

CAYUCOS SANITARY DISTRICT  
200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290

AGENDA ITEM: <u>3.A.1</u>
DATE: <u>July 21, 2016</u>
ACTION: <u>APPROVED</u>

GOVERNING BOARD

R. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
C. Maffioli, Director  
D. Lloyd, Director

BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
Thursday, June 2, 2016

**1. ESTABLISH QUORUM AND CALL TO ORDER**

President Enns called the meeting to order at 4:05 p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon, Director Dan Lloyd and Director Cary Maffioli (late arrival).

Staff present: District Manager Rick Koon, Special Projects Coordinator Robert Tennent, and Administrative Office Manager Danielle Crawford.

Guests present: Jeff Szytel, and Dan Heimel from WSC, and David Foote from Firma.

**2. PUBLIC COMMENTS**

President Enns opened the meeting to Public Comments.

Hearing no comments, Enns closed public comment.

**3. CONSIDERATION TO APPROVE THE 3<sup>RD</sup> QUARTER 2015/16 WWTP OPERATIONS AND MAINTENANCE INVOICE FROM THE CITY OF MORRO BAY IN THE AMOUNT OF \$159,981.65.**

Manager Koon went over his staff report regarding the 3<sup>rd</sup> quarter invoice from the City of Morro Bay. He noted the percentages in the various categories and recommended payment to Morro Bay.

**MOTION:** 1st by Lyon, to approve the 3<sup>rd</sup> quarter 15/16 WWTP Operations and Maintenance invoice from the City of Morro Bay in the amount of \$159,981.65. The motion was seconded by Lloyd.

**ROLLCALL VOTE:** Enns-yes, Chivens-yes, Lloyd-yes, Lyon-yes.

**VOTE 4-0** Motion passed.

**4. DISCUSSION AND CONSIDERATION TO APPROVE RESOLUTION 2016-2, SAN LUIS OBISPO COUNTY REGION INTEGRATED REGIONAL WATER MANAGEMENT PROGRAM PARTICIPANTS MEMORANDUM OF UNDERSTANDING (MOU).**

Szytel and Heimel discussed the reasoning behind and importance of passing Resolution 2016-2, the signing of the SLO County Region Integrated Regional Water Management Program MOU and elaborated on some of their meetings and who is typically in attendance.

Director Maffioli arrived at 4:12pm.

Heimel stated that being an IRWM member has several benefits and no downside. He said the next meeting is scheduled for some time in September of this year.

Enns asked that Manager Koon inform the Board of upcoming IRWM meetings so that they can appoint one of the Board of Directors to attend as a District representative.

President Enns opened the meeting to Public Comments.

Hearing no comments, Enns closed public comment.

**MOTION:** 1st by Chivens, to approve the Resolution 2016-2, San Luis Obispo County Region Integrated Regional Water Management Program Participants Memorandum of Understanding (MOU). The motion was seconded by Lyon.

**ROLLCALL VOTE:** Enns-yes, Chivens-yes, Lloyd-yes, Lyon-yes, Maffioli-yes.

**VOTE 5-0** Motion passed.

**5. DISCUSSION AND CONSIDERATION TO APPROVE A PREFERRED TREATMENT PROCESS FOR THE CAYUCOS SUSTAINABLE WATER PROJECT.**

Koon gave a brief introduction on the treatment and nutrient removal process presentation.

Heimel gave the presentation explaining treatment objectives, treatment processes, treatment technologies, evaluation criteria, and cost evaluation assumptions. He said they don't want an experimental treatment and wanted to minimize compliance risk so they looked at proven processes from City of Soledad (CAS), Los Osos (Oxidation Ditch), and City of Fillmore (MBR).

President Enns opened the meeting to Public Comments.

Hearing no comments, Enns closed public comment.

**MOTION:** 1st by Lloyd, to approve MBR as the preferred treatment process and directed staff and consultant to design the facilities plan using the MBR technology. The motion was seconded by Lyon.

**ROLLCALL VOTE:** Enns-yes, Chivens-yes, Lloyd-yes, Lyon-yes, Maffioli-yes.

**VOTE 5-0** Motion passed.

**6. ADJOURNMENT**

The meeting was adjourned at approximately 6:01pm

**Minutes Recorded and Respectfully Submitted By:**

X



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Danielle Crawford  
Administrative Office Manager