



Pursuant to Government Code Section 54953(e), members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

GOVERNING BOARD

R. Enns, President
S. Lyon, Vice-President
R. Frank, Director
H. Miller, Director
J. Curti, Director

CAYUCOS SANITARY DISTRICT

200 Ash Avenue
PO Box 333
Cayucos, California 93430-0333
805-995-3290

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

**THURSDAY, SEPTEMBER 15, 2022 AT 5:00PM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430**

Please join our meeting from your computer, tablet or smartphone:

<https://meet.goto.com/AmyLessi/csd-bod-regular-meeting-5>

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1. ESTABLISH QUORUM AND CALL TO ORDER

2. PUBLIC COMMENT:

This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.

3. CONSENT CALENDAR: Recommended to Approve

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Regular Meeting Minutes

1. Approval of minutes for the August 18, 2022 Board of Directors Regular Meeting **Pg. 1**

B. Financial Reports: August 2022

1. Check Register – Wells Fargo (General Checking Account) **Pg. 4**

2. Check Register – Wells Fargo (CIP Checking Account) **Pg. 6**

3. Cash, Savings, and Investment Report **Pg. 7**

4. Budget vs. Actual Status Report **FY 2022-2023 Pg. 8**

5. Capital Improvement Projects Report **Pg. 9**

Pursuant to Government Code Section 54953(e), members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

4. STAFF COMMUNICATIONS AND INFORMATIONAL ITEMS: No Action Required

A. District Manager's Report: August 2022 Pg. 10

B. New Will-Serves:

- 131, 135 Ash Ave. / Trevisan / 064-113-030 / SFR New
- 53 El Sereno Ave. / Bergson / 064-414-019 / SFR New
- 3471 Studio Dr. / Sturm / 064-443-016 / SFR Remodel
- 957 Saint Mary Ave. / Moenes / 064-157-007 / SFR Add.
- 3176 Shearer Ave. / Lema / 064-411-019 / SFR Add.

Extended Will-Serves:

- 164 F St. / Petrucci / 064-118-013 / SFR New
- 55 Saint Mary Ave. & 162 G St. / Petrucci / 064-126-005 / SFR New
- 210 Cerro Gordo Ave. / Purchase / 064-372-014 / SFR New

Finalized Will-Serves:

- 3471 Studio Dr. / Sturm / 064-443-016 / SFR Remodel

Grants Of License:

None

5. PUBLIC HEARING PURSUANT TO PROPOSITION 218 REGARDING MISSION COUNTRY DISPOSAL'S PROPOSED RATE INCREASE FOR SOLID WASTE COLLECTION SERVICES AND DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION NO. 2022-20 AUTHORIZING THE SOLID WASTE AND RECYCLING COLLECTION SERVICE RATE INCREASE Pg. 12

6. DISCUSSION AND REVIEW OF THE RECYCLED WATER PROGRAM OUTLINE Pg.22

7. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 2022-21 APPROVING AMENDMENTS TO CAYUCOS SANITARY DISTRICT'S CONFLICT OF INTEREST CODE AS PART OF THE REQUIRED BIENNIAL REVIEW Pg. 33

8. DISCUSSION AND CONSIDERATION TO APPROVE PAYMENT OF INVOICE #3556C38958 FROM XYLEM WATER SOLUTIONS FOR \$20,603.99 FOR THE REBUILD OF THE PRIMARY PUMP AT LIFT STATION #1 Pg. 50

9. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2022-22 TO AUTHORIZE REMOTE TELECONFERENCING MEETINGS IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e) (AB 361) Pg. 62

10. BOARD MEMBER COMMENTS

This item provides the opportunity for Board members to make brief announcements and/or briefly report on their own activities related to District business.

11. FUTURE SCHEDULED MEETINGS:

- October 20, 2022 – Regular Board Meeting
- November 17, 2022 – Regular Board Meeting
- December 15, 2022 – Regular Board Meeting

12. ADJOURNMENT

Pursuant to Government Code Section 54953(e), members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda, staff reports or other documentation relating to each item of business referred to on the agenda can be accessed and downloaded from the District's website at <https://www.cayucossd.org/board-of-directors-meetings>

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.



CAYUCOS SANITARY DISTRICT

200 Ash Avenue
PO Box 333
Cayucos, CA 93430-0333
805-995-3290

AGENDA ITEM: 3.A.1

DATE: September 15, 2022

ACTION: _____

GOVERNING BOARD

R. Enns, President
S. Lyon, Vice-President
H. Miller, Director
R. Frank, Director
J. Curti, Director

BOARD OF DIRECTORS REGULAR MEETING MINUTES THURSDAY, AUGUST 18, 2022 AT 5:00 P.M. 200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

Board members present via GoToMeeting: President Robert Enns, Vice-President Shirley Lyon, Director Robert Frank, and Director John Curti (Director Hannah Miller joined at 5:02 p.m.)

Staff present via GoToMeeting: District Manager Rick Koon and Administrative Services Manager Amy Lessi

2. PUBLIC COMMENT

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

3. CONSENT CALENDAR: Recommended to Approve

A. Regular Meeting Minutes

1. Approval of minutes for the July 21, 2022 Board of Directors Regular Meeting

B. Financial Reports: July 2022

1. Check Register – Mechanics Bank (General Checking Account)
2. Check Register – Wells Fargo (General Checking Account)
3. Check Register – Wells Fargo (CIP Checking Account)
4. Cash, Savings, and Investment Report
5. Budget vs. Actual Status Report FY **2022-2023**
6. Capital Improvement Projects Report

Director Miller joined the meeting at 5:02 p.m.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Frank, to approve items on the consent calendar as prepared. Motion was seconded by Lyon.

ROLLCALL VOTE: Frank-yes, Lyon-yes, Curti-yes, Miller-yes, Enns-yes

VOTE 5-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: No Action Required

A. District Manager's Report: July 2022

B. New Will-Serves:

- 71 8th St. / Mainwaring / 064-146-036 / MFR Remodel
- 10 9th St. / Fries / 064-153-034 / SFR New

Extended Will-Serves:

- 000 Studio Dr. / Riesner / 064-254-024 / SFR New
- 2733 Richard Ave. / Allen / 064-211-041 / SFR New
- 23 Bakersfield Ave. / Corral MH LLC / 064-042-032 / SFR New

Finaled Will-Serves:

- 2885 Orville Ave. / DeNatale / 064-262-006 / SFR Addition
- 249 Ash Ave. / Crye / 064-095-015 / New Connection

Grants of License:

None

Manager Koon gave a summary of the previous month's activities. President Enns requested more information about how the plant handled increased flow on the 4th of July, and Manager Koon elaborated.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

Items 4.A – B were received and accepted.

5. DISCUSSION AND CONSIDERATION TO APPROVE A PETITION OF APPLICATION TO LAFCO TO ANNEX PROPERTY (APN 064-405-016) INTO THE CAYUCOS SANITARY DISTRICT

Manager Koon explained the reasoning behind why lots 10-21 on Gilbert Ave. which are currently being considered for annexation can't be annexed simultaneously by the District, and therefore must be annexed individually by each parcel owner. (Neighboring lots 1-9 can be served by gravity, while lots 10-21 cannot. Consequently, lots 10-21 would require a new lift station and infrastructure, estimated to cost over \$300,000, with no feasible location to put said lift station.) Director Curti stressed the importance of each individual parcel owner who wishes to be annexed to be subject to the same conditions. Director Miller and President Enns agreed, and formally instructed staff to have all future petitions subject to the same conditions outlined in the Conditional Intent to Serve Letter issued to APN 064-405-016.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Miller, to approve a Petition of Application to LAFCO to annex property (APN 064-405-016) into the Cayucos Sanitary District. Motion was seconded by Lyon.

ROLLCALL VOTE: Miller-yes, Lyon-yes, Curti-yes, Frank-yes, Enns-yes

VOTE 5-0 Motion passed

6. DISCUSSION AND CONSIDERATION TO APPROVE A PROPOSAL FROM VALBRIDGE PROPERTY ADVISORS FOR PREPARATION OF AN APPRAISAL OF THE JOINTLY OWNED MORRO BAY-CAYUCOS SANITARY DISTRICT WASTEWATER TREATMENT PLANT SITE AND RELATED FACILITIES (APNs: 066-031-032, 066-031-033, and 066-031-034)

The Board discussed clarifications to the proposal (joint trunk main *is* in use, and "on the ranch" should be omitted). Director Curti requested a cost estimate for the civil engineer that will be utilized, and Manager Koon affirmed he would attain one. Manager Koon further explained that the scope of this project will primarily identify demolition costs, as leftover equipment is predominately a liability. The major asset is the land itself.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Enns, to approve entering into an agreement with the City of Morro Bay & Valbridge Property Advisors for the appraisal of the land as outlined in the proposal with a 60% / 40% split on the cost and with corrections as discussed. Motion was seconded by Lyon.

ROLLCALL VOTE: Enns-yes, Lyon-yes, Curti-yes, Frank-yes, Miller-yes

VOTE 5-0 Motion passed

7. REVIEW, DISCUSSION AND CONSIDERATION OF THE DISTRICT-OFFERED HMO HEALTH PLAN COST AND PLAN CHANGES FOR 2023

Manager Koon presented the prospective health insurance rates for the upcoming year and pointed out that for the second year in a row, the current health plan rate decreased. Director Curti requested confirmation that the

District offers coverage for the employee plus one dependent, and Manager Koon confirmed. Director Miller requested confirmation that staff is happy with the current HMO Health Plan, and Manager Koon confirmed.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Miller, to approve the HMO Health Plan cost for 2023. Motion was seconded by Frank.

ROLLCALL VOTE: Miller-yes, Frank-yes, Curti-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

8. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2022-19 TO AUTHORIZE REMOTE TELECONFERENCING MEETINGS IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e) (AB 361)

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Curti, to adopt Resolution 2022-19 to authorize remote teleconferencing meetings in accordance with Government Code Section 54953(e) (AB 361). Motion was seconded by Frank.

ROLLCALL VOTE: Curti-yes, Frank-yes, Miller-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

9. BOARD MEMBER COMMENTS

Director Curti asked for an update on consolidation efforts and Director Lyon relayed feedback from the community regarding the Prop. 218 process as it relates to Mission Country Disposal's proposed rate increase.

10. FUTURE SCHEDULED MEETINGS

- September 15, 2022 – Regular Board Meeting
- October 20, 2022 – Regular Board Meeting
- November 17, 2022 – Regular Board Meeting

11. ADJOURNMENT

The meeting adjourned at 6:01 p.m.

Minutes Respectfully Submitted By:

X Amy Lessi

Amy Lessi
Administrative Services Manager

**Cayucos Sanitary District
General Checking - Wells Fargo
(Payments Only)
August 2022**

AGENDA ITEM: 3.B.1

DATE: Sept. 15, 2022

Date	Num	Name	Amount
08/02/2022	23176	ABALONE COAST ANALYTICAL, INC.	-5,288.60
08/02/2022	23177	AL'S SEPTIC PUMPING SERVICE, INC.	-5,040.00
08/02/2022	23178	AUTOZONE, INC.	-46.81
08/02/2022	23179	CHARTER INTERNET	-939.48
08/02/2022	23180	GRAINGER	-248.68
08/02/2022	23181	KITZMAN WATER	-42.70
08/02/2022	23182	MISSION COUNTRY DISPOSAL - WRRF	-182.22
08/02/2022	23183	MORRO ROCK MUTUAL WATER CO. UTILITY 782	-75.51
08/02/2022	23184	QUICK TECH COMPUTERS	-1,480.00
08/02/2022	23185	SPEEDY COASTAL MESSENGER, INC.	-520.00
08/02/2022	23186	STREAMLINE	-200.00
08/02/2022	23187	EXXONMOBIL	-1,222.97
08/04/2022		QuickBooks Payroll Service	-19,494.15
08/05/2022	HLTH080522	CALPERS (HEALTH)	-12,583.62
08/05/2022	23174	ENNS, ROBERT	-182.50
08/05/2022	23175	LYON, SHIRLEY A	-182.50
08/05/2022	EDD080522	EDD	-1,835.83
08/05/2022	FED080522	US TREASURY	-8,371.84
08/05/2022	PERS080522	CALPERS (RETIREMENT)	-4,545.69
08/05/2022	DEF080522	CALPERS (RETIREMENT)	-1,425.00
08/05/2022	60220722210	ALLIED ADMINISTRATORS FOR DELTA DENTAL	-679.19
08/08/2022	23188	CARMEL & NACCASHA, LLP	-4,121.71
08/08/2022	23189	COASTAL ROLL OFF SERVICE	-3,863.27
08/08/2022	23190	CSA 10A SLO CO PW LS#3	-198.10
08/08/2022	23191	CSA 10A SLO CO PW LS#4	-198.10
08/08/2022	23192	DUKE ENERGY/WESTBOUND SOLAR 2	-15,290.63
08/08/2022	23193	ENDRESS+HAUSER, INC.	-622.89
08/08/2022	23194	FAMCON PIPE AND SUPPLY INC.	-1,724.58
08/08/2022	23195	HINSON'S TIRE PROS	-297.00
08/08/2022	23196	PG&E LS#1	-579.36
08/08/2022	23197	PG&E LS#2	-1,262.74
08/08/2022	23198	PG&E LS#3	-146.85
08/08/2022	23199	PG&E LS#4	-486.28
08/08/2022	23200	PG&E LS#5	-2,827.16
08/08/2022	23201	PG&E OFFICE	-231.78
08/08/2022	23202	PG&E WELL	-11.17
08/08/2022	23203	QUICK TECH COMPUTERS	-397.00
08/08/2022	23204	SPEED'S OIL TOOL SERVICE, INC.	-3,564.00
08/08/2022	23205	WELLS FARGO VENDOR FIN SERV	-387.43
08/09/2022	23206	ENDRESS+HAUSER, INC.	-282.72
08/09/2022	23207	HACH	-277.92
08/10/2022	23208	PATHIAN ADMINISTRATORS	-186.15
08/18/2022		QuickBooks Payroll Service	-19,241.17
08/18/2022	23209	CALPERS (RETIREMENT)	-700.00

Date	Num	Name	Amount
08/18/2022	23210	HACH	-47.19
08/18/2022	23211	HINSON'S TIRE PROS	-672.48
08/19/2022	EDD081922	EDD	-1,844.54
08/19/2022	FED081922	US TREASURY	-8,344.38
08/19/2022	DEF08192022	CALPERS (RETIREMENT)	-1,425.00
08/19/2022	PERS081922	CALPERS (RETIREMENT)	-4,043.97
08/22/2022	23212	AUTOZONE, INC.	-70.21
08/22/2022	23213	BRENNTAG PACIFIC, INC.	-3,619.69
08/22/2022	23214	FIRSTNET (AT&T)	-371.82
08/22/2022	23215	PASO ROBLES SAFE & LOCK, INC.	-458.50
08/24/2022	23216	BUSINESS CARD 4841	-332.82
08/24/2022	23217	COASTAL COPY, INC	-34.65
08/24/2022	23218	CWEA	-95.00
08/24/2022	23219	EXECUTIVE JANITORIAL	-225.00
08/24/2022	23220	FAMCON PIPE AND SUPPLY INC.	-398.97
08/24/2022	23221	MINER'S ACE HARDWARE	-713.60
08/24/2022	23222	MISSION UNIFORM SERVICE	-450.95
08/24/2022	23223	STATE WATER RESOURCES CONTROL BOARD	-60.00
08/31/2022	0805226	COLONIAL LIFE INSURANCE PREMIUMS	-52.58
Total Operating Expenses			-\$144,746.65

**Cayucos Sanitary District
CIP Checking - Wells Fargo
(Payments Only)
August 2022**

AGENDA ITEM: <u>3.B.2</u>
DATE: <u>Sept. 15, 2022</u>

Date	Num	Name	Amount
08/08/2022	11524	Carmel & Naccasha, LLP	-63.67
08/18/2022	11525	Water Systems Consulting, Inc.	-5,137.49
08/24/2022	11526	Souza Construction, Inc.	-26,655.72
Total CIP Expenses			-\$31,856.88

Cayucos Sanitary District Cash, Savings and Investment Report August 2022

AGENDA ITEM: 3.B.3

DATE: Sept. 15, 2022

Bank Accounts	Current Balance	
Wells Fargo General Checking	\$388,418	
Wells Fargo CIP	\$1,080,459	
Wells Fargo Savings (CFF)	\$219,786	
Wells Fargo - USDA	\$294,531	
Petty Cash	\$175	
LAIF	\$8,497	
Total	\$1,991,867	
Investments		
CalTrust	\$1,624,055	
Cetera Cash/MM	\$6,291	
Cetera Treasury/Securities	\$57,871	(Fixed Income)
Total	\$1,688,216	
Grand Total	\$3,680,083	
MCD Wells Fargo Deposit CD	\$25,000	Franchise Deposit on Hold

**Cayucos Sanitary District
FY 22/23 Financial Report
Budget vs. Actual
August 2022**

AGENDA ITEM: 3.B.4

DATE: Sept. 15, 2022

	Current Month	YTD Actual Rev/Exp	YTD Budget	Approved Budget 22/23	% of Budget
Ordinary Income/Expense					
Income					
4000 · SEWER INCOME	259,942	531,659	529,358	3,176,150	17%
4100 · WILL SERVE INCOME	17,000	33,925	14,700	88,200	38%
4200 · RENTAL INCOME	51,318	51,318	7,100	42,600	120%
4300 · SOLID WASTE INCOME	2,757	15,507	14,933	89,600	17%
4400 · SLOCO TAX ASSESSMENTS	-	20,279	178,700	1,072,200	2%
4500 · SAVINGS INTEREST INCOME	225	242	8	50	483%
4600 · INVESTMENT INTEREST	2,507	4,490	1,417	8,500	53%
4700 · OTHER INCOME	-	4,534	767	4,600	99%
Total Income	333,748	661,952	746,983	4,481,900	15%
Expense					
5000 · PAYROLL EXPENSES					
5100 · ADMINISTRATIVE PAYROLL	29,139	57,017	65,133	390,800	15%
5200 · COLLECTIONS PAYROLL	10,072	21,388	29,250	175,500	12%
5300 · TREAT PAYROLL	21,815	42,022	51,050	306,300	14%
5400 · DIRECTOR PAYROLL	900	1,300	1,333	8,000	16%
5500 · VESTED PAYROLL BENEFITS	298	596	950	5,700	10%
5600 · ADMIN PAYROLL TAXES & BENEFITS	9,693	39,302	22,950	137,700	29%
5700 · COLL PAYROLL TAXES & BENEFITS	5,313	29,803	19,700	118,200	25%
5800 · TREAT PAYROLL TAXES & BENEFITS	7,189	33,950	20,733	124,400	27%
5900 · DIRECTOR PAYROLL TAXES & BENEFITS	69	99	100	600	17%
Total 5000 · PAYROLL EXPENSES	84,488	225,477	211,200	1,267,200	18%
6000 · OPERATING EXPENSES					
6050 · SPECIAL PROJECTS	-	-	2,167	13,000	0%
6100 · ADMIN OPERATING EXPENSES	514,201	638,847	154,142	924,850	69%
6500 · COLLECTIONS OPERATING EXPENSES	9,276	33,980	37,208	223,250	15%
7000 · TREATMENT OPERATING EXPENSES	45,904	135,215	250,667	1,504,000	9%
Total 6000 · OPERATING EXPENSES	569,381	808,042	444,183	2,665,100	30%
Total Expense	653,869	1,033,519	655,383	3,932,300	26%
Net Ordinary Income	(320,121)	(371,566)	91,600	549,600	
Net Income	(320,121)	(371,566)	91,600	549,600	

**Cayucos Sanitary District
Capital Improvement Projects Report
FY 22/23
August 2022**

AGENDA ITEM: 3.B.5

DATE: Sept. 15, 2022

	Current Month	YTD Actual Rev/Exp	Approved Budget 22/23	Percent Used YTD
CAPITAL IMPROVEMENTS				
1536 - Electric Vehicle Purchase			45,000.00	
1601 - Sewer Main Replacements	0.00	0.00	55,000.00	0%
1601.02 - Chaney to LS #5	0.00	0.00	35,000.00	0%
1608 - Main Admin. Building				
1608.4 - Generator Installation			25,000.00	
1616 - RWQCB Recycled Water Program	0.00	0.00	20,000.00	0%
1650 - WRRF Improvements				
1650.2 - Vertical Turbine Effluent Pump	0.00	0.00	45,000.00	0%
Total 1600 CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$225,000.00	0%



AGENDA ITEM: 4.A
DATE: September 15, 2022

CAYUCOS SANITARY DISTRICT

TO: BOARD OF DIRECTORS
FROM: RICK KOON, DISTRICT MANAGER
DATE: SEPTEMBER 8, 2022
SUBJECT: MONTHLY MANAGER'S REPORT: AUGUST 2022

ADMINISTRATIVE:

- The District continues with the COVID -19 protection protocols for all employees as required by Cal-OSHA, state and local directives.
- To date we have received 27 protest letters regarding the MCD rate increase.
- We have 577 customers signed up for ACH (AKA Auto-Pay).
- District staff has transitioned our bank accounts and the CD for Mission Country Disposal's performance security deposit from Mechanics Bank to Wells Fargo.
- Jon Collins successfully passed his Wastewater Treatment II test at the end of August and has submitted the final paperwork for his license.
- In order to comply with AB 361 the Board will need to pass another resolution a week prior to the October meeting to continue with remote meetings.

CAPITAL PROJECTS:

- Staff received and installed the rebuilt pump for Lift Station 1.
- Staff changed the oil in the two smaller pumps at Lift Station 5.
- Staff and WSC completed the Recycled Water Program Outline.

OPERATIONS AND MAINTENANCE: JULY 2022

CIP: Install rebuilt pump at Lift Station 1

Daily Operations of Note:

- Pump down, scrape, and bleach wet wells; test backup generators
- Clean WRRF coarse screens
- Pressure wash bio basins, handrails and walkways
- Clean screw press
- Test all alarms at lift stations
- Jet 3035' of main lines
- Target Solutions Training for SDRMA
- Pump out WRRF force main
- Respond to 28 USAs
- Sweep and mop shop
- Clean, inspect and grease CAT
- JC passed his Grade II Wastewater Examination
- Inspect small pumps at Lift Station 5; change their oil
- Research parts required for WRRF genny break in service
- Complete break in service of vactron; install extra lighting and fuel pump per recall
- Complete annual BAR fleet smog reporting
- Repair air handler drain line at WRRF
- Change oil on permeate pumps; replace drain plugs with drain hoses
- Build retaining wall at Lift Station 5

Call Outs: None

WATER RESOURCE RECOVERY FACILITY: AUGUST 2022

Daily Operations of Note:

- Completed all monthly, weekly and daily maintenance tasks
- Exercised generator and fire pump
- Calibrated on-line meters
- Checked eyewash stations and fire extinguishers
- Completed all daily and weekly lab tests
- Greased valve stems
- Fixed irrigation leaks that had been chewed by animals
- County Environmental Health performed CUPA Hazardous Material Program inspection 8/29/22; no violations

WRRF Effluent:

- 6.09 Million Gallons – August
- 7.69 Million Gallons – July
- 6.20 Million Gallons – June



CAYUCOS SANITARY DISTRICT

TO: BOARD OF DIRECTORS

FROM: RICK KOON, DISTRICT MANAGER

DATE: SEPTEMBER 9, 2022

SUBJECT: PUBLIC HEARING PURSUANT TO PROPOSITION 218 REGARDING MISSION COUNTRY DISPOSAL'S PROPOSED RATE INCREASE FOR SOLID WASTE COLLECTION SERVICES AND DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION NO. 2022-20 AUTHORIZING THE SOLID WASTE AND RECYCLING COLLECTION SERVICE RATE INCREASE

DISCUSSION:

The Franchise Agreement with Mission Country Disposal ("MCD") requires, among other things, that MCD provide solid waste, recyclable materials, and green waste collection and disposal services for Cayucos Sanitary District ("the District"). The Agreement also sets forth MCD's allowable profit and the rate adjustment review process.

On October 20, 2021, MCD submitted a Base Year rate increase application to be effective January 1, 2022 to the District. However, due to complexity, concerns with pending rate increases by the Integrated Waste Management Authority (IWMA) and significant subsequent reviews and information exchanges, a revised application was submitted on March 24, 2022. In its revised application, MCD requested a rate increase of 43.30% compared with an initial rate request in October 2021 of 45.93% (about a 2.5% decrease).

Under the Franchise Agreement, rates are to be calculated in accordance with the "City of San Luis Obispo Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates." Accordingly, the District retained Mr. Bill Statler to provide an independent review of the rate adjustments being proposed by MCD, and his report was submitted to the Board of Directors in July, after which the Board set the date for this public hearing.

In compliance with the requirements of Proposition 218, MCD mailed to all property owners and tenant customers receiving solid waste and recycling collection services within the District the Notice of Public Hearing at least 45 days prior today's public hearing.

As set forth in the Proposition 218 Notice, several factors contributed to this rate increase including, but not limited to: increased costs associated with the purchase and operation of collection vehicles, fuel costs, labor costs, commingle processing fee costs and increased costs associated with the organics digester facility.

The organics digester facility is required by California Senate Bill 1383 (SB 1383), and previously approved California Assembly Bill 1826 (AB 1826). SB 1383 is a recent state law passed with the goal of reducing methane. Methane is a potent greenhouse gas, with more than 80 times the warming power of carbon dioxide, and is a major component of decomposing organic waste. In response to the

harmful effects of methane gas, Cal Recycle (a branch of the California Environmental Protection Agency) adopted regulations implementing SB 1383 in the fall of 2020. Key components of SB 1383 include implementing organic waste collection programs (including food waste), monitoring organics carts for contamination, and reporting data. AB 1826 requires local jurisdictions to develop a program to divert organic waste from landfills to an authorized composting facility like an anaerobic digester.

The Proposed Rate Increase of 43.30% is based on the following cost increases incurred by the Mission Country Disposal:

1. 6.48% of the Proposed Rate Increase is for capital investment costs of new collection vehicles, replacement containers and additional containers to meet the demands of SB 1383 compliance.
2. 6.13% of the Proposed Rate Increase is for increased capital equipment investments and escalating operating expenses related to the Anaerobic Digester.
3. 6.17% of the Proposed Rate Increase is for market wage adjustments to attract and retain safe, quality employees.
4. 2.74% of the Proposed Rate Increase is for increases in insurance premiums.
5. 2.52% of the Proposed Rate Increase is for increased gas and oil costs.
6. 1.59% of the Proposed Rate Increase is for increases in other operational expenses including a Consumer Price Index increase of 5.3 percent.
7. 9.67% of the Proposed Rate Increase is for recovery of the deficit in the revenue requirement.
8. 8.00% of the Proposed Rate Increase is related to the allowed profit margin.

In addition, commencing on January 1, 2023 and January 1, 2024, rates shall be increased based on the Bureau of Labor Statistics' Consumer Price Index for All Urban Consumers (CPI-U): U.S. City Average. The January 1, 2023 rate increase will be based on June 2022 CPI-U statistics. The January 1, 2024 rate increase will be based on June 2023 CPI-U statistics.

This public hearing is being conducted in accordance with the requirements of Proposition 218. In order to protest the proposed increase, written protests against the proposed rate increase must be filed with the District Clerk before the close of the public hearing. It should be noted that for purposes of determining protests, State law provides for one written protest per parcel.

Mission Country Disposal serves 2,000 accounts within the District. If written protests against the rate increase are presented by 1,001 property owners/tenant customers, the rate increase cannot be imposed.

RECOMMENDATION:

It is recommended that the Board of Directors:

1. Open public hearing to consider all public comment in support and in opposition of the proposed rate increase;
2. Close public hearing;
3. Report results of Proposition 218 written protests;
4. Discussion; and
5. If a majority protest does not exist, adopt Resolution No. 2022-20 approving Mission Country Disposal's rate increase, effective October 1, 2022.

Attachments:

Resolution 2022-20

Proposition 218 Notice

RESOLUTION NO. 2022-20

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAYUCOS
SANITARY DISTRICT AUTHORIZING A MISSION COUNTRY DISPOSAL
SOLID WASTE AND RECYCLING COLLECTION SERVICE RATE INCREASE**

WHEREAS, Mission Country Disposal has requested that the Board of Directors approve an adjustment to their Solid Waste and Recycling Collection Service rates; and

WHEREAS, notice of the proposed rate increase was sent in accordance with the requirements of Proposition 218 and a public hearing was held by the Board of Directors on September 15, 2022; and

WHEREAS, at the conclusion of the public hearing it was determined that a majority protest to the proposed rate increase does not exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cayucos Sanitary District as follows:

1. The foregoing Recitals are true, correct and are incorporated herein.
2. The Mission Country Disposal Solid Waste and Recycling Collection Service rate increase is hereby approved in the amount of 43.30 percent for solid waste, recycling, and green waste/organics collection services. Rate increase shall be effective October 1, 2022, for single-family residential, multi-unit residential, and non-residential (commercial/industrial) customers in Cayucos, as more particularly set forth in Exhibit A attached hereto and incorporated herein by this reference.
3. In addition, commencing on January 1, 2023 and January 1, 2024, rates shall be increased based on the following:

Increases, if any, in the Consumer Price Index (CPI) for Bureau of Labor Statistics' Consumer Price Index for Urban Consumers based on the All U.S. City Average, Bureau of Labor Statistics for the month of June 2022 for January 1, 2023 and June 2023 for January 1, 2024

PASSED, ADOPTED AND APPROVED by the Board of Directors of the Cayucos Sanitary District at a regularly scheduled Board Meeting held on September 15, 2022 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Robert Enns
President
Cayucos Sanitary District

ATTEST:

Rick Koon
District Manager
Cayucos Sanitary District

**EXHIBIT A TO RESOLUTION NO. 2022-20
MISSION COUNTRY DISPOSAL RATE INCREASE**

MISSION COUNTRY DISPOSAL RATE INCREASE EFFECTIVE OCTOBER 1, 2022 CAYUCOS SANITARY DISTRICT					
Service Description	Pickups Per Week		Current Monthly Rate Effective 1/1/2021	Proposed Rate Adjustment \$	Proposed Monthly Rate Effective 10/1/2022
RESIDENTIAL:					
32 Gallon Waste Wheeler-Curb	1		\$20.25	\$8.77	\$29.01
64 Gallon Waste Wheeler-Curb	1		\$23.92	\$10.36	\$34.28
96 Gallon Waste Wheeler	1		\$27.62	\$11.96	\$39.58
Residential customers must use the waste wheelers provided by the garbage company. The solid waste residential service fee for trash collection (container with black or gray lid), includes once per week pick-up of one green waste/organics container (green lid) and one recycling container (blue lid).					
RESIDENTIAL - OTHER CHARGES:					
In Yard Service Wheeled	per month		\$18.43	\$7.98	\$26.41
Xtra Recycle 32 or 64 or 96 gal cart	per month		\$2.16	\$0.94	\$3.10
Xtra Greenwaste 32 or 96 gal cart	per month		\$18.44	\$7.98	\$26.42
Resi Trip Charge			\$11.56	\$5.01	\$16.57
Small Extra			\$23.92	\$10.36	\$34.28
Loose Cardboard			\$9.36	\$4.05	\$13.41
Restart Fee-Residential			\$47.85	\$20.72	\$68.57
White Goods			\$45.26	\$19.60	\$64.86
Garbage extras (per bag)			\$10.30	\$4.46	\$14.76
Recycling extras (per bag)			\$5.16	\$2.23	\$7.39
APARTMENTS, TRIPLEX, DUPLEX					
Rates are the same as commercial rates (below).					
COMMERCIAL WASTE WHEELERS - ALL AREAS:					
32 Gallon Waste Wheeler	1		\$22.48	\$9.73	\$32.21
32 Gallon Waste Wheeler	2		\$38.41	\$16.63	\$55.04
32 Gallon Waste Wheeler	3		\$51.74	\$22.40	\$74.14
64 Gallon Waste Wheeler	1		\$25.07	\$10.86	\$35.93
64 Gallon Waste Wheeler	2		\$55.54	\$24.05	\$79.59

64 Gallon Waste Wheeler	3		\$73.03	\$31.62	\$104.65
96 Gallon Waste Wheeler	1		\$38.41	\$16.63	\$55.04
96 Gallon Waste Wheeler	2		\$65.05	\$28.17	\$93.22
96 Gallon Waste Wheeler	3		\$86.31	\$37.37	\$123.68
Rates for all "Waste Wheeler Container Service" customers include recycling or green waste/organics pickup once-per-week. Customers can choose a 64 or 96 gallon blue waste wheeler once-per-week for commingled recycling, or 32 or 64 gallon organics green lid waste wheeler once per week for organics collections. More frequent than once-per-week pickup can be provided at 25% of the garbage service rate for the specified level of service required. Due to potential weight issues, organics is only collected in 32 or 64 gallon green lidded waste wheelers.					
COMMERCIAL DUMPSTERS - ALL AREAS:					
1 yd dumpster	1		\$77.24	\$33.44	\$110.68
1 yd dumpster	2		\$125.14	\$54.19	\$179.33
1 yd dumpster	3		\$175.71	\$76.08	\$251.79
1 yd dumpster	4		\$220.98	\$95.68	\$316.66
1 yd dumpster	5		\$274.24	\$118.75	\$392.99
1.5 yd dumpster	1		\$98.53	\$42.66	\$141.19
1.5 yd dumpster	2		\$154.42	\$66.86	\$221.28
1.5 yd dumpster	3		\$223.66	\$96.84	\$320.50
1.5 yd dumpster	4		\$290.22	\$125.67	\$415.89
1.5 yd dumpster	5		\$338.16	\$146.42	\$484.58
2 yd dumpster	1		\$114.46	\$49.56	\$164.02
2 yd dumpster	2		\$178.38	\$77.24	\$255.62
2 yd dumpster	3		\$266.26	\$115.29	\$381.55
2 yd dumpster	4		\$356.80	\$154.49	\$511.29
2 yd dumpster	5		\$428.66	\$185.61	\$614.27
2 yd dumpster	6		\$485.22	\$210.10	\$695.32
2 yd dumpster	7		\$582.29	\$252.13	\$834.42
3 yd dumpster	1		\$171.72	\$74.35	\$246.07
3 yd dumpster	2		\$267.58	\$115.86	\$383.44
3 yd dumpster	3		\$399.38	\$172.93	\$572.31
3 yd dumpster	4		\$535.16	\$231.72	\$766.88
3 yd dumpster	5		\$642.97	\$278.41	\$921.38
3 yd dumpster	6		\$727.84	\$315.15	\$1,042.99
3 yd dumpster	7		\$873.42	\$378.19	\$1,251.61
4 yd dumpster	1		\$228.93	\$99.13	\$328.06
4 yd dumpster	2		\$356.73	\$154.46	\$511.19
4 yd dumpster	3		\$532.50	\$230.57	\$763.07

4 yd dumpster	4		\$713.51	\$308.95	\$1,022.46
4 yd dumpster	5		\$857.28	\$371.20	\$1,228.48
4 yd dumpster	6		\$970.44	\$420.20	\$1,390.64
4 yd dumpster	7		\$1,164.54	\$504.25	\$1,668.79

The rates shown above include the monthly container rental fee and a semi-annual dumpster cleaning.

1. Rates for all commercial bin customers include recycling pickup up to 2 times per week. One 96 gallon waste wheeler is provided free of charge. If you need a bin for recycling there is a charge (see above). **If you need more frequent service, it can be provided at a 25% discount from the garbage service rates for the specified level of service required.**

COMMERCIAL GARBAGE - OTHER CHARGES

Garbage extras (per bag)			\$10.30	\$4.46	\$14.76
Garbage extras (per yard)			\$18.66	\$8.08	\$26.74
Re-deliver bin to stopped acct			\$47.85	\$20.72	\$68.57

* Maximum volume and weight per garbage can : 33 gallons / 80 pounds

COMMERCIAL - OTHER CHARGES:

Special Pickup 1yd			\$33.67	\$14.58	\$48.25
Special Pickup 1.5yd			\$49.03	\$21.23	\$70.26
Special Pickup 2yd			\$55.09	\$23.85	\$78.94
Special Pickup 3yd			\$72.24	\$31.28	\$103.52
Special Pickup 4yd			\$92.25	\$39.94	\$132.19
Additional 1yd recycle pickup			\$10.15	\$4.39	\$14.54
Additional 2yd recycle pickup			\$10.15	\$4.39	\$14.54
Additional 3yd recycle pickup			\$10.15	\$4.39	\$14.54
Bin Cleaning			\$88.92	\$38.50	\$127.42
Delivery Charge			\$61.43	\$26.60	\$88.03
Commercial Maint Fee			\$31.91	\$13.82	\$45.73
Mile Charge			\$0.84	\$0.36	\$1.20
Trip Charge			\$11.96	\$5.18	\$17.14
Temporary Rental Charge			\$1.68	\$0.73	\$2.41
White Goods			\$45.22	\$19.58	\$64.80
Lock Charge			\$104.13	\$45.09	\$149.22
Stand By Time			\$1.63	\$0.71	\$2.34

1. Late Fees are imposed for residential and commercial customers over 30 days delinquent. The fee is 1.5% per month of the outstanding charge, with a minimum fee of \$5.00. No prior notice is required, as this late fee policy is stated at the bottom of every bill.

Notice of Public Hearing Regarding Proposed Solid Waste Rate Increase

Property Owners and Tenant - Customers:

This notice is intended to inform you that Cayucos Sanitary District (“CSD”) will hold a public hearing regarding rate increases (the “Proposed Rate Increase”) proposed by Mission Country Disposal for properties and customers receiving solid waste, recycling, and green waste services within the CSD. The Proposed Rate Increase will be considered by the CSD Board of Directors (“Board”) at the date, time, and location specified below. Consistent with the requirements of Proposition 218, this notice also provides you with the following information:

- The date, time, and place of the Public Hearing;
- The reason for the Proposed Rate Increase;
- The basis for the Proposed Rate Increase; and
- The Majority Protest Procedures.

NOTICE OF PUBLIC HEARING

The Public Hearing for the Proposed Rate Increase within the CSD limits will be held remotely:

Date: September 15, 2022

Time: 5:00 PM

Join our meeting from your computer, tablet or smartphone:

<https://meet.goto.com/AmyLessi/csd-bod-regular-meeting-5>

You can also dial in using your phone:

United States: +1 (669) 224-3412

Access Code: 612-103-429

New to GoToMeeting? Get the app now and be ready when the meeting starts: <https://meet.goto.com/install>

Please contact the CSD Office at (805) 995-3290 if you have any questions about how to join the remote meeting.

At the Public Hearing, the Board will consider all public comment in support of and in opposition to the Proposed Rate Increase and whether or not a Majority Protest exists pursuant to the California Constitution (as described below). If approved, the Proposed Rate Increase would become effective on October 1, 2022.

Reason for the Proposed Rate Increase

The Proposed Rate Increase for solid waste, recycling, and green waste/organics collection services is 43.30 %. Several factors contributed to this rate increase including, but not limited to increased costs associated with the purchase and operation of collection vehicles, fuel costs, labor costs, commingle processing fee costs and increased costs associated with the organics digester facility.

The organics digester facility is required by California Senate Bill 1383 (SB 1383), and previously approved California Assembly Bill 1826 (AB 1826). SB 1383 is a recent state law passed with the goal of reducing methane. Methane is a potent greenhouse gas, with more than 80 times the warming power of carbon dioxide, and is a major component of decomposing organic waste. In response to the harmful effects of

methane gas, Cal Recycle (a branch of the California Environmental Protection Agency) adopted regulations implementing SB 1383 in the fall of 2020. Key components of SB 1383 include implementing organic waste collection programs (including food waste), monitoring organics carts for contamination, and reporting data. AB 1826 requires local jurisdictions to develop a program to divert organic waste from landfills to an authorized composting facility like an anaerobic digester.

Basis of the Proposed Rate Increase

The Proposed Rate Increase of 43.30 % is based on the following cost increases incurred by Mission Country Disposal:

1. 6.48 % of the Proposed Rate Increase is for capital investment costs of new collection vehicles, replacement containers and additional containers to meet the demands of SB 1383 compliance.
2. 6.13 % of the Proposed Rate Increase is for increased capital equipment investments and escalating operating expenses related to the Anaerobic Digester.
3. 6.17 % of the Proposed Rate Increase is for market wage adjustments to attract and retain safe, quality employees.
4. 2.74 % of the Proposed Rate Increase is for increases in insurance premiums.
5. 2.52 % of the Proposed Rate Increase is for increased gas and oil costs.
6. 1.59 % of the Proposed Rate Increase is for increases in other operational expenses including a Consumer Price Index increase of 5.3 %.
7. 9.67 % of the Proposed Rate Increase is for recovery of the deficit in the revenue requirement.
8. 8.00 % of the Proposed Rate Increase is related to the allowed profit margin.

In addition, commencing on January 1, 2023 and January 1, 2024, rates shall be increased based on the Bureau of Labor Statistics' Consumer Price Index for All Urban Consumers (CPI-U): U.S. City Average. The January 1, 2023 rate increase will be based on June 2022 CPI-U statistics. The January 1, 2024 rate increase will be based on June 2023 CPI-U statistics.

A copy of the 2022 Base Year Rate Adjustment Application, which provides additional information on the proposed rate increases, is available on the CSD website at www.cayucossd.org and at the CSD office located at 200 Ash Ave., Cayucos, CA.

How Do I Protest the Proposed Rate Increase?

Pursuant to Section 6 of Article XIII D of the California Constitution, the following persons may submit a written protest against the Proposed Rate Increase to the District Manager before the close of the Public Hearing referenced above.

- An owner(s) of property (parcel(s)) receiving solid waste, recycling, and green waste services within the CSD limits. If the person(s) signing the protest, as an owner, is not shown on the last equalized assessment roll as the owner of the parcel(s) then the protest must contain or be accompanied by written evidence that such person signing the protest is the owner of the parcel(s) receiving services; or
- A tenant(s) whose name appears on Mission Country Disposal's records as the customer of record for the corresponding parcel receiving solid waste, recycling, and green waste services within the CSD limits (tenant-customer).

A valid written protest must contain a statement that you protest the Proposed Rate Increase, the address or Assessor's Parcel Number (APN) of the parcel or parcels which receive solid waste, recycling, and green waste services, and a signature by either the owner or the tenant-customer of the parcel or parcels. One written protest per parcel shall be counted in calculating a majority protest to the Proposed Rate Increase subject to the requirements of Section 6 of Article XIII D of the California Constitution. Written protests will not be accepted by e-mail or by facsimile. Verbal protests will not be counted in determining the existence of a majority protest. To be counted, a protest must be received in writing at the CSD office located at 200 Ash Ave., Cayucos, CA before the close of the Public Hearing referenced above.

Written protests regarding the solid waste rate increase may be mailed to:

**Cayucos Sanitary District
Attn: District Manager
PO Box 333
Cayucos, CA 93430**

Written protests may also be personally delivered to the CSD office, located at 200 Ash Ave., Cayucos, CA.

If valid written protests are presented by a majority of owners and/or tenant-customers of parcels receiving solid waste, recycling, and green waste services within the CSD limits, then the CSD will not adjust/increase the rates for the services.



AGENDA ITEM: 6
DATE: September 15, 2022

CAYUCOS SANITARY DISTRICT

TO: BOARD OF DIRECTORS
FROM: RICK KOON, DISTRICT MANAGER
DATE: SEPTEMBER 8, 2022
SUBJECT: DISCUSSION AND REVIEW OF THE RECYCLED WATER PROGRAM OUTLINE

DISCUSSION:

District staff and WSC have reworked the draft Recycled Water Program Outline incorporating the comments received from the Coastal Commission staff and the Regional Water Quality Control Board staff.

The Coastal Commission staff asked that we provide a "...more broad-stroke plan. In this bigger picture plan we think it would be useful to elaborate on Section 1 (including elaborating on the capacity of the existing facilities) and to provide a broad level discussion/analysis of the alternative options available for achieving 100% reuse."

The Regional Water Quality Control Board staff listed specific topics that they would like to see more directly addressed in the outline:

Comments related to content of the outline

- In section 6.2 Recycled Water Alternatives Evaluated, please include a discussion of feasibility of achieving maximum beneficial reuse and steps need to address any identified constraints for maximizing reuse. (Per Order Section VI.C.6.b.II.a Viability of Maximizing Reuse)
- In section 7.6.5 Permitting Requirements, please include a discussion of any preliminary studies/investigations (e.g. models) that may be necessary to inform permitting options. (Per Order Section VI.C.6.b.II.b Regulatory Framework)
- In section 8 Construction Financing, please add cost estimates for identified reuse options. (Per Order Section VI.C.6.b.II.e Financing)

Please add the following sections to the outline

- Technical and Jurisdictional Needs –Identification and discussion of jurisdictional needs and gaps, such as easements for conveyance infrastructure, water rights, purchase and sale agreements, etc. (Per Order Section VI.C.6.b.II.c Technical and Jurisdictional Needs)
- Climate Impacts and Resiliency – Climate impacts, accounting for short and long-term climate impacts associated with reuse options, and climate resiliency of reuse options, including associated potential infrastructure. (Per Order Section VI.C.6.b.II.d Climate Impacts and Resiliency)
- Stakeholder Involvement - A summary of stakeholder involvement, including a demonstration the Discharger had meaningful engagement with applicable stakeholders (Per Order Section VI.C.6.b.iv Stakeholder Involvement)

- Next Steps – A detailed description of steps the Discharger will take during the term of the next Order, including milestones and associated completion dates, that demonstrate measurable progress the Discharger will achieve towards implementing the identified beneficial reuse options. (Per Order Section VI.C.6.b.v Next Steps)

Comment related to schedule

- Finally, please be aware that per your permit, the phase II report is due on June 3, 2025.

All these additions have been made and District staff and WSC will use this outline to provide a more “broad-stroke plan” to the Coastal Commission staff.

RECOMMENDATION:

Staff recommends that the Board of Directors review the Recycled Water Program Outline and discuss any changes they would like to incorporate into this final draft. (Staff and WSC will send to each agency and make minor adjustments if needed. The final outline will come back to this Board for approval and implementation once accepted by the regulatory agencies.)

Cayucos Sustainable Water Project Recycled Water Management Plan Phase 1 -Draft

The purpose of this plan outline is to develop and implement a Recycled Water Plan for the community of Cayucos to maximize the production and use of recycled water and to meet the recycled water objectives outlined in the permits provided by both the Central Coast Regional Water Quality Control Board and the California Coastal Commission.

The Recycled Water Plan will be developed over the life of the CSWP’s first NPDES permit. Each year of the permit additional sections will be developed as outlined below. Preparing the plan in this fashion will allow the community to work methodically with its potential water reuse partners to develop a plan to maximize the production and benefit of recycled water.

2022	2023	2024	2025
Task 1	Task 3 ongoing*	Task 3 ongoing*	Task 3 ongoing*
Task 2	Task 4 Treatment	Task 6	Task 8
Initiate Task 3	Task 5	Task 7	

*Stakeholder outreach and coordination will be ongoing throughout the plan preparation process.

2022 Work Efforts

1 INTRODUCTION

1.1 BACKGROUND

1.2 RECYCLED WATER GOALS AND OBJECTIVES

1.2.1 Minimize Ocean Discharge

1.2.2 Maximize Reuse

1.2.3 Economics and timing

1.3 PROJECT AREA

1.4 LAND USE TRENDS AND PROJECTED LAND USE

1.5 POPULATION TRENDS

2 CAYUCOS WASTEWATER CHARACTERISTICS AND FACILITIES

2.1 DESCRIPTION OF CAYUCOS SANITARY DISTRICT

2.2 DESCRIPTION OF EXISTING WATER RESOURCE RECOVERY FACILITY

2.2.1 Wastewater Treatment Schematics

2.2.2 Wastewater Flow Variability

2.2.3 Effluent Water Quality and Seasonal Variation

2.2.4 Sources of problems and constituents

2.3 DESCRIPTION OF EXISTING RECYCLED WATER PROGRAM

2.3.1 Existing Recycled Water System Users

2.3.2 Existing Recycled Water Quality

3 CAYUCOS AREA WATER SUPPLIES AND CHARACTERISTICS

3.1 IDENTIFICATION OF WHOLESALE AND RETAIL WATER STAKEHOLDERS.

3.1.1 Morro Rock Mutual

3.1.2 Cayucos Beach Mutual

3.1.3 **CSA 10.A**

3.1.4 **Whale Rock Commission**

3.2 IDENTIFICATION OF WATER SOURCES AND USES

3.2.1 Whale Rock Reservoir

3.2.1.1 Cayucos Allotment

3.2.1.2 Whale Rock Commission

3.2.1.2.1 California Men's Colony

3.2.1.2.2 City of San Luis Obispo

3.2.1.2.3 California Polytechnic State University

3.2.1.3 Whale rock Beneficial Uses

3.2.1.4 Whale Rock Supply Capacity

3.2.1.5 Whale Rock Water Quality

3.2.1.6 Whale Rock Uses, trends, demands pricing and costs

3.2.2 Groundwater Basins

3.2.2.1 Old Creek

3.2.2.1.1 Old Creek Beneficial Uses

3.2.2.1.2 Old Creek Supply Capacity

3.2.2.1.3 Old Creek Water Quality

3.2.2.1.4 Old Creek Uses, trends, demands pricing and costs

3.2.2.2 Cayucos Creek

3.2.2.2.1 Cayucos Creek Beneficial Uses

3.2.2.2.2 Cayucos Creek Supply Capacity

3.2.2.2.3 Cayucos Creek Water Quality

3.2.2.2.4 Cayucos Creek Uses, trends, demands pricing and costs

3.2.2.3 Toro Creek

3.2.2.3.1 Toro Creek Beneficial Uses

3.2.2.3.2 Toro Creek Supply Capacity

3.2.2.3.3 Toro Creek Water Quality

3.2.2.3.4 Toro Creek Uses, trends, demands pricing and costs

3.3 SOURCES FOR ADDITIONAL WATER

2023 Work Efforts

4 TREATMENT OBJECTIVES FOR DISCHARGE AND REUSE

4.1 FUTURE CHANGES TO INFLUENT WASTEWATER FLOWS

4.2 RECYCLED WATER QUALITY REQUIREMENTS

4.2.1 Groundwater Recharge

4.2.2 Reservoir Recharge

4.2.3 Agricultural Irrigation

4.3 WATER QUALITY TREATMENT REQUIREMENTS

4.3.1 Advanced Treatment

4.3.1.1 Groundwater Recharge

4.3.1.2 Reservoir Recharge

4.3.2 Disinfected Tertiary Treatment Standards

4.3.2.1 Agricultural Irrigation

4.4 WASTEWATER DISCHARGE REQUIREMENTS

4.5 RWQCB WATER QUALITY PROTECTION REQUIREMENTS

4.5.1 State Water Resources Control Board Policies

4.5.2 Division of Drinking Water (DDW) Regulations - Title 22 – Irrigation Projects

4.5.3 Central Coast Basin Plan – Irrigation Projects

4.5.4 Central Coast Basin Plan – IPR via Groundwater Recharge

4.5.5 Salt and Nutrient Management Plan (SNMP)

4.5.6 Anti-Degradation Policy

4.5.7 Sustainable Groundwater Management Act

5 RECYCLED WATER MARKET

5.1 DESCRIPTION OF MARKET ASSESSMENT PROCEDURES

5.2 DEFINITION OF LOGICAL SERVICE AREA BASED ON RESULTS OF MARKET ASSESSMENT

5.2.1 Groundwater Recharge

5.2.2 Surface Water Augmentation

5.2.3 Agricultural Reuse

5.3 DESCRIPTIONS OF ALL USERS OR CATEGORIES OF POTENTIAL USERS

5.4 SUMMARY TABLES OF POTENTIAL USERS AND RELATED DATA.

2024 Work Efforts

6 PROJECT ALTERNATIVES EVALUATION

6.1 PLANNING AND DESIGN PARAMETERS AND ASSUMPTIONS

- 6.1.1 **Delivery and system pressure criteria.**
- 6.1.2 **Peak delivery criteria.**
- 6.1.3 **Storage criteria.**
- 6.1.4 **Planning period over which a water recycling project is evaluated.**

6.2 RECYCLED WATER ALTERNATIVES EVALUATED TO MAXIMIZE RECYCLED WATER PRODUCED

6.2.1 **Strategies to Maximize Recycled Water Production and use**

- 6.2.1.1 Groundwater Recharge*
- 6.2.1.2 Surface Water Augmentation*
- 6.2.1.3 Agricultural Reuse*
- 6.2.1.4 Potential steps taken to overcome constraints*

6.3 NON-RECYCLED WATER ALTERNATIVE

- 6.3.1 **Discussion of other potentially viable new sources of water.**
- 6.3.2 **Provide economic costs.**

6.4 WATER CONSERVATION/REDUCTION ANALYSIS

- 6.4.1 **Description of analysis.**
- 6.4.2 **Impact on recycling, if any.**
- 6.4.3 **Recommendation**
- 6.4.4 **Implementation**

6.5 POLLUTION CONTROL ALTERNATIVE

6.6 NO PROJECT ALTERNATIVE

6.7 COMPARATIVE ENVIRONMENTAL ANALYSIS

- 6.7.1 **Quantitative Analysis Summary**
- 6.7.2 **Infrastructure Requirements**
- 6.7.3 **Qualitative Criteria and Ranking**
- 6.7.4 **Alternatives Ranking**

6.8 ALTERNATIVE COMPARISON AND RECOMMENDATION

7 RECOMMENDED PROJECT PLAN

7.1 DESCRIPTION

7.2 DESIGN CRITERIA

7.3 COST ESTIMATE OF POTENTIAL REUSE OPTIONS

7.4 ANTICIPATED USES

7.5 TECHNICAL AND JURISDICTIONAL NEEDS

7.6 RELIABILITY

7.7 IMPLEMENTATION PLAN

- 7.7.1 **Coordination with Water Purveyors**
- 7.7.2 **Potential User Commitments**
- 7.7.3 **RWQCB Recycled Water Requirements**
- 7.7.4 **Water Right Impacts**
- 7.7.5 **Permitting Requirements including preliminary studies/investigations (e.g. models) that may be necessary to inform permitting options**
- 7.7.6 **Schedule**

7.8 OPERATIONAL PLAN

7.9 KEY ISSUES

- 7.9.1 **Stakeholder Involvement**
- 7.9.2 **Climate Impacts and Resiliency**
- 7.9.3 **Next Steps**

2025 Work Efforts

8 CONSTRUCTION FINANCING PLAN

8.1 SOURCES AND TIMING OF FUNDS

8.1.1 Sewer Rate Increase

8.1.2 Recycled Water Revenue

8.1.3 Outside Funding Opportunities

8.1.3.1 Grants and Loans

8.1.3.2 Partnerships

8.2 RECYCLED WATER PRICING POLICY

8.3 POLLUTION CONTROL COST ALLOCATION

8.4 COST AND IMPACT DISCUSSION

8.4.1 Water prices for each user or category of users.

8.4.2 Recycled water used by each user.

8.4.3 Annual costs (required revenue) of recycling project.

8.4.4 Allocation of costs to users.

8.4.5 Unit costs to serve each user or category of users.

8.4.6 Unit price of recycled water for each user or category of users.

8.4.7 Sensitivity analysis assuming portion of potential users fail to use recycled water.

8.5 SUNK COSTS AND INDEBTEDNESS

8.5.1 Conveyance System Depreciation

8.5.2 Plant Depreciation

8.5.3 Operations and Maintenance

8.5.4 Summary



AGENDA ITEM: 7
DATE: September 15, 2022

CAYUCOS SANITARY DISTRICT

TO: BOARD OF DIRECTORS

FROM: RICK KOON, DISTRICT MANAGER

DATE: SEPTEMBER 8, 2022

SUBJECT: DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 2022-21 APPROVING AMENDMENTS TO CAYUCOS SANITARY DISTRICT'S CONFLICT OF INTEREST CODE AS PART OF THE REQUIRED BIENNIAL REVIEW

DISCUSSION:

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or alternatively, if the code must be amended. Once a determination has been made any changes must be submitted to the code reviewing body, which is the County of San Luis Obispo Board of Supervisors. A "Local Agency Biennial Notice" indicating whether changes are being made is also required to be executed and submitted to the Board of Supervisors. Any changes are required to be submitted using a "red-line/strike out" format.

The District has adopted the Fair Political Practices Commission's (FPPC) model Conflict of Interest Code. The Conflict of Interest Code includes a list of designated positions, which are positions that make or participate in the making of decisions that may foreseeably have a material effect on their financial interests, as defined in State law and FPPC regulations.

Since the District has adopted the FPPC model Conflict of Interest Code, which includes any and all amendments duly adopted by the FPPC, the only changes required are to update the list of designated positions to reflect new positions, reclassified positions and eliminated positions that have occurred as a result of organizational changes since the last biennial review.

RECOMMENDATION:

Staff recommends that the Board of Directors adopt Resolution 2022-21 approving amendments to Cayucos Sanitary District's Conflict of Interest Code as part of the required biennial review.

EXHIBIT A TO RESOLUTION No. 2022-21

**CAYUCOS SANITARY DISTRICT
CONFLICT OF INTEREST CODE**

APPENDIX A

**DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES SUBJECT
TO THE PROVISIONS OF THE DISTRICT'S
CONFLICT OF INTEREST CODE**

Designated positions contained in the list below shall comply with the District's Conflict of Interest Code. Disclosure of financial interest shall be required for the indicated category.

DISCLOSURE CATEGORY

1. All sources of income, interests in real property, and investments and business positions in business entities located in or doing business in the District's jurisdiction.

DESIGNATED POSITIONS

DISCLOSURE CATEGORY

Officials:

Board member (Director)	1
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Employees:

District Manager	1
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Lead Collection Worker	1
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Administrative Services Manager	1
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Administrative Accounting Manager	1
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Administrative Office Manager	1
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Chief Plant Operator	1
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Consultants:

District Counsel	1
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Engineering Advisor to Board of Directors	1
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RESOLUTION 2022-21 SEPTEMBER 15, 2022

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAYUCOS SANITARY DISTRICT REGARDING THE BIENNIAL REVIEW OF ITS CONFLICT OF INTEREST CODE AND AMENDING THE LIST OF DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES SUBJECT TO THE CONFLICT OF INTEREST CODE

WHEREAS, the Cayucos Sanitary District adopted, by Resolution No. 92-7 dated September 21, 1992, the Fair Political Practices Commission's model Conflict of Interest Code (hereafter "the model code"); and

WHEREAS, pursuant to Government Code Section 87306.5 the District is required to review its Conflict of Interest Code and, if a change is needed, submit an amended Conflict of Interest Code to the Board of Supervisors of the County of San Luis Obispo, which is the designated code reviewing body; and

WHEREAS, the Board of Directors of the Cayucos Sanitary District has determined that the list of designated positions subject to the provisions of the Conflict of Interest Code should be amended to reflect organizational changes.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cayucos Sanitary District as follows:

1. Exhibit "A" to Resolution No. 2014-7, entitled "List of Designated Positions Subject to the Provisions of the District's Conflict of Interest Code" is hereby amended as follows and as set forth in Exhibit A, attached hereto and incorporated herein by this reference:

- a. The District's Designated Position List and Disclosure Categories are designated as "Appendix A" to the District's Conflict of Interest Code (the model code, a current copy of which is included in Exhibit A, attached);
- b. The position of Chief Plant Operator is added to the District's designated positions under "Employees"; and
- c. The position Administrative Office Manager has been deleted from the District's designated positions under "Employees."

2. Those officers and employees required to file Statements of Economic Interest pursuant to the District's code are directed to ensure that they review the most current version of

the model code set forth in section 18730 of Title 2 of the California Code of Regulations prior to the time of filing their statements to ensure compliance with any updated provisions of the code.

3. Other than the amendments contained herein, the Board of Directors has determined that no other changes to the District’s Conflict of Interest Code are required.

4. In accordance with Government Code Sections 87303 and 87306.5, this Resolution amending the Cayucos Sanitary District’s Conflict of Interest Code shall be submitted to the Board of Supervisors of the County of San Luis Obispo, as the designated code reviewing body, along with the executed “2022 Local Agency Biennial Notice.”

On motion of Director _____, second by Director _____, and on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing Resolution is hereby adopted this 15th day of September, 2022.

ATTEST:

Rick Koon, District Manager

Robert B. Enns, Board President

(SEAL)

EXHIBIT A TO RESOLUTION No. 2022-21

**CAYUCOS SANITARY DISTRICT
CONFLICT OF INTEREST CODE**

APPENDIX A

**DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES SUBJECT
TO THE PROVISIONS OF THE DISTRICT'S
CONFLICT OF INTEREST CODE**

Designated positions contained in the list below shall comply with the District's Conflict of Interest Code. Disclosure of financial interest shall be required for the indicated category.

DISCLOSURE CATEGORY

1. All sources of income, interests in real property, and investments and business positions in business entities located in or doing business in the District's jurisdiction.

DESIGNATED POSITIONS

DISCLOSURE CATEGORY

Officials:

Board member (Director)	1
-------------------------	---

Employees:

District Manager	1
------------------	---

Lead Collection Worker	1
------------------------	---

Administrative Services Manager	1
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Administrative Accounting Manager	1
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Chief Plant Operator	1
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Consultants:

District Counsel	1
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Engineering Advisor to Board of Directors	1
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California Code of Regulations

Title 2

§ 18730. Provisions of Conflict of Interest Codes.

(Current through 9/25/20 Register 2020, No. 39)

(a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Section 87300 or the amendment of a conflict of interest code within the meaning of Section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Section 87100, and to other state or local laws pertaining to conflicts of interest.

(b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (Regulations 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their economic interests pursuant to article 2 of chapter 7 of the Political Reform Act, Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Section 87200; and

(C) The filing officer is the same for both agencies.¹

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of economic interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those economic interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's disclosure categories are the kinds of economic interests which he or she foreseeably can affect materially through the conduct of his or her office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.²

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April 1. If a person reports for military service as defined in the Servicemember's Civil Relief Act, the deadline for the annual statement of economic interests is 30 days following his or her return to office, provided the person, or someone authorized to represent the person's interests, notifies the filing officer in writing prior to the applicable filing deadline that he or she is subject to that federal statute and is unable to meet the applicable deadline, and provides the filing officer verification of his or her military status.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons Who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or

left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

(1) File a written resignation with the appointing power; and

(2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements.

Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements.

Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to Regulation 18754.

(D) Contents of Leaving Office Statements.

Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investment and Real Property Disclosure.

When an investment or an interest in real property³ is required to be reported,⁴ the statement shall contain the following:

1. A statement of the nature of the investment or interest;
2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
3. The address or other precise location of the real property;
4. A statement whether the fair market value of the investment or interest in real property equals or exceeds \$2,000, exceeds \$10,000, exceeds \$100,000, or exceeds \$1,000,000.

(B) Personal Income Disclosure. When personal income is required to be reported,⁵ the statement shall contain:

1. The name and address of each source of income aggregating \$500 or more in value, or \$50 or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was \$1,000 or less, greater than \$1,000, greater than \$10,000, or greater than \$100,000;
3. A description of the consideration, if any, for which the income was received;
4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;
5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,⁶ the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity;
2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than \$10,000.

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (a), (b), and (c) of Section 89501 shall apply to the prohibitions in this section.

(D) This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of \$500.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than \$500 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (e), (f), and (g) of Section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of his or her election to office through the date that he or she vacates office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

1. Loans made to the campaign committee of an elected officer or candidate for elective office.
2. Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.
3. Loans from a person which, in the aggregate, do not exceed \$500 at any given time.
4. Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of his or her election to office through the date he or she vacates office, receive a personal loan of \$500 or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

1. Loans made to the campaign committee of the elected officer.
2. Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.
3. Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

1. If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.
2. If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:
 - a. The date the loan was made.
 - b. The date the last payment of \$100 or more was made on the loan.
 - c. The date upon which the debtor has made payments on the loan aggregating to less than \$250 during the previous 12 months.

(B) This section shall not apply to the following types of loans:

1. A loan made to the campaign committee of an elected officer or a candidate for elective office.
2. A loan that would otherwise not be a gift as defined in this title.
3. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.
4. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.
5. A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth \$2,000 or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth \$2,000 or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating \$500 or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$500 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value \$1,000 or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Section 83114 and Regulations 18329 and 18329.5 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Sections 81000-91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Section 87100 or 87450 has occurred may be set aside as void pursuant to Section 91003.

1 Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Section 81004.

2 See Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

3 For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

4 Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

5 A designated employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

6 Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

Note: Authority cited: Section 83112, Government Code. Reference: Sections 87103(e), 87300-87302, 89501, 89502 and 89503, Government Code.

HISTORY

1. New section filed 4-2-80 as an emergency; effective upon filing (Register 80, No. 14). Certificate of Compliance included.

2. Editorial correction (Register 80, No. 29).

3. Amendment of subsection (b) filed 1-9-81; effective thirtieth day thereafter (Register 81, No. 2).

4. Amendment of subsection (b)(7)(B)1. filed 1-26-83; effective thirtieth day thereafter (Register 83, No. 5).
5. Amendment of subsection (b)(7)(A) filed 11-10-83; effective thirtieth day thereafter (Register 83, No. 46).
6. Amendment filed 4-13-87; operative 5-13-87 (Register 87, No. 16).
7. Amendment of subsection (b) filed 10-21-88; operative 11-20-88 (Register 88, No. 46).
8. Amendment of subsections (b)(8)(A) and (b)(8)(B) and numerous editorial changes filed 8-28-90; operative 9-27-90 (Reg. 90, No. 42).
9. Amendment of subsections (b)(3), (b)(8) and renumbering of following subsections and amendment of Note filed 8-7-92; operative 9-7-92 (Register 92, No. 32).
10. Amendment of subsection (b)(5.5) and new subsections (b)(5.5)(A)-(A)(2) filed 2-4-93; operative 2-4-93 (Register 93, No. 6).
11. Change without regulatory effect adopting Conflict of Interest Code for California Mental Health Planning Council filed 11-22-93 pursuant to title 1, section 100, California Code of Regulations (Register 93, No. 48). Approved by Fair Political Practices Commission 9-21-93.
12. Change without regulatory effect redesignating Conflict of Interest Code for California Mental Health Planning Council as chapter 62, section 55100 filed 1-4-94 pursuant to title 1, section 100, California Code of Regulations (Register 94, No. 1).
13. Editorial correction adding History 11 and 12 and deleting duplicate section number (Register 94, No. 17).
14. Amendment of subsection (b)(8), designation of subsection (b)(8)(A), new subsection (b)(8)(B), and amendment of subsections (b)(8.1)-(b)(8.1)(B), (b)(9)(E) and Note filed 3-14-95; operative 3-14-95 pursuant to Government Code section 11343.4(d) (Register 95, No. 11).
15. Editorial correction inserting inadvertently omitted language in footnote 4 (Register 96, No. 13).
16. Amendment of subsections (b)(8)(A)-(B) and (b)(8.1)(A), repealer of subsection (b)(8.1)(B), and amendment of subsection (b)(12) filed 10-23-96; operative 10-23-96 pursuant to Government Code section 11343.4(d) (Register 96, No. 43).
17. Amendment of subsections (b)(8.1) and (9)(E) filed 4-9-97; operative 4-9-97 pursuant to Government Code section 11343.4(d) (Register 97, No. 15).
18. Amendment of subsections (b)(7)(B)5., new subsections (b)(8.2)-(b)(8.4)(C) and amendment of Note filed 8-24-98; operative 8-24-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 35).
19. Editorial correction of subsection (a) (Register 98, No. 47).
20. Amendment of subsections (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 5-11-99; operative 5-11-99 pursuant to Government Code section 11343.4(d) (Register 99, No. 20).

21. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-6-2000; operative 1-1-2001 pursuant to the 1974 version of Government Code section 11380.2 and Title 2, California Code of Regulations, section 18312(d) and (e) (Register 2000, No. 49).
22. Amendment of subsections (b)(3) and (b)(10) filed 1-10-2001; operative 2-1-2001. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 2).
23. Amendment of subsections (b)(7)(A)4., (b)(7)(B)1.-2., (b)(8.2)(E)3., (b)(9)(A)-(C) and footnote 4. filed 2-13-2001. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 7).
24. Amendment of subsections (b)(8.1)-(b)(8.1)(A) filed 1-16-2003; operative 1-1-2003. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2003, No. 3).
25. Editorial correction of History 24 (Register 2003, No. 12).
26. Editorial correction removing extraneous phrase in subsection (b)(9.5)(B) (Register 2004, No. 33).
27. Amendment of subsections (b)(2)-(3), (b)(3)(C), (b)(6)(C), (b)(8.1)-(b)(8.1)(A), (b)(9)(E) and (b)(11)-(12) filed 1-4-2005; operative 1-1-2005 pursuant to Government Code section 11343.4 (Register 2005, No. 1).
28. Amendment of subsection (b)(7)(A)4. filed 10-11-2005; operative 11-10-2005 (Register 2005, No. 41).
29. Amendment of subsections (a), (b)(1), (b)(3), (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 12-18-2006; operative 1-1-2007. Submitted to OAL pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2006, No. 51).
30. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 10-31-2008; operative 11-30-2008. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2008, No. 44).
31. Amendment of section heading and section filed 11-15-2010; operative 12-15-2010. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2010, No. 47).

32. Amendment of section heading and subsections (a)-(b)(1), (b)(3)-(4), (b)(5)(C), (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) and amendment of footnote 1 filed 1-8-2013; operative 2-7-2013. Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2013, No. 2).

33. Amendment of subsections (b)(8.1)-(b)(8.1)(A), (b)(8.2)(E)3. and (b)(9)(E) filed 12-15-2014; operative 1-1-2015 pursuant to section 18312(e)(1)(A), title 2, California Code of Regulations. Submitted to OAL for filing and printing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2014, No. 51).

34. Redesignation of portions of subsection (b)(8)(A) as new subsections (b)(8)(B)-(D), amendment of subsections (b)(8.1)-(b)(8.1)(A), redesignation of portions of subsection (b)(8.1)(A) as new subsections (b)(8.1)(B)-(C) and amendment of subsection (b)(9)(E) filed 12-1-2016; operative 12-31-2016 pursuant to Cal. Code Regs. tit. 2, section 18312(e). Submitted to OAL for filing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2016, No. 49).

35. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-12-2018; operative 1-11-2019 pursuant to Cal. Code Regs., tit. 2, section 18312(e). Submitted to OAL for filing and printing pursuant to Fair Political Practices Commission v. Office of Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2018, No. 50).



AGENDA ITEM: 8
DATE: September 15, 2022

CAYUCOS SANITARY DISTRICT

TO: BOARD OF DIRECTORS

FROM: RICK KOON, DISTRICT MANAGER

DATE: SEPTEMBER 8, 2022

SUBJECT: DISCUSSION AND CONSIDERATION TO APPROVE PAYMENT OF INVOICE #3556C38958 FROM XYLEM WATER SOLUTIONS FOR \$20,603.99 FOR THE REBUILD OF THE PRIMARY PUMP AT LIFT STATION #1

DISCUSSION:

At the end of July, staff noticed a pump at Lift Station 1 was making noise and saw a drop in GPM output. They replaced that pump with a backup pump which in turn did not produce the required GPM. Additional inspections found that the lift station required immediate emergency repairs to the lift station base. Knowles Construction performed the work.

Xylem came and picked up the original pump. This invoice is for the rebuilding of the pump. Xylem also noted that this pump should be replaced and not rebuilt again in the future.

RECOMMENDATION:

Staff recommends that the Board of Directors approve the payment of Invoice #3556C38958 from Xylem Water Solutions for \$20,603.99 for the rebuild of the primary pump at Lift Station #1.

Xylem Water Solutions U.S.A., Inc.

11161 HARREL STREET
 MIRA LOMA, CA 91752
 Tel.(951)332-3668 Fax:(951)332-3679

AGENDA ITEM: 8
DATE: September 15, 2022



**26717 Network Place
 Chicago, IL 60673-1267**

INVOICE			YOUR PURCHASE ORDER 2022-33	
INVOICE NO. 3556C38958	FUS NO. D94475	DATE SHIPPED 8/29/22	DELIVERY NOTE I11853	
INVOICE DATE 8/29/22	TRN C1	WHS 210	PAYMENT TERMS 100% N60 FROM INVOICE	

Sold To:

Customer No. 066821
Global No. 5012214

Ship To: **CAYUCOS SANITARY DISTRICT
 JOHN COLLINS
 200 ASH STREEET
 CAYUCOS CA 93430**

**CAYUCOS SANI DIST
 PO BOX 333
 200 ASH AVE
 CAYUCOS CA 93430-0333**

FREIGHT TERMS Jobsite	DELIVERY TERMS No S & H Charge	ORDER PROCESSED BY FLYGT-LOS ANGELES,CA BRAN
SHIP VIA Branch Delivery	ORDER TEXT 3152.091-0560018 T#2570	CUSTOMER TEXT A Livingston C2 D94476

LINE	ITEM/DESCRIPTION	QUANTITY SHIPPED UM	UNIT PRICE DISCOUNT/CHARGE	NET PRICE	EXTENDED AMOUNT
001	Quote# R2022-LAB-0056 0000006018921 KIT,REPAIR BASIC+ 3152.091,181	1 EA		3,878.000	3,878.00
002	0000005107900 HANDLE,LIFTING STEEL	1 EA		857.000	857.00
003	0000000809537 STUD,M12 X 90 SS	6 EA		13.000	78.00
004	0000005047809 CABLE UNIT	1 EA		184.000	184.00
005	0000005188902 DETECTOR,LEAKAGE UNIT FLS	1 EA		339.000	339.00
006	0000000822359 NUT,HEX M12 SS	6 EA		5.400	32.40
007	0000005108805	1		3,190.000	3,190.00

Cont on 2

Xylem Water Solutions U.S.A., Inc.

11161 HARREL STREET
 MIRA LOMA, CA 91752
 Tel.(951)332-3668 Fax:(951)332-3679



**26717 Network Place
 Chicago, IL 60673-1267**

INVOICE			YOUR PURCHASE ORDER 2022-33	
INVOICE NO 3556C38958	BUS NO D94475	DATE SHIPPED 8/29/22	DELIVERY NOTE 111853	
INVOICE DATE 8/29/22	TRN CI	WHIS 210	PAYMENT TERMS 100% NET 60 FROM INVOICE	

Sold To:

Customer No. **066821**

Ship To:

Page **2**

Global No. **5012214**

CAYUCOS SANI DIST

CAYUCOS SANITARY DISTRICT

**PO BOX 333
 200 ASH AVE
 CAYUCOS**

CA 93430-0333

**JOHN COLLINS
 200 ASH STREET
 CAYUCOS**

CA 93430

FREIGHT TERMS Jobsite		DELIVERY TERMS No S & H Charge		ORDER PROCESSED BY FLYGT-LOS ANGELES,CA BRAN	
SHIP VIA Branch Delivery		ORDER TEXT 3152.091-0560018 T#2570		CUSTOMER TEXT A Livingston C2 D94476	
LINE	ITEM/DESCRIPTION	QUANTITY SHIPPED UM	UNIT PRICE DISCOUNT/CHARGE	NET PRICE	EXTENDED AMOUNT
007	0000005108805 ROTOR UNIT	EA			
008	0000000824417 WASHER,STEEL 45MM ID 55MM OD	2 EA		11.000	22.00
009	0000003190901 COVER,BEARING SS	1 EA		9.400	9.40
010	0000005108500 WASHER,PROTECTIVE STEEL	1 EA		44.000	44.00
011	0000000825908 RING,RETAINING ID-41.5MM	1 EA		6.800	6.80
012	0000003957200 IMPELLER,C HT CODE 454 CI	1 EA		3,190.000	3,190.00
013	0000003910120 VOLUTE,HT 6" UVF FV CI	1 EA		5,607.000	5,607.00
014	0000003036600	1		203.000	203.00

Cont on 3

Xylem Water Solutions U.S.A., Inc.

11161 HARREL STREET
 MIRA LOMA, CA 91752
 Tel.(951)332-3668 Fax:(951)332-3679



**26717 Network Place
 Chicago, IL 60673-1267**

INVOICE			YOUR PURCHASE ORDER 2022-33	
INVOICE NO 3556C38958	BUS NO D94475	DATE SHIPPED 8/29/22	DELIVERY NOTE 111853	
INVOICE DATE 8/29/22	TRN C1	WHIS 210	PAYMENT TERMS 100% NET 60 FROM INVOICE	

Sold To:

Customer No. 066821

Ship To:

Page 3

Global No. 5012214

CAYUCOS SANI DIST

CAYUCOS SANITARY DISTRICT

PO BOX 333
 200 ASH AVE
 CAYUCOS

CA 93430-0333

JOHN COLLINS
 200 ASH STREEET
 CAYUCOS

CA 93430

FREIGHT TERMS		DELIVERY TERMS		ORDER PROCESSED BY	
Jobsite		No S & H Charge		FLYGT-LOS ANGELES,CA BRAN	
SHIP VIA		ORDER TEXT		CUSTOMER TEXT	
Branch Delivery		3152.091-0560018 T#2570		A Livingston C2 D94476	
LINE	ITEM/DESCRIPTION	QUANTITY SHIPPED UM	UNIT PRICE DISCOUNT/CHARGE	NET PRICE	EXTENDED AMOUNT
014	0000003036600 RING,WEAR STATIONARY STEEL/NBR	EA			
015	1400000690000A LABOR,SVC FLYGT,NO TAX MODELS: 3000,7000,8000	Z1-TP EA	10	153.000	1,530.00
016	1400000690021B ENV FEE 11-50HP ENVIRONMENTAL FEE	TP EA	1	83.000	83.00
017	1400000690024A SHOP SUPPLIES-MEDIUM PUMPS MISC SUPPLIES FOR REPAIR	TP EA	1	61.000	61.00
SUB-TOTAL OF POSITIONS					19,314.60
** ADD NO S & H CHARGES **					
NET AMOUNT BEFORE TAXES USD					19,314.60

Cont on 4

Xylem Water Solutions U.S.A., Inc.

11161 HARREL STREET
 MIRA LOMA, CA 91752
 Tel.(951)332-3668 Fax:(951)332-3679



**26717 Network Place
 Chicago, IL 60673-1267**

INVOICE			YOUR PURCHASE ORDER 2022-35	
INVOICE NO 3556C38958	BUS NO D94475	DATE SHIPPED 8/29/22	DELIVERY NOTE 111853	
INVOICE DATE 8/29/22	TRN C1	WHIS 210	PAYMENT TERMS 100% NET 60 FROM INVOICE	

Sold To:

Customer No. 066821
Global No. 5012214

Ship To:

Page 4

CAYUCOS SANI DIST

PO BOX 333
 200 ASH AVE
 CAYUCOS

CA 93430-0333

CAYUCOS SANITARY DISTRICT
 JOHN COLLINS
 200 ASH STREET
 CAYUCOS

CA 93430

FREIGHT TERMS Jobsite		DELIVERY TERMS No S & H Charge		ORDER PROCESSED BY FLYGT-LOS ANGELES,CA BRAN	
SHIP VIA Branch Delivery		ORDER TEXT 3152.091-0560018 T#2570		CUSTOMER TEXT A Livingston C2 D94476	
LINE	ITEM/DESCRIPTION	QUANTITY SHIPPED UM	UNIT PRICE DISCOUNT/CHARGE	NET PRICE	EXTENDED AMOUNT
		CA STATE			1,067.08
		CA LOCAL			177.85
		CA COUNTY			44.46
DISPATCH INFO: JON COLLINS					ORDER TOTAL USD
					20,603.99



AGENDA ITEM: 8
DATE: September 15, 2022

Cayucos Sanitary District
200 Ash Avenue
P.O. Box 333
Cayucos, CA 93430-0333

Purchase Order No: 2022-33

Date: July 20, 2022

Quote #: Estimate: R2022-LAB-0056

Order #: _____

Customer Account #: _____

To: Company Name Xylem Water Solutions USA, Inc.
Street Address 11161 Harrel Street
City, State, Zip Mira Loma, CA 91752

Description: *see purchase requisition for detailed breakdown

Item	Rebuild & Repair LS 1 Pump	\$	<u>19,314.60</u>
Item		\$	_____
Shipping or Freight		\$	_____
Sales Tax		\$	_____
Total: \$			19,314.60

Terms: Net 30

Ship To: **Cayucos Sanitary District**
Attn: Jon Collins
Street Address 200 Ash Ave.
City, State Zip Cayucos, CA 93430

Bill To: **Cayucos Sanitary District**
Attn: **Gayle Good**
P.O. Box 333
Cayucos, CA 93430
or email invoice to ggood@cayucossd.org



Xylem Water Solutions USA, Inc.
Flygt Products

PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2022-LAB-0056

Date: 7/20/2022

Page 1 of 5

Tag #: 2570

JobName: Cayucos Sanit. District

Customer Information

Company Name: CAYUCOS SANI DIST
Address
PO BOX 333
200 ASH AVE
CAYUCOS CA93430

Contact: Jon Collins
Telephone:
Telephone:
Fax:
Email:

Following is an estimate prepared for you regarding the repair of your Flygt pump.

Product Identification

Product Number: 3152.091-9183

Serial Number: 3152.091-0560018

Model: 3152

Impeller Code: 454

HP: 20

Volts: 230

Phases: 3

Inspection Information

Inspected By: Rick Heaton

Motor Data: Wire Configuration: U1:Red V1:White W1:Black

Megger to ground: R B W

Resistance through cable: RB .7 RW .6 BW .5

Stator Condition: Poor

Shaft Condition: Unusable

Oil Condition: Unusable

Inspection Plugs:

Sensors:

FLS

CLS

KLIX

Bearing

Cable

Hydraulic: Impeller/Propeller Condition: Unusable

Volute Condition: Unusable

Cable Condition: Good

Cable Length: 50

Hydraulic Type: C



Flygt Products
11161 Harrel Street , Mira Loma CA 91752
PH: (951) 332-3668
FX: (951) 332-3679





PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2022-LAB-0056

Date: 7/20/2022

Page 2 of 5

Tag #: 2570

JobName: Cayucos Sanit. District

Installation

Type: P

Control

Discharge Size: 6

MFV

Primary Requirement: Impeller wear

Repair/Service Requirements and remarks

Parts, Labor and Other Charges

Parts:

Qty	PartNo	Description	Sell Price	Total Price
1	601 89 21	KIT,REPAIR BASIC+ 3152.091,181	\$3,878.00	\$3,878.00
1	510 79 00	HANDLE,LIFTING STEEL	\$857.00	\$857.00
6	80 95 37	STUD,M12 X 90 SS	\$13.00	\$78.00
1	504 78 09	CABLE UNIT	\$184.00	\$184.00
1	518 89 02	DETECTOR,LEAKAGE UNIT FLS	\$339.00	\$339.00
6	82 23 59	NUT,HEX M12 SS	\$5.40	\$32.40
1	510 88 05	ROTOR UNIT	\$3,190.00	\$3,190.00
2	82 44 17	WASHER,STEEL 45MM ID 55MM OD	\$11.00	\$22.00
1	319 09 01	COVER,BEARING SS	\$9.40	\$9.40
1	510 85 00	WASHER,PROTECTIVE STEEL	\$44.00	\$44.00
1	82 59 08	RING,RETAINING ID-41.5MM	\$6.80	\$6.80
1	395 72 00	IMPELLER,C HT CODE 454 CI	\$3,190.00	\$3,190.00
1	391 01 20	VOLUTE,HT 6" UVF FV CI	\$5,607.00	\$5,607.00
1	303 66 00	RING,WEAR STATIONARY STEEL/NBR	\$203.00	\$203.00
		Block Price		\$17,640.60
		Total Price		\$17,640.60

Labor and Other Charges:



Flygt Products
11161 Harrel Street, Mira Loma CA 91752
PH: (951) 332-3668
FX: (951) 332-3679





PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2022-LAB-0056
Tag #: 2570
JobName: Cayucos Sanit. District

Date: 7/20/2022

Page 3 of 5

Qty	PartNo	Description	Sell Price	Total Price
10	14-69 00 00A	LABOR,SVC FLYGT,NO TAX Z1-TP MODELS: 3000,7000,8000	\$153.00	\$1,530.00
1	14-69 00 21B	ENV FEE 11-50HP TP ENVIRONMENTAL FEE	\$83.00	\$83.00
1	14-69 00 24A	SHOP SUPPLIES-MEDIUM PUMPS TP MISC SUPPLIES FOR REPAIR	\$61.00	\$61.00
		Total Price		\$1,674.00

Total Price: \$19,314.60

Product Replacement

Product Number: Estimated Delivery: Weeks
Cost of New Unit:
Description:

Terms

Please note: If additional repair requirements are identified during service, the total cost of your repair may change. Should this occur, we will contact you for approval before proceeding.
A signed Purchase Order or approval below must be received before any repair work can begin.
If repaired unit is not picked up or delivered within 5 days of completion, the repair will be invoiced.

Taxes: The prices quoted above do not include any state, federal, or local sales tax or use taxes. Any such taxes as applicable must be added to the quoted prices.

Terms of delivery: Freight PP/Add Actual

Validity: This Quote is valid for thirty (30) days.

Terms of payment: Net 30 Standard

Warranty: Parts used for this repair carry a 12 month warranty.

This Quote does not include freight charges.

If this product is not repaired or replaced, a fee of \$291.00 will be charged for labor required for the inspection performed.



Flygt Products
11161 Harrel Street , Mira Loma CA 91752
PH: (951) 332-3668
FX: (951) 332-3679





Xylem Water Solutions USA, Inc.
Flygt Products

PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2022-LAB-0056

Date: 7/20/2022

Page 4 of 5

Tag #: 2570

JobName: Cayucos Sanit. District

PLEASE NOTE: IF WE DO NOT HAVE A RESPONSE FROM YOU WITH IN 30 DAYS; WE WILL INVOICE YOU \$351.00 FOR TIME & LABOR HOURS OUR SERVICE DEPARTMENT HAS ALREADY SPENT IN PERFORMING THE TEARDOWN & INSPECTION OF YOUR PRODUCT. YOUR PROMPT ATTENTION & RESPONSE IS GREATLY APPRECIATED. THANK YOU.

Thank you for the opportunity to provide this quotation. Please contact us if there are any questions.

Manny Padilla Jr.

Phone: 562.760.9258

Fax:

Email: manny.padilla@xylem.com



Flygt Products
11161 Harrel Street , Mira Loma CA 91752
PH: (951) 332-3668
FX: (951) 332-3679





PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2022-LAB-0056
Tag #: 2570
JobName: Cayucos Sanit. District

Date: 7/20/2022

Page 5 of 5

Customer Approval

Complete and sign this Approval and return to Xylem Water Solutions USA, Inc with, or in place of, your Purchase Order

I authorize Xylem Water Solutions USA, Inc to proceed for the amount shown above.

Repair

Replacement

Customer Name: _____

Date: _____

Customer Signature: _____

PO #: _____

Ship To:

Will Pick Up

Deliver

Ship To

Ship/Delivery Address:

Bill To:

Taxable:

Yes

No

Tax Exemption Certificate must be on file or tax will be applied to the invoice.



Flygt Products
11161 Harrel Street , Mira Loma CA 91752
PH: (951) 332-3668
FX: (951) 332-3679



RESOLUTION 2022-22

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAYUCOS SANITARY DISTRICT MAKING
FINDINGS IN ACCORDANCE WITH AB 361 AND GOVERNMENT
CODE SECTION 54953(e), AUTHORIZING REMOTE TELECONFERENCE MEETINGS
OF THE LEGISLATIVE BODIES OF THE CAYUCOS SANITARY DISTRICT**

WHEREAS, on March 4, 2020 Governor Newsom declared a State of Emergency in the State of California pursuant to Government Code Section 8625 as a result of the threat of the Coronavirus (COVID-19) pandemic; and

WHEREAS, subsequently, in March 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Orders N-25-20 and N-29-20. These orders suspended certain elements of the Brown Act and specifically allowed for legislative bodies as defined by the Brown Act to hold their meetings entirely electronically with no physical meeting place. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which provided that the provisions in Executive Order N-29-20 suspending certain elements of the Brown Act would continue to apply through September 30, 2021; and

WHEREAS, on September 16, 2021 Governor Newsom signed AB 361, which added subsection (e) to Government Code section 54953 of the Brown Act, and makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of AB 361 is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code section 8558; and

WHEREAS, there has been a significant increase in COVID-19 cases in San Luis Obispo County due primarily to the Delta variant of SARS-CoV-2, the virus that causes COVID-19. Emerging evidence indicates that the Delta variant is far more transmissible than prior variants of the virus, causes more severe illness, and that even fully vaccinated individuals can spread the virus to others; and

WHEREAS, the Board of Directors now desires to adopt a Resolution finding that the requisite conditions exist for the legislative bodies of the Cayucos Sanitary District, as defined in the Brown Act, to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cayucos Sanitary District as follows:

1. The above recitals are true, correct and are incorporated herein by this reference.

2. In accordance with the requirements of Government Code Section 54953(e)(3), the Board of Directors of the Cayucos Sanitary District hereby finds and determines that it has reconsidered the circumstances of the State of Emergency and that the State of Emergency continues to exist and to directly impact the ability of the members to meet safely in person due to the COVID-19 pandemic, and its continued spread in San Luis Obispo County and Cayucos through the Delta and Omicron variants of SARS-CoV-2, which are both far more transmissible than prior variants of the virus, and that even fully vaccinated individuals can spread the virus to others, and therefore holding meetings in person would present imminent risks to the health or safety of attendees.
3. The District Manager and legislative bodies of the Cayucos Sanitary District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public remote teleconferencing meetings in accordance with the requirements of Government Code section 54953(e) and other applicable provisions of the Brown Act.
4. This Resolution shall take effect immediately upon its adoption and shall be effective for thirty (30) days after its adoption, subject to being extended for an additional 30 day period by the Board of Directors adoption of a subsequent resolution in accordance with Government Code section 54953(e)(3) to further extend the time during which the legislative bodies of the Cayucos Sanitary District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code section 54953.

PASSED AND ADOPTED this 15th day of September, 2022.

Ayes:
Nays:
Absent:
Abstain:

Robert Enns, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Rick Koon
District Manager

Timothy J. Carmel
District Counsel