

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD

R. Enns, President
H. Fones, Vice President
S. Lyon, Director
M. Foster, Director
D. Chivens, Director

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
THURSDAY, MAY 17, 2012 AT 6:00PM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. CONSIDERATION TO ADOPT CAYUCOS SANITARY DISTRICT INJURY AND ILLNESS PREVENTION PROGRAM (IIPP)
4. REVIEW AND DISCUSSION OF DRAFT BUDGET FOR THE 2012-2013 FISCAL YEAR
5. CONSIDERATION TO APPROVE REQUEST FOR CHANGES TO ADMINISTRATIVE STAFF HOURS IN FY 2012-2013
6. CONSIDERATION TO APPROVE DISTRICT EMPLOYEE COST OF LIVING ADJUSTMENT (COLA) FY 2012-2013
7. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. District Manager's Report (Koon) –April 2012
 - B. Administrative Services Officer's Report (Brookins) –April 2012
 - C. Financial Reports (Brookins):
 1. Check Register –April 14, 2012 through May 11, 2012
 2. Cash, Savings, and Investment Report: Month Ended April 2012
 3. Budget vs. Actual Status Report FY 2011-2012 (April 30, 2012 Ended)
 4. Capital Improvement Projects for Month Ended April 2012
 - D. Monthly Customer Satisfaction Survey Submissions
 - F. Will Serves - New
 - Chivens-Ramsay, APN 064-126-008, 63 H St., Demo/Rebuild SFR
 - McKellop-Nickson, APN 064-114-007, 98 N Ocean Ave., Comm'l Remodel
 - Will Serves – Renewed
 - VanDer Poel, APN 064-148-004, 400 Pacific Ave., Demo/Rebuild SFR
 - Will Serves – Finaled
 - Hale, APN 064-143-016, 60 4th St., Demo/Rebuild SFR

8. CONSENT CALENDAR - Recommend to Approve.
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
 - A. Approval of Minutes for the April 2, 2012 Special Board of Directors Meeting
 - B. Approval of Minutes for the April 19, 2012 Regular Board of Directors Meeting
 - C. Approval to pay outstanding bills as of May 17, 2012
9. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
10. SCHEDULED MEETINGS
 - A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, *Date:* June 14, 2012
Hosted By: Cayucos Sanitary District, *Location:* Cayucos Veterans Hall, *Time:* 6pm.
11. SCHEDULE AGENDA ITEMS FOR THE JUNE 21, 2012 BOARD MEETING
12. ADJOURNMENT

NOTICE OF POSTING:

DATE: 5/11/12
 TIME: 3:37 PM
 PLACE: 200 Ash Ave., Cayucos, CA
 BY: Rick Koon
 Rick Koon, Interim District Manager

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at www.cayucossd.org/

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.