

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

## CAYUCOS SANITARY DISTRICT

200 Ash Avenue  
PO Box 333  
Cayucos, California 93430-0333  
805-995-3290

### GOVERNING BOARD

R. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
R. Frank, Director  
H. Miller, Director

### BOARD OF DIRECTORS

#### REGULAR MEETING AGENDA

**THURSDAY, APRIL 16 AT 5:00PM**

200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

**Please join our meeting from your computer, tablet or smartphone.**

<https://www.gotomeet.me/CayucosSanitaryDistrict/csd-bod-regular-meeting-april-16-2020--500pm>

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Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the District Office and available on the CSD website at [www.cayucossd.org](http://www.cayucossd.org). To comply with the Governor's Executive Order, CA Department of Public Health social distancing guidance and shelter-at-home order, related to slowing the spread of coronavirus (COVID-19), the CSD Administrative Office is closed to the public, until further notice. Please call 805-995-3290 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability.

#### 1. ESTABLISH QUORUM AND CALL TO ORDER

#### 2. PUBLIC COMMENTS:

This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas.

#### 3. CONSENT CALENDAR - Recommend to Approve.

Consent Calendar items are considered routine and therefore do not require separate discussion. However, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

##### A. Regular Meeting Minutes

1. Approval of minutes for the February 20, 2020 Board of Directors Regular Meeting

##### B. Financial Reports: February 2020

1. Check Register – Rabobank (General Checking Account)
  - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
  - b. Check Register – Wells Fargo (CSWP Construction Account)
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report **FY 2019-2020**
4. Capital Improvement Projects Report

##### C. Financial Reports: March 2020

1. Check Register – Rabobank (General Checking Account)
  - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
  - b. Check Register – Wells Fargo (CSWP Construction Account)
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report **FY 2019-2020**
4. Capital Improvement Projects Report

#### 4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: (NO ACTION REQUIRED)

- A. District Manager's Report (Koon) – February 2020 and March 2020
- B. Monthly Customer Satisfaction Survey Submissions – None
- C. Will-Serves – New

**Gottlieb, APN 064-484-001, 871 N Ocean Ave. – SFR New**  
**Riley, APN 064-201-072, 2651 Richard Ave. – SFR New**  
**Borek, APN 064-221-013, 34 11<sup>th</sup> St. – SFR Addition**  
**Payton, APN 064-232-028, 48 18<sup>th</sup> St. – SFR New**  
**Rittger, APN 064-264-011, 225 Hacienda Dr. – SFR New**

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Will-Serves – Renewed

- Wolowodiuk, APN 064-154-020, 1073 Pacific Ave. – SFR New**
- Smith, APN 064-225-009, 1501 Pacific Ave. – SFR Addition**
- Lawrence, APN 064-129-004, 162 J St. – SFR Addition**
- Crowley, APN 064-449-008, 3596 Studio Dr. – SFR New**

Will-Serves – Finalized

- Circle M Enterprises, APN 064-143-011, 449 Pacific Ave. – SFR New**
- Wagenen, APN 064-134-008, 460 Saint Mary Ave. – SFR Addition**

Will-Serves – Continue to Serve (No Will-Serve Required)

None

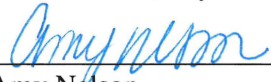
5. **DISCUSSION AND CONSIDERATION TO APPROVE PAYMENT OF MORRO BAY INVOICE FOR 2<sup>ND</sup> QUARTER OF FY 2019-2020 IN THE AMOUNT OF \$95,362.07**
6. **DISCUSSION AND CONSIDERATION OF ESTABLISHMENT OF AN AD HOC COMMITTEE TO EVALUATE AND IDENTIFY POSITIONS TO BE CREATED AND ACTIONS NECESSARY TO INTEGRATE OPERATIONS OF THE CAYUCOS SUSTAINABLE WATER FACILITY INTO THE DISTRICT'S ORGANIZATIONAL STRUCTURE**
7. **DISCUSSION AND CONSIDERATION TO APPROVE QUITCLAIM DEED ELIMINATING REPURCHASE RIGHTS FOR LOT 6SW HELD BY CHEVRON LAND AND DEVELOPMENT COMPANY**
8. **DISCUSSION AND CONSIDERATION TO APPROVE QUITCLAIM DEED ELIMINATING EASEMENT RIGHTS OWNED BY CHEVRON LAND AND DEVELOPMENT COMPANY APPURTENANT TO LOT 1**
9. **DISCUSSION AND CONSIDERATION TO AWARD THE LIFT STATION 5 CONSTRUCTION CONTRACT AND TO APPROVE THE CONSTRUCTION CONTRACT (STIPULATED PRICE)**
10. **CAYUCOS SUSTAINABLE WATER PROJECT STATUS UPDATE**
11. **BOARD MEMBER COMMENTS** (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
12. **FUTURE SCHEDULED MEETINGS**
  - May 21, 2020 – Regular Board Meeting
  - June 18, 2020 – Regular Board Meeting
  - July 16, 2020 – Regular Board Meeting
13. **ADJOURNMENT**

NOTICE OF POSTING:

DATE: April 10, 2020

TIME: 2:00pm

PLACE: 200 Ash Ave., Cayucos, CA

BY:   
 Amy Nelson  
 Billing Clerk

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at [www.cayucossd.org/](http://www.cayucossd.org/)

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All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.