



CAYUCOS SANITARY DISTRICT

200 Ash Avenue
PO Box 333
Cayucos, CA 93430-0333
805-995-3290

AGENDA ITEM:

3.A.1

GOVERNING BOARD

R. Enns, President
S. Lyon, Vice-President
H. Miller, Director
R. Frank, Director
J. Curti, Director

BOARD OF DIRECTORS REGULAR MEETING MINUTES THURSDAY, OCTOBER 20, 2022 AT 5:00 P.M. 200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

Board members present via GoToMeeting: President Robert Enns, Vice-President Lyon, Director Miller, Director Robert Frank, and Director John Curti

Staff present via GoToMeeting: District Manager Rick Koon and Administrative Services Manager Amy Lessi

2. PUBLIC COMMENT

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

3. CONSENT CALENDAR: Recommended to Approve

A. Regular Meeting Minutes

1. Approval of minutes for the September 15, 2022 Board of Directors Regular Meeting
2. Approval of minutes for the October 11, 2022 Board of Directors Special Meeting

B. Financial Reports: September 2022

1. Check Register – Wells Fargo (General Checking Account)
2. Check Register – Wells Fargo (CIP Checking Account)
3. Cash, Savings, and Investment Report
4. Budget vs. Actual Status Report FY **2022-2023**
5. Capital Improvement Projects Report

Director Curti requested to pull item 3.B.3 for separate discussion.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Frank, to approve items on the consent calendar, except for item 3.B.3, as prepared. Motion was seconded by Curti.

ROLLCALL VOTE: Frank-yes, Curti-yes, Miller-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

In reference to item 3.B.3, Director Curti requested elaboration on the type of investment the District has with CalTrust. Manager Koon replied that is a low risk, low return investment; staff can look into more aggressive options if desired.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Curti, to approve item 3.B.3 on the consent calendar as prepared. Motion was seconded by Frank.

ROLLCALL VOTE: Curti-yes, Frank-yes, Miller-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: No Action Required

A. District Manager's Report: September 2022

B. New Will-Serves:

- 768 Pacific Ave. / Heckenberg / 064-149-015 / SFR Remodel

Extended Will-Serves:

- 52 13th St. / Kirk / 064-164-021 / SFR New
- 94 12th St. / Wager & McKellop / 064-163-012 / SFR Remodel
- 147 Ash Ave. / Mission Acquisitions LLC / 064-113-007 / 3 SFR New, 2 ADU New

Finaled Will-Serves:

- 94 12th St. / Tovya & McKellop / 064-163-012 / SFR Remodel

Grants of License:

None

Manager Koon gave a summary of the previous month's activities and mentioned that Treatment Plant Operator III Chris Winn resigned. Staff posted the job opening to multiple platforms to start the recruitment process. President Enns asked who would be on the interview panel, and Manager Koon answered.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

Items 4.A – B were received and accepted.

5. DISCUSSION AND CONSIDERATION TO APPROVE A GRANT OF LICENSE AND AGREEMENT AFFECTING REAL PROPERTY FOR 780 PARK AVENUE (APN: 064-133-011)

Manager Koon presented the Grant of License and assured the Board that the applicant has satisfied all requirements and the proposed encroachment will not impact the District's existing infrastructure.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Lyon, to Approve a Grant of License and Agreement Affecting Real Property for 780 Park Avenue (APN: 064-133-011). Motion was seconded by Miller.

ROLLCALL VOTE: Lyon-yes, Miller-yes, Curti-yes, Frank-yes, Enns-yes

VOTE 5-0 Motion passed

6. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2022-24 TO AUTHORIZE REMOTE TELECONFERENCING MEETINGS IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e) (AB 361)

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Miller, to adopt Resolution 2022-24 to authorize remote teleconferencing meetings in accordance with Government Code Section 54953(e) (AB 361). Motion was seconded by Frank.

ROLLCALL VOTE: Miller-yes, Frank-yes, Curti-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

7. BOARD MEMBER COMMENTS

None.

8. FUTURE SCHEDULED MEETINGS

- November 17, 2022 – Regular Board Meeting
- January 19, 2023 – Regular Board Meeting
- February 16, 2023 – Regular Board Meeting

9. ADJOURNMENT

The meeting adjourned at 5:33 p.m.

Minutes Respectfully Submitted By:

X Amy Lessi

Amy Lessi
Administrative Services Manager