

CAYUCOS SANITARY DISTRICT  
200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290  
805-995-3673(fax)

GOVERNING BOARD

R. B. Enns, President  
N. Raimondo, Vice-President  
H. Fones, Director  
R.H. (Bud) McHale, Director  
S. Lyon, Director

MINUTES  
SPECIAL MEETING  
Monday, August 13, 2007

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 11:43 a.m. on Monday, August 13, 2007.

Board members present: President Robert Enns, Director Bud McHale and Director Shirley Lyon

Board members absent: Director Hal Fones and Director Nat Raimondo

Staff present: Manager Bill Callahan and Administrative Services Officer Bonnie Connelly

Visitors present: None

2. PUBLIC COMMENTS

There were no public comments received.

3. CONSIDERATION TO APPROVE A REQUEST FOR CHANGE ORDER FROM ELECTRICRAFT, INC. FOR THE GENERATOR REPLACEMENTS AT LIFT STATIONS #2 AND #5 IN THE AMOUNT OF \$19,625

Manager Callahan referred to his written staff report. He related that the Electricraft, Inc., in preparation of their bid, determined that given the configuration of the new generators to be used at lift stations #2 and #5, there were access issues due to the existing location and site conditions involving an electrical junction box and relocation of an automatic transfer switch (ATS). He stated that the new units are configured differently than the existing 25 year old generators being replaced.

When asked by Director Lyon if the other bidders would have encountered the same issues and whether or not they may have factored the extra work into their bids. Manager Callahan stated that the outcome would have been the same and that the bids tendered would have reflected what was called out in the specs and not reflective of the access issues that arose. It was determined that given the amount of the second bidder of \$133,602, that even with the change order added to Electriccraft's bid of \$111,060, they would still remain the lowest bidder.

MOTION: First by Director McHale with second by Director Lyon to accept the staff recommendation to approve and authorize payment of an additional \$19,625 for change order #1 to Electriccraft. Vote: 3-0

4. DISCUSSION OF PROPOSED RATE INCREASES FOR SEWER USER FEES AND SEWER CONNECTION FEE:

It was discussed that a pared down presentation from the one conducted at the Town Hall Meeting held back on June 21 discussing rate setting and upgrade of the wastewater treatment plant would be advisable. There was discussion of the kinds of questions that should be anticipated, including addressing the need to maintain a substantial portion of District reserves as it relates to future borrowing and credit worthiness but at the same time to shed some light on how the District has and will continue to draw from its reserves to partially fund construction projects and future budgets.

5. ADJOURNMENT: Motion to adjourn the meeting at 12:32 p.m. with a first by Director McHale and second by Director Lyon.

Minutes Prepared By:

  
Bonnie Connelly, Secretary-Clerk to the Board