



CAYUCOS SANITARY DISTRICT

200 Ash Avenue / PO Box 333
Cayucos, CA 93430
(805) 995-3290
www.cayucossd.org

GOVERNING BOARD
R. Enns, President
S. Lyon, Vice-President
H. Miller, Director
J. Curti, Director
M. Shopshear, Director

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
THURSDAY, JULY 18, 2024 AT 5:00PM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430**

1. ESTABLISH QUORUM AND CALL TO ORDER

2. PUBLIC COMMENT

At this time the public may address the Board on items other than those scheduled on this agenda (persons wishing to speak on any item scheduled on this agenda will be given the opportunity at the time that agenda item is being considered). When recognized by the Board President, please state your name for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes. By conditions of the Brown Act, the Board is prohibited from discussing issues not posted on this agenda, but may set items for future agendas.

3. CONSENT CALENDAR: Recommended to Approve

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Meeting Minutes

1. Approval of minutes for the June 20, 2024 Board of Directors Regular Meeting **Pg. 1**

B. Financial Reports: June 2024

1. Cash, Savings, and Investment Report **Pg. 4**
2. Check Registers – Wells Fargo (General & CIP Checking Accounts) **Pg. 5**
3. Budget vs. Actual Status Report **Pg. 7**
4. Capital Improvement Projects Report **Pg. 8**
5. Annual Disclosure and Employee Reimbursement Report **Pg. 9**

4. STAFF COMMUNICATIONS AND INFORMATIONAL ITEMS: No Action Required

A. District Manager's Report: June 2024 **Pg. 10**

B. New Will-Serves: June 2024

- 197 J St. / Schwennicke / 064-128-011 / ADU New
- 3194 Studio Dr. / Harrod / 064-4147-009 / SFR New
- 1775 Cass Ave. / Noland / 064-172-021 / SFR Remodel

Extended Will-Serves:

- 46 19th St. / Fishman / 064-233-026 / SFR Addition
- 3519 Studio Dr. / Tomlinson / 064-455-009 / SFR Addition
- 957 Saint Mary Ave. / Moens / 064-157-007 / ADU New

Finald Will-Serves:

- 125 Obispo Ave. / Bianchi / 064-202-005 / SFR Remodel

Continue-to-Serves:

- 2805 Santa Barbara Ave. / Canfield / 064-261-010 / Deck Addition

5. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2024-05 AUTHORIZING THE EXECUTION OF THE GRANT DEED CONVEYING LOT 7N TO THE LAND CONSERVANCY OF SAN LUIS OBISPO AND APPROVING SELLER'S ESTIMATED SETTLEMENT STATEMENT Pg. 12

6. UPDATE FROM THE WASTEWATER TREATMENT PLANT (JOINT POWERS AGREEMENT) COMMITTEE REGARDING THE JOINTLY OWNED MORRO BAY-CAYUCOS SANITARY DISTRICT WASTEWATER TREATMENT PLANT

7. BOARD MEMBER COMMENTS

This item provides the opportunity for Board members to make brief announcements and/or briefly report on their own activities related to District business.

8. FUTURE SCHEDULED MEETINGS

- August 15, 2024 – Regular Board Meeting
- September 19, 2024 – Regular Board Meeting
- October 17, 2024 – Regular Board Meeting

9. ADJOURNMENT

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All staff reports or other documentation relating to each item of business referred to on the agenda are also on file at the District office, available for public inspection or reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at (805) 995-3290 as soon as possible and at least 48 hours prior to the meeting date.



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BOARD OF DIRECTORS REGULAR MEETING MINUTES THURSDAY, JUNE 20, 2024 AT 5:00 P.M. 200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

Directors present: President Robert Enns, Vice-President Shirley Lyon, Director John Curti, and Director Michael Shopshear

Directors absent: Director Hannah Miller

Staff present: District Manager Rick Koon and Administrative Services Manager Amy Lessi

Guests present: Carol Florence, Dale Guerra, and George Brett, Cayucos-Morro Bay Cemetery District

2. PUBLIC COMMENT

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

3. CONSENT CALENDAR: Recommended to Approve

A. Meeting Minutes

1. Approval of minutes for the May 16, 2024 Board of Directors Regular Meeting

B. Financial Reports: May 2024

1. Cash, Savings, and Investment Report
2. Check Registers – Wells Fargo (General & CIP Checking Accounts)
3. Budget vs. Actual Status Report FY
4. Capital Improvement Projects Report

With reference to item 3.B.3, Director Curti asked why the WRRF Payroll Taxes & Benefits line item was only at 16%, and requested confirmation that this month's report was correct. Manager Koon replied that he would have Administrative Finance Manager Gayle Good double check the report and post any applicable corrections to the Cayucos Sanitary District website. With reference to item 3.B.4, Director Curti wondered when the generator installation would occur. Manager Koon explained that the County of SLO had an issue with the generator and a power wall may be a suitable alternative.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Shopshear, to approve items on the Consent Calendar as prepared. Motion was seconded by Curti.

VOTE: 4-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: No Action Required

A. District Manager's Report: May 2024

B. New Will-Serves: May 2024

- 425 Pacific Ave. / Hemmer / 064-143-017 / SFR Remodel

Extended Will-Serves:

- 199 6th St. / Leven / 064-132-037 / SFR New & ADU New
- 980 Park Ave. / Brosi / 064-157-025 / SFR Remodel & New Deck

Finalized Will-Serves:

None

Grants of License:

None

Continue-to-Serves:

None

Manager Koon gave a summary of the previous month's activities.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

Items 4.A – B were received and accepted.

5. UPDATE FROM THE CAYUCOS-MORRO BAY CEMETERY DISTRICT ("CMBCD") REGARDING ITS PROGRESS ON THE CEMETERY EXPANSION PROJECT ON TORO CREEK RD

Carol Florence updated the Board on her progress with the feasibility study for the proposed cemetery expansion location, highlighting features and topography of concern for their potential use of the land. The Board expressed concern over the length of time exuded since the CMBCD began performing its due diligence.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

No action necessary.

6. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2024-02 ESTABLISHING CAYUCOS SANITARY DISTRICT'S FISCAL YEAR 2024/25 APPROPRIATIONS LIMIT

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Shopshear, to adopt Resolution 2024-02 establishing Cayucos Sanitary District's Fiscal Year 2024/25 Appropriations Limit. Motion was seconded by Lyon.

ROLLCALL VOTE: Shopshear-yes, Lyon-yes, Curti-yes, Enns-yes

VOTE: 4-0 Motion passed

7. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2024-03 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SEWER SERVICE CHARGES ON THE FISCAL YEAR 2024-2025 COUNTY TAX ROLL

The report of delinquent sewer service charges was submitted to the Board and it was noted that there were less delinquent customers than last year.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Shopshear, to adopt Resolution 2024-03 confirming the itemized report to collect delinquent sewer service charges on the fiscal year 2024-2025 County Tax Roll. Motion was seconded by Lyon.

ROLLCALL VOTE: Shopshear-yes, Lyon-yes, Curti-yes, Enns-yes

VOTE: 4-0 Motion passed

8. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2024-04 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL CHARGES ON THE FISCAL YEAR 2024-2025 COUNTY TAX ROLL

Mission Country Disposal's report of delinquent solid waste collection and disposal charges was submitted to the Board.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Shopshear, to adopt Resolution 2024-04 confirming the itemized report to collect delinquent solid waste collection and disposal charges on the fiscal year 2024-2025 County Tax Roll. Motion was seconded by Curti.

ROLLCALL VOTE: Shopshear-yes, Curti-yes, Lyon-yes, Enns-yes

VOTE: 4-0 Motion passed

9. DISCUSSION AND CONSIDERATION TO AMEND CAYUCOS SANITARY DISTRICT RESOLUTION 2024-01 REQUESTING CONSOLIDATION OF ITS BIENNIAL ELECTION WITH THE NOVEMBER 5, 2024 GENERAL ELECTION TO CORRECT THE TERMS OF OFFICE FOR THE POSITIONS TO BE VOTED ON

Manager Koon explained the required revision on Resolution 2024-01.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Curti, to amend Cayucos Sanitary District Resolution 2024-01 requesting consolidation of its biennial election with the November 5, 2024 general election to correct the terms of office for the positions to be voted on. Motion was seconded by Shopshear.

ROLLCALL VOTE: Curti-yes, Shopshear-yes, Lyon-yes, Enns-yes

VOTE: 4-0 Motion passed

10. BOARD MEMBER COMMENTS

Director Shopshear informed Manager Koon of potential grant funding available for the replacement of California special district diesel vehicles.

11. FUTURE SCHEDULED MEETINGS

- July 18, 2024 – Regular Board Meeting
- August 15, 2024 – Regular Board Meeting
- September 19, 2024 – Regular Board Meeting

12. ADJOURNMENT

The meeting adjourned at 6:52 p.m.

Minutes Respectfully Submitted By:

X *Amy Lessi*

Amy Lessi
Administrative Services Manager



CAYUCOS SANITARY DISTRICT

Monthly Financial Report

FY 2023/2024

Cash, Savings and Investments

June 2024

Bank Accounts	Current Balance
Wells Fargo - General Checking	\$776,245
Wells Fargo - CIP	\$1,189,359
Wells Fargo - Standby	\$250,130
Wells Fargo - USDA	\$822,345
Petty Cash	\$175
LAIF	\$8,957
Total	\$3,047,211
Investment Accounts	
CalTrust	\$2,613,463
Cetera Cash/MM	\$28,700
Cetera Treasury/Securities	\$40,192 *
Total	\$2,682,355
Grand Total	\$5,729,566
MCD Wells Fargo Deposit CD	\$25,000 **

* Fixed Income

** Franchise Deposit on Hold

Check Registers - Payments Only June 2024

Date	Num	Name	Amount
06/03/2024	11586 (CIP)	QUICK TECH COMPUTERS	-621.75
06/03/2024	11587 (CIP)	XYLEM WATER SOLUTIONS U.S.A., INC.	-4,631.27
06/03/2024	24339	COASTAL ROLL OFF SERVICE	-2,261.82
06/03/2024	24340	GDM SERVICES (crane diagram)	-98.83
06/03/2024	24341	HINSON'S TIRE PROS	-80.24
06/03/2024	24342	MINER'S ACE HARDWARE	-495.25
06/03/2024	24343	MISSION COUNTRY DISPOSAL - WRRF	-384.87
06/03/2024	24344	MISSION UNIFORM SERVICE	-584.15
06/03/2024	24345	OASIS EQUIPMENT RENTAL	-242.99
06/03/2024	24346	QUICK TECH COMPUTERS	-1,650.50
06/03/2024	24347	SPEEDY COASTAL MESSENGER, INC.	-730.00
06/03/2024	24348	STREAMLINE	-2,988.00
06/04/2024	24349	ABALONE COAST ANALYTICAL, INC.	-7,412.60
06/04/2024	24350	BRENNTAG PACIFIC, INC.	-2,517.03
06/04/2024	11588 (CIP)	SPICE INTEGRATION CORP.	-2,748.22
06/04/2024	FED060724	US TREASURY	-9,200.82
06/04/2024	EDD060724	EDD	-2,007.58
06/05/2024	HLTH060524	CALPERS (HEALTH)	-16,031.86
06/05/2024	60281824151	ALLIED ADMINISTRATORS FOR DELTA DENTAL	-914.10
06/05/2024	24351	MISSION COUNTRY DISPOSAL	-1,713.58
06/05/2024	24352	AMAZON	-230.22
06/05/2024	24353	KITZMAN WATER	-182.00
06/05/2024	24354	TECHNICAL SYSTEMS, INC.	-4,250.00
06/06/2024		QuickBooks Payroll Service	-23,226.36
06/07/2024	PERS060724	CALPERS (RETIREMENT)	-5,838.41
06/07/2024	DEF060724	CALPERS (RETIREMENT)	-1,225.00
06/10/2024	24355	CALNET3	-481.36
06/10/2024	24356	CARMEL & NACCASHA, LLP	-1,037.87
06/10/2024	24357	CWEA	-221.00
06/10/2024	24358	HACH	-1,586.23
06/10/2024	24359	MORRO ROCK MUTUAL WATER CO. UTILITY 782	-75.51
06/10/2024	24360	USA BLUE BOOK	-413.88
06/10/2024	EFT7261	PG&E LS#1	-743.91
06/10/2024	EFT7211	PG&E LS#2	-1,490.26
06/10/2024	EFT7241	PG&E LS#3	-285.02
06/10/2024	EFT7271	PG&E LS#4	-645.23
06/10/2024	EFT7281	PG&E LS#5	-2,309.29
06/10/2024	EFT7231	PG&E OFFICE	-267.25
06/10/2024	EFT7251	PG&E WELL	-79.35
06/10/2024	EFT7221	PG&E WRRF	-3,728.60
06/11/2024	24362	CHARTER INTERNET	-951.10

Date	Num	Name	Amount
06/11/2024	24363	FIIX (ROCKWELL)	-566.76
06/11/2024	24364	MOSS, LEVY & HARTZHEIM LLP	-2,850.00
06/11/2024	24365	USA BLUE BOOK	-257.35
06/12/2024	24366	BREZDEN PEST CONTROL	-381.00
06/12/2024	24367	CSA 10A SLO CO PW LS#3	-217.79
06/12/2024	24368	CSA 10A SLO CO PW LS#4	-217.79
06/18/2024	24361	PATHIAN ADMINISTRATORS	-226.40
06/18/2024	EDD062125	EDD	-2,324.40
06/18/2024	FED062124	US TREASURY	-10,049.44
06/20/2024		QuickBooks Payroll Service	-25,182.13
06/20/2024	24369	BRENNTAG PACIFIC, INC.	-2,134.22
06/20/2024	24370	FIRSTNET (AT&T)	-545.18
06/20/2024	24371	REC SOLAR	-13,265.31
06/21/2024	PERS062124	CALPERS (RETIREMENT)	-5,838.41
06/21/2024	DEF062124	CALPERS (RETIREMENT)	-1,225.00
06/28/2024	24372	ALPHA ELECTRICAL SERVICE, INC.	-381.50
06/28/2024	24373	AUTOZONE, INC.	-283.95
06/28/2024	24374	BUSINESS CARD 4841	-390.45
06/28/2024	24375	BUSINESS CARD 6891	-63.64
06/28/2024	24376	BUSINESS CARD 7253	-532.48
06/28/2024	24377	COASTAL COPY, INC	-28.77
06/28/2024	24378	EXECUTIVE JANITORIAL	-225.00
06/28/2024	24379	EXXONMOBIL	-572.92
06/28/2024	24380	MOSS, LEVY & HARTZHEIM LLP	-3,500.00
06/28/2024	24381	SOCAL GAS	-33.90
06/28/2024	24382	TECHNICAL SYSTEMS, INC.	-1,029.36
06/28/2024	24383	TESCO CONTROLS, LLC	-1,275.00
06/28/2024	24384	WELLS FARGO VENDOR FIN SERV	-350.96
Total Operating Expenses			-\$180,532.42

Budget vs. Actual June 2024

AGENDA ITEM:

3.B.3

	Current Month	YTD Actual Rev/Exp	Approved Budget 23/24	% of Budget
Ordinary Income/Expense				
Income				
Sewer Income	287,152	3,228,141	3,176,150	102%
Will Serve Income	525	57,155	88,200	65%
Rental Income	3,600	51,178	42,600	120%
Solid Waste Income	20,393	137,656	127,600	108%
SLOCO Tax Assessments	9,004	1,236,224	1,178,400	105%
Banking Interest Income	1,643	14,124	3,500	404% *
Investment Interest	8,814	102,373	20,000	512% *
Other Income	-	-	4,600	0%
Total Income	331,131	4,826,851	4,641,050	104%
Expenses				
Payroll Expenses				
Administrative Payroll	31,777	411,154	413,300	99%
Collections Payroll	16,490	171,588	186,750	92%
WRRF Payroll	26,847	330,447	316,350	104%
Director Payroll	-	4,100	8,000	51%
Vested Benefits	314	3,696	3,800	97%
Admin Payroll Taxes & Benefits	10,420	135,113	137,600	98%
Collections Payroll Taxes & Benefits	7,854	98,592	115,900	85%
WRRF Payroll Taxes & Benefits	9,494	133,196	147,200	90%
Director Payroll Taxes & Benefits	-	314	600	52%
Total Payroll & Benefits	103,197	1,288,200	1,329,500	97%
Operating Expenses				
Special Projects	-	-	13,000	0%
Administrative Operating Expenses	19,092	884,768	908,475	97%
Collections Operating Expenses	5,990	136,173	252,550	54%
Treatment Operating Expenses	127,006	1,436,142	1,603,900	90%
Total Operating Expenses	152,087	2,457,084	2,777,925	88%
Total Expenses	255,284	3,745,284	4,107,425	91%
Net Income	75,847	1,081,568	533,625	

* Increase in rates and bond market.

Capital Improvement Projects Budget June 2024

AGENDA ITEM:
3.B.4

	Current Month	YTD Actual Rev/Exp	Approved* Budget 23/24	% of Budget
Collection Improvements				
Sewer Main Repairs*	0.00	16,273.41	39,629.41	41%
Chaney to Toro Main Replacement*	0.00	34,226.25	35,000.00	98%
Lift Stations				
Replacement Pump LS#1*	0.00	33,953.10	35,370.59	96%
Spare Pump LS#5	0.00	18,569.08	20,000.00	93%
Main Admin				
Computers/Server Upgrades	1,093.75	5,242.85	6,000.00	106%
Generator Installation	0.00	0.00	35,000.00	0%
RWQCB Recycled Water Program				
	0.00	2,937.50	20,000.00	15%
WRRF Improvements				
Outfall Inspection & Buoy Replacement	0.00	37,235.00	50,000.00	74%
UV Bulb Replacement	0.00	52,702.10	50,000.00	105%
Total Capital Improvements	\$1,093.75	\$201,139.29	\$291,000.00	69%

*Budget amended 9/21/2023 and 3/21/2024



CAYUCOS SANITARY DISTRICT STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: GAYLE GOOD, ADMINISTRATIVE ACCOUNTING MANAGER
DATE: JULY 9, 2024
SUBJECT: ANNUAL REIMBURSEMENT DISCLOSURE REPORT, FY 23/24

DISCUSSION

In accordance with Government Code 53065.5:
“Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. “Individual charge” includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.”

I have reviewed the Accounts Payable records for the fiscal year ended 6/30/2024, and found the following charges are subject to disclosure:

Date	Check No.	Individual	Description	Amount
11/14/2024	24024	M. Arias	Work Boots	\$217.49
01/10/2024	24122	J. Collins	Coursework, Testing & Mileage	\$1,034.88
03/04/2024	24212	J. Collins	Work Boots	\$231.87
10/14/2022	23369	G. Good	Supplies	\$144.76
10/05/2023	23957	S. Hooper	Coursework, Testing & Mileage	\$313.26
03/07/2024	24218	S. Hooper	Work Boots	\$117.98
02/27/2024	24199	T. Hunt	Work Boots	\$222.93
08/10/2023	23867	N. Lakey	Test Fee	\$215.00
02/20/2024	24190	J. Owens	Work Boots	\$195.70

RECOMMENDATION

No action necessary.



CAYUCOS SANITARY DISTRICT STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: RICK KOON, DISTRICT MANAGER
DATE: JULY 11, 2024
SUBJECT: MONTHLY MANAGER'S REPORT: JUNE 2024

ADMINISTRATIVE

- Customers enrolled in Auto-Pay (ACH): **746** (up from 740 last month)
- Customers enrolled in E-Billing: **351** (up from 348 last month)
- We have not received further communication from the County of SLO regarding property tax revenue negotiations for the property proposed to be annexed into the District ("Annexation #20").
- Staff checked into grant opportunities for the replacement of the F550 and found that it is not eligible due to its relatively low gross vehicle weight.
- Staff is still dealing with some equipment outages. The District's IT and integrator are running PLC backups and planning to switch to new, locally controlled and maintained equipment.
- Staff would like to schedule a Finance Committee Meeting prior to the August Board meeting.

CAPITAL PROJECTS

- WSC is putting together a proposal to continue the Chaney to Toro main line replacement. The proposal will include the studies and reports that CalTrans is requiring before they will process the application.

OPERATIONS & MAINTENANCE: JUNE 2024

CIP: None

Daily Operations of Note:

- Pump down, scrape, and bleach wet wells; clean probes and test generators
- Conduct weekly alarm testing at all lift stations
- Jet 4,534 feet of main lines, including the downtown areas and easements
- Participate in Vector Training Solutions for SDRMA
- Respond to 26 USAs
- Performed CCTV inspections on selected main lines to assess condition, cleaning needs and for reference in updating our maps
- Make Diamond Maps adjustments for continued accuracy going forward (see CSD website)
- Attended CWEA Seminar at the Los Osos Wastewater Treatment Plant (WWTP)

- Had all the fire extinguishers checked and serviced
- Secured the cables for large flow pumps at Lift Station 5 with rope for better support
- Washed the office building windows
- Maintained the landscaping at the shop and Lift Stations 1, 2 and 5
- Installed a dialer with high water float wired to it for Lift Station 5, with plans to make it permanent

Call Outs: None

WATER RESOURCE RECOVERY FACILITY: JUNE 2024

Daily Operations of Note:

- Completed all quarterly, monthly, weekly, and daily maintenance tasks
- Exercised generator and fire pump
- Calibrated on-line meters
- Checked eyewash stations and fire extinguishers
- Completed all daily and weekly lab tests
- Completed all Monthly Reports
- Ongoing mowing and weeding throughout month
- Toro Creek Bridge underwent repairs June 3-7
- Received delivery of 700 gallons of sodium hypochlorite June 3
- ACIP on MBR 2 on June 3
- HCIP MOS 2 on June 4
- Power outage on June 6 early morning; SCADA failed to call out, but operators arrived on site in time to prevent adverse effects
- DR 6000 (lab equipment) has been serviced and was returned June 6
- Replaced brushes in polymer mixer motor at dewatering June 7
- Darren Fraser here from Evoqua/DuPont to check MBR system and equipment June 11-12
- UPS failed to switch on June 12; SCADA alarms not functioning; another power outage in evening of June 12
- Solids meter removed from basin and sent to Hach for service June 13
- From June 13 to June 27 plant flow was diverted every night to EQ basin due to lack of alarm capability; flow was then reincorporated and treated on subsequent day
- SCADA integrator was able to set up alarming capability through email temporarily on June 27
- Loose jumper found and tightened on June 24 in dewatering PLC that was preventing screw press from running
- Thrust nut for MOS #3 influent gate replaced on June 25
- Post Anoxic Basin #2 mixer failed on June 29 and is out for repair

WRRF Influent

- Highest flow day (June 30): **297,060 gallons**
- Average influent for June: **231,225 gallons per day**
- Total influent for June: **6.94 million gallons**

WRRF Effluent

- Highest flow day (June 27): **344,940 gallons**
- Average effluent for June: **248,023 gallons per day**
- Total effluent for June: **7.44 million gallons**

RESOLUTION 2024-05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CAYUCOS SANITARY DISTRICT AUTHORIZING THE EXECUTION OF THE
GRANT DEED CONVEYING LOT 7N TO THE LAND CONSERVANCY OF SAN LUIS
OBISPO AND APPROVING SELLER'S ESTIMATED SETTLEMENT STATEMENT**

WHEREAS, the District owns real property located on Toro Creek Road commonly referred to as Lot 7N (Assessor's Parcel Nos. 065-022-010 and 073-075-018), which is more particularly described in the Grant Deed ("Grant Deed") attached hereto as Exhibit "A" and incorporated by reference herein; and

WHEREAS, on April 20, 2023, the Board of Directors authorized the sale of Lot 7N to the Land Conservancy of San Luis Obispo and a Purchase and Sale Agreement was executed on August 17, 2023 and twice extended.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cayucos Sanitary District as follows:

1. The Board President is hereby authorized to execute the Grant Deed; and
2. Seller's Estimated Settlement Statement, attached hereto as Exhibit "B" and incorporated by reference herein are hereby approved.
3. This Resolution is effective on its date of adoption.

PASSED AND ADOPTED this 18th day of July, 2024.

Ayes:

Nays:

Absent:

Abstain:

Robert Enns, President
Board of Directors

ATTEST:

APPROVED AS TO FORM:

Rick Koon
District Manager

Timothy J. Carmel
District Counsel

Resolution 2024-05 Exhibit "A"

RECORDING REQUESTED BY:
First American Title Company

**MAIL TAX STATEMENT
AND WHEN RECORDED MAIL DOCUMENT TO:**
The Land Conservancy of San Luis Obispo
1137 Pacific Street
San Luis Obispo, CA 93401

Space Above This Line for Recorder's Use Only

A.P.N.: 065-022-010 and 073-075-018

File No.: 4009-7036462 (RB)

GRANT DEED

The Undersigned Grantor(s) Declare(s): DOCUMENTARY TRANSFER TAX \$**0.00**; CITY TRANSFER TAX \$;
SURVEY MONUMENT FEE \$

[] computed on the consideration or full value of property conveyed, OR
[] computed on the consideration or full value less value of liens and/or encumbrances remaining at time of sale,
[] unincorporated area; [] City of **Cayucos**, and
EXEMPT FROM BUILDING HOMES AND JOBS ACTS FEE PER GOVERNMENT CODE 27388.1(a)(2)

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **Cayucos Sanitary District, a political subdivision of the State of California**

hereby GRANTS to **The Land Conservancy of San Luis Obispo, a California Non-Profit Public Benefit Corporation**

the following described property in the City of **Cayucos**, County of **San Luis Obispo**, State of **California**:

That portion of the land described in Certificate of Compliance recorded March 24, 2011 in Document No. 2011014547 of Official Records in the County Recorder's Office, County of San Luis Obispo, State of California, lying northerly of the line described as follows:

**Beginning at a point on the easterly line of the land described in the grant deeds to the State of California recorded in Book 1090 at Page 258 of Official Records and Book 1090 at Page 263 of Official Records in the County Recorder's Office of said County (State Highway One) being an arc distance of 568.21 feet from the northerly terminus of the curve described as Course N0. 27 (curve to the right with a radius of 5064 feet through an angle of 9°11'44" for a distance of 812.74 feet) in said grant deeds to the State of California;
thence, Leaving said easterly line South 79°39'49" East, a distance of 47.11 feet;
thence, North 88°27'29" East, a distance of 90.49 feet;
thence, North 41° 14'20" East, a distance of 82.92 feet;
thence, North 55°42'33" East, a distance of 69.35 feet;
thence, North 69°30'56" East; a distance of 81.91 feet;
thence, North 37°12'23" East, a distance of 192.66 feet;
thence, North 17°23'43" East, a distance of 29.12 feet;
thence, North 52° 12'38" East, a distance of 265.69 feet;
thence, North 33°24'02" East, a distance of 92.89 feet;
thence, North 17°28'07" East, a distance of 68.35 feet;
thence, North 1°50'22" East, a distance of 52.51 feet;
thence, North 17°30'52" West, a distance of 67.19 feet;
thence, North 29°00'29" East, a distance of 171.30 feet;**

**thence, North 44°40'37" East, a distance of 77.17 feet;
thence, North 32° 12'22" East, a distance of 234.72 feet;
thence, North 58°54'34" East, a distance of 98.50 feet to the northwest corner of Lot 32 according to the map of the subdivision of said Rancho filed in Book A of Maps at Page 160 of Maps in the County Recorder's Office of said County, also being the northwest corner of the parcel shown on the map filed in Book 113 of Record of Surveys at Page 12 in the County Recorder's Office of said County;**

Together with that portion of the land described in the grant deed to Standard Oil Company of California recorded in Book 70 at Page 497 of Official Records in the County Recorder's Office., County of San Luis Obispo, State of California lying northerly of the north line of the land described in Certificate of Compliance recorded March 24, 2011 in Document No. 2011014547 of Official Records in the County Recorder's Office, County of San Luis Obispo, State of California.

NOTE:

The description used in the Grant Deed recorded as Document No. 2019-039331, of Official Records, into the Cayucos Sanitary District, a political subdivision of the State of California, as Grantee, correctly described the real property conveyed therein. The property described in the Grant Deed, subsequently recorded, as Instrument No. 2020-020952, of Official Records, into the County of San Luis Obispo, a political subdivision of the State of California, as Grantee, inadvertently contained a portion of the property, previously conveyed in Instrument No. 2019-039331 of Official Records, being those portions North of Toro Creek Road, and shown as APN (073-075-020). Any discrepancies in the descriptions are hereby corrected. The real property described in this deed confirms the ownership of the property described herein into the Grantee listed herein.

Date: **07/11/2024**

A.P.N.: 065-022-010 and 073-075-018

File No.: 4009-7036462 (RB)

Dated: July 11, 2024

Cayucos Sanitary District, a political subdivision of the State of California

By: _____
Name: Robert B. Enns
Title: Board President

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____)SS

COUNTY OF _____)

On _____ before me, _____, Notary Public, personally appeared

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

This area for official notarial seal.

Notary Signature

Resolution 2024-05

Exhibit "B"

 First American Title Company 899 Pacific Street, Ste 110 • San Luis Obispo, CA 93401 Office Phone: (805) 543-8900 Office Fax:		
Seller's Estimated Settlement Statement		
Property:	Lot 7N, Cayucos, CA	File No: 4009-7036462
		Officer: Renee Brian/RB
		Estimated Settlement Date: 07/03/2024
		Disbursement Date:
		Print Date: 06/15/2024, 6:16 PM
Buyer:	The Land Conservancy of San Luis Obispo	
Address:	1137 Pacific Street, San Luis Obispo, CA 93401	
Seller:	Cayucos Sanitary District	
Address:	P.O. Box 333, Cayucos, CA 93430	

Charge Description	Seller Charge	Seller Credit
Consideration:		
Total Consideration		1,221,850.00
Title/Escrow Charges to:		
Escrow Fee - One Half to First American Title Company	1,350.00	
ALTA Owner's Policy to First American Title Company	2,460.00	
Disbursements Paid:		
Natural Hazard Disclosure Report to First American Natural Hazard Disclosure	189.00	
Cash (X To) (From) Seller	1,217,851.00	
Totals	1,221,850.00	1,221,850.00

Escrow related fees including separate fees for overnight mail- courier or notary services that are not included as part of First American's filed escrow fee may include a markup over the direct cost to First American for such services.

Our wire instructions do not change. Our banking institution is First American Trust. If you receive an email or other communication that appears to be from us or another party involved in your transaction instructing you to wire funds to a bank other than First American Trust, you should consider it suspect and you must call our office at an independently verified phone number. Do not inquire with the sender.

SELLER(S):

Cayucos Sanitary District, a political subdivision of the State of California

By: _____
 Name: Robert B. Enns
 Title: Board President

Initials: _____