

CAYUCOS SANITARY DISTRICT  
200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290

GOVERNING BOARD  
R. B. Enns, President  
H. Fones, Vice-President  
S. Lyon, Director  
M. Foster, Director  
D. Chivens, Director

REGULAR MEETING  
MINUTES  
Thursday, July 19, 2012  
6:00 p.m.

**1. ESTABLISH QUORUM AND CALL TO ORDER**

President Enns called the meeting to order at 6:03 p.m.

Board members present: President Robert Enns, Vice-President Hal Fones, and Director Dan Chivens. Directors Shirley Lyon and Michael Foster were both absent. Staff present: Interim District Manager Rick Koon, Administrative Services Officer (ASO) Lewis Brookins, and Administrative Services Tech Anita Rebich. Visitors present: Dorothy Fones and Dave Zevely.

**2. PUBLIC COMMENTS**

President Enns opened the meeting to Public Comments. Hearing none Public Comment was closed.

**3. PUBLIC HEARING FOR DELINQUENT SEWER CHARGES**

**A. OPEN PUBLIC HEARING**

President Enns opened Public Hearing. There were no questions or comments received.

**B. CLOSE PUBLIC HEARING**

President Enns closed Public Hearing.

**C. CONSIDERATION TO ADOPT CAYUCOS SANITARY DISTRICT RESOLUTION NO. 2012-4 CONFIRMING THE REPORT OF DISTRICT CLERK REGARDING DELINQUENT SEWER SERVICE CHARGES AND LEVYING ASSESSMENTS**

**MOTION:** 1st by Fones, 2nd by Chivens to adopt Resolution No. 2012-4 Confirming the Report of District Clerk Regarding Delinquent Sewer Service Charges and Levying Assessments.

**ROLLCALL VOTE:** Enns (yes), Fones (yes) Lyon (absent) Foster (absent) Chivens (yes). Motion passed 3-0

**4. PUBLIC HEARING FOR UNPAID SOLID WASTE COLLECTION AND DISPOSAL CHARGES**

**A. OPEN PUBLIC HEARING**

President Enns opened Public Hearing. There were no questions or comments received.

**B. CLOSE PUBLIC HEARING**

President Enns closed Public Hearing.

**C. CONSIDERATION TO ADOPT CAYUCOS SANITARY DISTRICT RESOLUTION NO. 2012-5 CONFIRMING THE REPORT OF DISTRICT CLERK REGARDING UNPAID SOLID WASTE COLLECTION AND DISPOSAL CHARGES AND LEVYING ASSESSMENTS**

**MOTION:** 1st by Chivens, 2nd by Fones to adopt Resolution No. 2012-5 Confirming the Report of District Clerk Regarding Unpaid Solid Waste Collection and Disposal Charges and Levying Assessments.

**ROLLCALL VOTE:** Enns (yes), Fones (yes) Lyon (absent) Foster (absent) Chivens (yes). Motion passed 3-0

**5. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):**

A. District Manager's Report – June 2012

Manager Koon presented his report on the month's activities. He reported to the Board that the CCC staff recommendation of denial for the WWTP project is said to be coming down the pike. The WWTP project is on the CCC August 8<sup>th</sup>-10<sup>th</sup> agenda and in light of these dates, Morro Bay is requesting the JPA meeting scheduled for August 9<sup>th</sup> be moved to August 23<sup>rd</sup> to allow discussion of the outcome.

Vice President Fones inquired if the contract for the Engineering Services would be brought to the Board. Manager Koon said it would not since it's a Capital Improvement project all that was required was to stay under budget. Manager Koon said on these types of projects he'd provide updates in his Manager's Report, the scope of work and where we're at budget wise. Vice President Fones asked if any other engineering firms other than Above Grade Engineering were contacted, Manager Koon said there were no others contacted. Vice President Fones commented no bid contracts are how many public agencies get in trouble.

B. Administrative Services Officer's Report – June 2012

ASO Brookins written report was received. He reported the bids are coming in a little higher than budgeted, could exceed the budget by \$3000 depending on the cost of the server and workstation setup.

**6. CONSENT CALENDAR**

A. Approval of Minutes for the June 12, 2012 Special Board of Directors Meeting

B. Approval of Minutes for the June 26, 2012 Special Board of Directors Meeting

**MOTION:** 1st by Fones, 2nd by Chivens to approve the Consent Calendar in its entirety. **VOTE:** 3-0

**7. BOARD MEMBER COMMENTS**

Vice-President Fones commented that we need to review our contract award process to avoid collusion. President Enns suggested we consult legal counsel to clarify the requirements and processes.

**8. SCHEDULED MEETINGS**

A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, *Date:* August 23, 2012, *Hosted By:* Cayucos Sanitary District, *Location:* Cayucos Veteran's Hall, *Time:* 6:00 p.m.

B. RWQCB meeting on Monday July 23, 2012 to discuss extension of 301(h) waiver. Attendees will be from both Morro Bay and Cayucos

**9. SCHEDULE AGENDA ITEMS FOR THE August 16, 2012 BOARD MEETING**

Vice President Fones would like to see information from Tim Carmel, District Legal Counsel on the contract award process on the next agenda.

**10. ADJOURNMENT**

The meeting adjourned at 6:37 p.m.

Minutes recorded by: \_\_\_\_\_  
Anita Rebich, Administrative Services Tech