

CAYUCOS SANITARY DISTRICT  
200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290

AGENDA NO. 12A1  
DATE 11/14/2007

GOVERNING BOARD  
R. B. Enns, President  
N. Raimondo, Vice-President  
H. Fones, Director  
R. H. McHale, Director  
S. Lyon, Director

MINUTES  
SPECIAL MEETING  
October 9, 2007

1. ESTABLISH QUORUM AND CALL TO ORDER

President Robert Enns called the meeting to order at 4:35 p.m., Tuesday, October 9, 2007.

Board members present: President Enns, Vice-President Raimondo, Director Fones and Director Lyon.

Board members absent: Director McHale

Staff present: District Manager Callahan, Administrative Services Officer Connelly and Administrative Services Technician Martin

Visitors: Dorothy Fones

2. PUBLIC COMMENTS

There were no public comments.

3. CONSIDERATION TO APPROVE A NOTICE OF COMPLETION FOR THE PHASE 2 SEWER IMPROVEMENT PROJECT

Manager Callahan's written report was received. Director Fones asked if there were contract overruns from change orders. Callahan answered that change orders associated with the Phase 2 Project were minimal and amounted to approximately 1% of the contract.

MOTION: First by Fones with second by Lyon to direct staff to file the Notice of Completion for the Phase 2 Sewer Improvement Project. VOTE: 4-0

4. CONSIDERATION TO APPROVE AN AT-WILL LIMITED TERM SEWER COLLECTION WORKER POSITION

Manager Callahan's written report was received. At the September meeting the Board had directed staff to begin the recruitment process for a sewer collection worker on a temporary, hourly basis with no benefits. Callahan indicated that after that meeting, upon further review and discussion with other public entities, it would be prudent for the District to offer an "At-Will, Limited Term" position, with benefits.

MOTION: First by Fones with second by Lyon to approve the "At-Will, Limited Term" position, as recommended. VOTE: 4-0

5. CONSIDERATION TO APPROVE TASK ORDER NUMBER 4 FROM BOYLE ENGINEERING: PRELIMINARY PROJECT PLANNING FOR THE MAIN STREET SEWER LINE PROJECT FOR A COST NOT TO EXCEED \$4,000.00

Manager Callahan's written report was received. He reported that in 2006 Quad Knopf, former District Engineering firm, had done a preliminary study and analysis of wet weather capacity in the District's 15-inch line on Main Street in Morro Bay and at Lift Stations 2 and 5. Jon Hanlon, of Boyle Engineering, is continuing that study to gain direction for a project, either in conjunction with Morro Bay for the jointly-owned sewer line on Main St., or a standalone project with the District's own line on Main and to determine what will be the most cost effective for the District. Callahan stated he would be meeting with Morro Bay City staff October 19 to discuss the situation on Main Street.

MOTION: First by Raimondo with second by Lyon approving Task order Number 4 from Boyle Engineering for the Main Street Sewer Line Replacement Project, in an amount not to exceed \$4,000.

VOTE: 4-0

6. CONSIDERATION TO APPROVE TASK ORDER NUMBER 6 FROM BOYLE ENGINEERING: ENGINEERING SERVICES FOR FORCE MAIN MAINTENANCE ON THE TORO CREEK BRIDGE FOR A COST NOT TO EXCEED \$8,300.00

Manager Callahan's written report was received. He reported the District has two force mains suspended under the Toro Creek Bridge. Three hangers supporting one of the mains were damaged in the San Simeon Earthquake in 2003. A recent inspection determined that the casing surrounding the force main, as well as all the hangers, need replacement or repair. Callahan stated that although repair of the hangers was included in a preliminary list of projects for submittal to FEMA after the earthquake, it was not part of the final documents sent to FEMA. Caltrans will require a set of plans as well as mitigation of any environmental concerns for the proposed repair.

MOTION: First by Lyon with second by Fones to approve Task Order 6 from Boyle Engineering, at a cost not to exceed \$8,300. VOTE: 4-0

7. ADJOURNMENT

The meeting was adjourned at 5:40 p.m.

Minutes recorded by: *Nancy Martin*  
Nancy Martin