



GOVERNING BOARD
R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
C. Maffioli, Director
H. Miller, Director

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

REGULAR MEETING
MINUTES
Thursday, July 20, 2017

AGENDA ITEM: 3.A.1

DATE: August 17, 2017

ACTION: APPROVED

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:08p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon, Director Cary Maffioli and Director Hannah Miller.

Staff present: District Manager Rick Koon, and Administrative Office Manager Danielle Crawford.

2. PUBLIC COMMENTS

Enns opened the meeting to Public Comments.

Hearing no comments, President Enns closed Public Comment.

3. CONSENT CALENDAR - Recommend to Approve.

Consent Calendar items are considered routine and therefore do not require separate discussion. However, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Regular Meeting Minutes

1. Approval of Minutes for the June 15, 2017 Board of Directors Regular Meeting.

B. Financial Reports: June 2017

1. Check Register – Rabobank (General Checking Account)
 - a. Check Register – Wells Fargo (CSWP Checking Account)
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report FY 2016-2017
4. Capital Improvement Projects Report

MOTION: 1st by Maffioli, to approve consent item 3A and 3B. The motion was seconded by Chivens.
VOTE 5-0 Motion passed.

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: (NO ACTION REQUIRED)

- A. District Manager's Report – June 2017
- B. Monthly Customer Satisfaction Survey Submissions - **None**

- C. Will Serves - New
 - Interian, APN 064-264-047, 370 Old Creek Rd. – SFR New
 - Merson, APN 064-427-015, 3370 Gilbert Ave. – SFR Remdl
- Will Serves – Renewed
 - Foster, APN 064-145-031, 31 7th St. – Remdl/Addtn
 - Miller, APN 064-182-051, 1999 Cass Ave. – Repair/Remdl
 - Kingslyn, APN 064-081-053, 915 Park Ave. – SFR New
 - Freedman, APN 064-422-005, 3390 Studio Dr. – SFR Remdl/Addtn
- Will Serves – Finalized
 - VanDenBerg, APN 064-184-012, 41 23rd St. – SFR Demo/Rebld
 - Hors Category Investments, LLC APN 064-081-052, 901 Park Ave. – Remdl
- Will Serves – Continue to Serve (No Will Serve Required)
 - None

Manager Koon’s report was accepted as presented. He briefly updated the Board on Administrative items, O&M activities, and Capital Projects for the month of June and mentioned that the District had submitted a grant abstract to the RWMG. Koon also informed the Board that the District had received its first of the two draws on the SWRCB planning grant reimbursement.

Enns opened the meeting to Public Comments.
Hearing no comments, President Enns closed Public Comment.

Items 4 A through C were received and accepted.

5. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 2017-5 FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS.

Some discussion amongst the Board regarding the candidates ensued.

Enns opened the meeting to Public Comments.
Hearing no comments, President Enns closed Public Comment.

MOTION: 1st by Maffioli, to adopt Resolution 2017-5 for the election of Directors to the Special District Risk Management Authority Board of Directors by selecting the four candidates: Unruh, Scheafer, Aranda, and Bracy. The motion was seconded by Miller.

ROLLCALL VOTE: Maffioli-yes, Miller-yes, Chivens-yes, Lyon-yes, Enns-yes.

VOTE 5-0 Motion passed.

6. PUBLIC HEARING TO DISCUSS AND CONSIDER ADOPTION OF CAYUCOS SANITARY DISTRICT RESOLUTION 2017-6 CONFIRMING THE REPORT OF DISTRICT CLERK REGARDING DELINQUENT SEWER SERVICES CHARGES AND LEVYING ASSESSMENTS.

Enns opened the meeting to Public Comments.
Hearing no comments, President Enns closed Public Comment.

MOTION: 1st by Lyon, to adopt Resolution 2017-6 confirming the report of District Clerk regarding delinquent sewer services charges and levying assessments. The motion was seconded by Chivens.

ROLLCALL VOTE: Lyon-yes, Chivens-yes, Miller-yes, Maffioli-yes, Enns-yes.

VOTE 5-0 Motion passed.

7. PUBLIC HEARING TO DISCUSS AND CONSIDER ADOPTION OF CAYUCOS SANITARY DISTRICT RESOLUTION 2017-7 CONFIRMING THE REPORT OF DISTRICT CLERK REGARDING UNPAID SOLID WASTE COLLECTION AND DISPOSAL CHARGES AND LEVYING ASSESSMENTS.

Enns opened the meeting to Public Comments.

Hearing no comments, President Enns closed Public Comment.

MOTION: 1st by Lyon, to adopt Resolution 2017-7 confirming the report of District Clerk regarding unpaid solid waste collection and disposal charges and levying assessments. The motion was seconded by Maffioli.

ROLLCALL VOTE: Lyon-yes, Maffioli-yes, Chivens-yes, Miller-yes, Enns-yes.

VOTE 5-0 Motion passed.

8. STATUS UPDATE ON CAYUCOS SUSTAINABLE WATER PROJECT.

Koon updated the Board on the current happenings with the project adding that the grading permit was not appealed and the conditions have been met for moving forward with the USDA loan. He also said that he had a meeting this afternoon with Chevron.

Enns opened the meeting to Public Comments.

Hearing no comments, President Enns closed Public Comment.

9. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)

None

10. FUTURE SCHEDULED MEETINGS.

- August 17, 2017 – **Regular Board Meeting**
- September 21, 2017 – **Regular Board Meeting**
- October 19, 2017 – **Regular Board Meeting**

11. ADJOURNMENT

The meeting adjourned at 6:15p.m.

Minutes Respectfully Submitted By:

X 

Danielle Crawford
Administrative Office Manager