

CAYUCOS SANITARY DISTRICT

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GOVERNING BOARD

R. Enns, President
H. Fones, Vice-President
M. Foster, Director
S. Lyon, Director
D. Chivens, Director

SPECIAL MEETING MINUTES THURSDAY, FEBRUARY 16, 2012 5:30 P.M.

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:30 p.m.

Cayucos Sanitary District Board members present were President Robert Enns, Vice-President Hal Fones, and Directors Shirley Lyon, Michael Foster and Dan Chivens.

President Enns announced Closed Session.

CLOSED SESSION:

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957

Title: District Manager, District Engineer

OPEN SESSION:

3. RECONVENE TO OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION

The meeting reconvened to Open Session at 6:10 p.m. President Enns announced that no actions were taken in Closed Session.

Staff present was District Manager Bill Callahan, Administrative Services Officer (ASO) Lewis Brookins and Administrative Services Tech Nancy Martin.

Visitors present were Dorothy Fones, Dr. James Brescia, Cayucos Elementary School Superintendent, Science Teacher Lisa Shinn, the sixth grade class and Wendy Laumer, grant writer, and other parents and students.

3. PRESENTATION FROM CAYUCOS ELEMENTARY SCHOOL "WASTEBUSTERS" PROGRAM WITH CONSIDERATION TO PROVIDE ANNUAL FUNDING TO THE WASTEBUSTER PROGRAM

Cayucos Elementary School Science teacher Lisa Shinn and sixth grade students gave a presentation with a slide show and information regarding their program to reduce litter in town, on the beach and in the creeks. In addition to regular trash clean ups, students spearheaded the elimination of plastic

utensils and Styrofoam dishes in the cafeteria and are working toward making Cayucos litter free by keeping the public aware of environmental effects of trash in our creeks and on the beach, increasing the number of trash and recycling receptacles available on the streets, and organizing monthly neighborhood clean ups.

Manager Callahan asked board members to consider funding the Wastebusters Program for the remainder of Fiscal Year 2011/2012 in the amount of \$500.00.

MOTION: First by Foster with second by Chivens to contribute \$500.00 to the Wastebusters Program for the remainder of Fiscal Year 2011/2012.

Director Lyon recommended increasing the amount to not to exceed \$1,000.00.

AMENDED MOTION: Director Foster amended the motion. Contribute \$1,000.00 to the Wastebusters Program for the remainder of the Fiscal year 2011/2012. Chivens seconded the motion. VOTE: 5-0

Callahan stated he would explore options with Mission Country Disposal for purchasing additional litter and recycling receptacles.

4. CONSIDERATION OF NEW DISTRICT COMMITTEE ASSIGNMENTS FOR 2012

ASO Brookins' written report was received. At the January Board meeting staff was asked to review the current committee structure, and consider combining the Investment Committee with the Budget/Finance Committee and include overseeing risk management. Brookins reported that the District Investment Policy states that the Board appoints an individual Board Member as Financial Liaison, and recommended the term "Board Member Financial Liaison" be used instead of Investment Committee. Additionally, Brookins recommended the Budget and Finance Committee retain the same name but include the function of risk management. Enns asked Board members for any changes requested in committee assignments; there were none.

5. REVIEW AND CONSIDERATION TO APPROVE CAYUCOS SANITARY DISTRICT RESOLUTION NO. 20120-1: ELIMINATING PAYMENT OF EMPLOYER-PAID MEMBER CONTRIBUTION TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR EMPLOYEES HIRED AFTER FEBRUARY 12, 2012

At the January Board meeting staff was directed to prepare a resolution to eliminate employer-paid PERS Member Contributions for new hires.

MOTION: First by Lyon with second by Foster to approve Cayucos Sanitary District Resolution No. 2012-1 Eliminating Payment of Employer-Paid Member Contribution to the California Public Employees' Retirement System for Employees Hired After February 12, 2012.

Roll Call Vote: Enns (yes), Fones (yes), Lyon (yes), Foster (yes), Chivens (yes)

6. REVIEW AND CONSIDERATION TO APPROVE RESOLUTION 2012-2: REDUCING THE AMOUNT OF EMPLOYER-PAID MEMBER CONTRIBUTION TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR EMPLOYEES HIRED BEFORE FEBRUARY 16, 2012

At the January Board meeting staff was directed to prepare a resolution to gradually reduce the employer-paid PERS Member Contributions for employees hired prior to February 16, 2012.

MOTION: First by Lyon with second by Foster to approve Cayucos Sanitary District Resolution No. 2012-2 Reducing the Amount of Employer-Paid Member Contribution to the California Public Employees' Retirement System for Employees Hired Before February 16, 2012.

Roll Call Vote: Enns (yes), Fones (yes), Lyon (yes), Foster (yes), Chivens (yes)

7. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):

A. District Manager's Report (Callahan) – January 2012

Manager Callahan's written report was received. He provided an update on the Wastewater Treatment Plant Upgrade. He reported that the California Coastal Commission has delayed the hearing until May or June due in part to internal restructuring, with a new assignment to oversee the Wastewater Treatment Plant Upgrade project.

B. Administrative Services Officer's Report (Brookins) – January 2012

ASO Brookins' written report was received. Enns asked for questions. Director Foster suggested Brookins contact the District auditor regarding accounting of the CalPERS unfunded liability side fund, paid in full in January.

Foster asked Brookins to, in the future, include any WWTP Upgrade invoices received from Morro Bay in District Board packets.

8. CONSENT CALENDAR

A. Approval of Minutes for the January 19, 2012 Regular Board of Directors Meeting

B. Approval to pay outstanding bills as of February 16, 2012

MOTION: First by Lyon with second by Fones to approve the Consent Calendar in its entirety. VOTE: 5-0

9. BOARD MEMBER COMMENTS

President Enns introduced a concept that could facilitate water reclamation. Local ranchers could form an agriculture coalition and create a reclamation district to distribute the reclaimed water. Enns indicated he would like to present the concept at the next JPA meeting.

10. SCHEDULED MEETINGS

A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, *Date:* March 8, 2012, *Hosted By:* City of Morro Bay, *Location:* TBD, *Time:* 6 p.m.

B. Special, Closed Session Sanitary District Board Meeting Tuesday, February 21, 2012, at 12:00 noon

11. SCHEDULE AGENDA ITEMS FOR THE MARCH 15, 2012 BOARD MEETING

12. ADJOURNMENT

The meeting adjourned at 7:30 p.m.

Minutes recorded by: *Nancy Martin*
Nancy Martin, Administrative Services Tech.