAR**

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

**A. Approval of Minutes for the November 19, 2015 Board of Directors Regular Meeting.**

President Enns opened the meeting to Public Comments.

Hearing no comments, Enns closed public comment.

**MOTION:** Chivens made a motion to approve the minutes of the November 19, 2015 Board of Director's Meeting. Motion was seconded by Lloyd.

**ROLLCALL VOTE:** Enns-yes, Chivens-yes, Lyon-yes, Lloyd-yes, Maffioli-yes. **VOTE 5-0** Motion passed

**4. CAYUCOS SUSTAINABLE WATER PROJECT (CSWP) PRESENTATION ON SITE ANALYSIS BY FIRMA.**

David Foote gave his presentation on the preliminary draft site analysis report. Dan Heimel gave a presentation on the preliminary wastewater conveyance infrastructure.

President Enns opened the meeting to Public Comments.

Hearing none, Public Comments was closed.

**5. CAYUCOS SUSTAINABLE WATER PROJECT (CSWP) DISCUSSION AND CONSIDERATION OF A CONTRACT AMENDMENT TO WSC FOR THE COMPARITIVE ANALYSIS.**

Dan Heimel presented the WSC contract amendment.

Manager Koon updated the Board on the current contract status. WSC is expected to come in 10% below budget while including several tasks not in the original scope of work.

President Enns opened the meeting to Public Comments. Hearing none, Public Comments was closed.

**MOTION:** Chivens made a motion to approve a contract amendment with WSC for the comparative analysis. Motion was seconded by Maffioli.

**ROLLCALL VOTE:** Enns-yes, Chivens-yes, Lyon-yes, Lloyd-yes, Maffioli-yes. **VOTE 5-0** Motion passed

**6. ADJOURNMENT**

There being no further business to come and on a motion duly made, seconded and carried, the meeting was adjourned at approximately 7:40pm

**Minutes Recorded and Respectfully Submitted By:**

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Rick Koon, District Manager